ADDENDUM NO. 3

TO

2008-2009
KEISER UNIVERSITY CATALOG
VOLUME 8, NO. 1

Effective January 16, 2009

KEISER UNIVERSITY
CATALOG ADDENDUM

TABLE OF CONTENTS

Keiser University continually reviews, improves and updates its programs, courses and curricula. It is incumbent on the University to reflect these revisions in its publications. The following *Addendum No. 3* represents additions, changes and deletions to the *2008-2009 Keiser University Catalog*, August 27, 2008 Edition, Volume 8, No. 1, and is effective January 16, 2009. It includes changes covered in Addenda Nos. 1 and 2.

Page 8, Mission Statement

Replace this section with the following:

MISSION STATEMENT

Keiser University is a regionally accredited, private, career university that provides educational programs at the undergraduate and graduate levels for a diverse student body in traditional, nontraditional and online delivery formats. The main campus is located in Fort Lauderdale with campuses located throughout the State of Florida and internationally. Through quality teaching, the University is committed to provide all students with opportunities to develop the knowledge, understanding, and skills necessary for successful employment. Committed to a students' first philosophy, Keiser University prepares graduates for careers in business, criminal justice, health care, technology, hospitality, education and career-focused general studies.

Inherent in our Mission is service to the community. This service includes community partnerships, involvement with various constituencies and various continuing education programs.

Pages 11 and 12, LICENSURE AND ACCREDITATION

Replace the zip code for the Commission for Independent Education with the following:

32399-0400

Replace these paragraphs with the following:

- Keiser University's Medical Laboratory Technician program, Ft. Lauderdale campus, is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS), 5600 N. River Road, Suite 720, Rosemont, Illinois 60018, 773-714-8880.

- Keiser University's Medical Assistant program, Daytona Beach campus, is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), 1361 Park Street, Clearwater, FL 33756, Phone 727-210-2350, on recommendation of the Curriculum Review Board of the American Association of Medical Assistants' Endowment (AAMAE).

- Keiser University's Diagnostic Medical Sonography programs (general concentration), Daytona Beach and Ft. Lauderdale campuses, are accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), 1361 Park Street, Clearwater, FL 33756, (727-210-2350, on recommendation of the Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS).

- Keiser University Center for Culinary Arts, Tallahassee and Melbourne campuses, are accredited by the American Culinary Federation Inc., 180 Center Place Way, St. Augustine, Florida 32095, (940) 824-4468, www.acfchefs.org.

- Keiser University's Surgical Technology program, Port St. Lucie campus, is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), 1361 Park Street, Clearwater, FL 33756, Phone 727-210-2350.

Pages 31 through 34, Florida's Statewide Course Numbering System

Replace this section with the following:

FLORIDA'S STATEWIDE COURSE NUMBERING SYSTEM

Courses in this catalog are identified by prefixes and numbers that were assigned by Florida's Statewide Course Numbering System (SCNS). This numbering system is used by all public postsecondary institutions in Florida and 23 participating non-public institutions. The major purpose of this system is to facilitate the transfer of courses between participating institutions. Students and administrators can use the online Statewide Course Numbering System to obtain course descriptions and specific information about course transfer between participating Florida institutions. This information is at the SCNS website at http://scns.fldoe.org.

Each participating institution controls the title, credit, and content of its own courses and recommends the first digit of the course number to indicate the level at which students normally take the course. Course prefixes and the last three digits of the course numbers are assigned by members of faculty discipline committees appointed for that purpose by the Florida Department of Education in Tallahassee. Individuals nominated to serve on these committees are selected to maintain a representative balance as to type of institution and discipline field or specialization.

The course prefix and each digit in the course number have a meaning in the Statewide Course Numbering System (SCNS). The list of course prefixes and numbers, along with their generic titles, is referred to as the "SCNS taxonomy." Descriptions of the content of courses are referred to as "statewide course profiles."

Example of Course Identifier

Prefix	Level Code	Century Digit	Decade Digit	Unit Digit	Lab Code
	(first digit)	(second digit)	(third digit)	(fourth digit)	
ENC	**1**	**1**	**0**	**1**	
English Composition	Lower (Freshman) Level at this institution	Freshman Composition	Freshman Composition Skills	Freshman Composition Skills I	No laboratory component in this course

General Rule for Course Equivalencies

Equivalent courses at different institutions are identified by the same prefixes and same last three digits of the course number and are guaranteed to be transferable between participating institutions that offer the course, with a few exceptions. (Exceptions are listed below.)

For example, a freshman composition skills course is offered by 55 different postsecondary institutions. Each institution uses "ENC_101" to identify its freshman composition skills course.

The level code is the first digit and represents the year in which students normally take the course at a specific institution. In the SCNS taxonomy, "ENC" means "English Composition," the century digit "1" represents "Freshman Composition," the decade digit "0" represents "Freshman Composition Skills," and the unit digit "1" represents "Freshman Composition Skills I."

In the sciences and certain other areas, a "C" or "L" after the course number is known as a lab indicator. The "C" represents a combined lecture and laboratory course that meets in the same place at the same time. The "L" represents a laboratory course or the laboratory part of a course, having the same prefix and course number without a lab indicator, which meets at a different time or place.

Transfer of any successfully completed course from one participating institution to another is guaranteed in cases where the course to be transferred is equivalent to one offered by the receiving institution. Equivalencies are established by the same prefix and last three digits and comparable faculty credentials at both institutions. For example, ENC 1101 is offered at a community college. The same course is offered at a state university as ENC 2101. A student who has successfully completed ENC 1101 at the community college is guaranteed to receive transfer credit for ENC 2101 at the state university if the student transfers. The student cannot be required to take ENC 2101 again since ENC 1101 is equivalent to ENC 2101. Transfer credit must be awarded for successfully completed equivalent courses and used by the receiving institution to determine satisfaction of requirements by transfer students on the same basis as credit awarded to the native students. It is the prerogative of the receiving institution, however, to offer transfer credit for courses successfully completed that have not been designated as equivalent.

The Course Prefix
The course prefix is a three-letter designator for a major division of an academic discipline, subject matter area, or sub-category of knowledge. The prefix is not intended to identify the department in which a course is offered. Rather, the content of a course determines the assigned prefix to identify the course.

Authority for Acceptance of Equivalent Courses
Section 1007.24(7), Florida Statutes, states:

> Any student who transfers among postsecondary institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and that participate in the statewide course numbering system shall be awarded credit by the receiving institution for courses satisfactorily completed by the student at the previous institutions. Credit shall be awarded if the courses are judged by the appropriate statewide course numbering system faculty committees representing school districts, public postsecondary educational institutions, and participating nonpublic postsecondary educational institutions to be academically equivalent to courses offered at the receiving institution, including equivalency of faculty credentials, regardless of the public or nonpublic control of the previous institution. The Department of Education shall ensure that credits to be accepted by a receiving institution are generated in courses for which the faculty possess credentials that are comparable to those required by the accrediting association of the receiving institution. The award of credit may be limited to courses that are entered in the statewide course numbering system. Credits awarded pursuant to this subsection shall satisfy institutional requirements on the same basis as credits awarded to native students.

Exceptions to the General Rule for Equivalency
Since the initial implementation of the SCNS, specific disciplines or types of courses have been excepted from the guarantee of transfer for equivalent courses. These include varying topics courses that must be evaluated individually, or applied courses in which the student must be evaluated for mastery of skill and technique. The following courses are exceptions to the general rule for course equivalencies and may not transfer. Transferability is at the discretion of the receiving institution.

A. Courses not offered by the receiving institution.
B. For courses at non-regionally accredited institutions, courses offered prior to the established transfer date of the course in question.
C. Courses in the _900-999 series are not automatically transferable, and must be evaluated individually. These include such courses as Special Topics, Internships, Practica, Study Abroad, Thesis and Dissertations.
D. College preparatory and vocational preparatory courses.
E. Graduate courses.
F. Internships, practica, clinical experiences and study abroad courses with numbers other than those ranging from 900-999.
G. Applied courses in the performing arts (Art, Dance, Interior Design, Music, and Theatre) and skills courses in Criminal Justice are not guaranteed as transferable.

Courses at Nonregionally Accredited Institutions
The Statewide Course Numbering System makes available on its home page (http://scns.fldoe.org) a report entitled "Courses at Nonregionally Accredited Institutions" that contains a comprehensive listing of all nonpublic institution courses in the SCNS inventory, as well as each course's transfer level and transfer effective date. This report is updated monthly.

Questions about the Statewide Course Numbering System and appeals regarding course credit transfer decisions should be directed to Dr. David Kreitner, Director of Quality Enhancement in the Office of the Chancellor at (954) 776-4476, or the Florida Department of Education, Office of Articulation, 1401 Turlington Building, Tallahassee, Florida 32399-0400. Special reports and technical information may be requested by calling the Statewide Course Numbering System office at (850) 245-0427 or via the internet at http://scns.fldoe.org.

Page 68, PLAGIARISM
Insert the following new section after the INDEPENDENT/DIRECTED STUDY paragraph:

PLAGIARISM
It is a policy of Keiser University that students assume responsibility for maintaining honesty in all work submitted for credit and in any other work designated by an instructor of a course. Plagiarism, because it is a form of theft and dishonesty that interferes with the goals of education, must carry severe penalties. The penalties are as follows:

- The first occurrence of an assignment containing plagiarized material results in an automatic "F" for that assignment.
- The first occurrence of a student copying an entire paper and turning it in as their own work results in an automatic "F" for the class.
- The second occurrence of an assignment containing plagiarized material results in an automatic "F" for the course.

- The second occurrence of a student turning in an entire paper as his/her own work results in an automatic suspension from the University for one semester.
- The third occurrence of an assignment containing plagiarized material results in an automatic suspension from the University for one semester.
- The fourth occurrence of an assignment containing plagiarized material results in an automatic dismissal from the University.

Pages 68 and 69, Satisfactory Academic Progress

Replace this section with the following:

SATISFACTORY ACADEMIC PROGRESS

Students at Keiser University are expected to maintain satisfactory academic progress and to make ongoing progress toward graduation. There are two standards that must be met: a qualitative standard and a quantitative standard.

The qualitative standard requires that a student achieve a minimum grade average of 1.7 after completing his/her first semester at Keiser University. All students must achieve a minimum grade average of 2.0 for the second semester and must maintain a cumulative grade average of at least 2.0 in order to graduate from Keiser University.

A student whose cumulative grade average falls below 2.0 is placed on academic probation for the next semester. While on academic probation, a student remains eligible for Title IV financial aid funds. A student on academic probation who brings his/her cumulative grade average to 2.0 is removed from academic probation. A student who earns a 2.0 grade average for a semester without attaining a cumulative 2.0 while on academic probation is allowed to remain in school. (A student may continue on academic probation even though his/her cumulative grade average is below 2.0 as long as he/she meets the minimum standards each semester.) While on academic probation, a student not earning a 2.0 grade point average by the end of the semester is dismissed from Keiser University.

A student who is readmitted after dismissal for failure to meet this qualitative standard is readmitted on academic probation and is not eligible for Title IV funds until he/she has reestablished a 2.0 cumulative grade average at the end of the returning semester.

The quantitative standard requires students to complete their program of study within 150% of the normal timeframe allotted for completion of the program. Transfer credit hours that meet degree requirements are considered in the determination of this 150% normal time frame, although not in computation of grade point average. The normal timeframe is measured in credit hours attempted (rather than semesters) to accommodate schedules of full-time and part-time students.

In order to ensure completion of a program within the maximum timeframe, Keiser University requires students to successfully complete 67% of credit hours attempted each academic year. An academic year is two semesters. If a student withdraws from a course, the credit hours of that course are included in determining the quantitative standard of satisfactory academic progress. All students must have completed a minimum of 67% of credit hours attempted in order to graduate within 150% of the normal timeframe.

A student whose cumulative completion rate falls below 67% at the end of an academic year is placed on academic probation for the next semester. While on probation, a student remains eligible for Title IV financial aid funds.

A student who completes 67% of credit hours attempted in a semester while on academic probation is allowed to remain in school. A student may continue on academic probation even though his/her cumulative completion rate is below 67% as long as he/she meets the minimum standards for each semester. A student on academic probation who brings his/her completion rate to 67% is removed from academic probation. A student on probation who does not complete 67% of the credits attempted by the end of the semester is dismissed from Keiser University.

A student who has been dismissed may reapply to Keiser University after remaining out of school for one full semester. At that time, a student's academic records are evaluated to determine if it is possible for a 2.0 cumulative grade point average to be achieved and if the program can be completed within the maximum 150% timeframe. If both these standards can be achieved, a student may be readmitted but is not eligible for Title IV funds until the student achieves satisfactory academic progress both quantitatively and qualitatively. Therefore, should funding be required, alternative financing must be established by re-enrolling students.

A student who is readmitted after dismissal for failure to meet the quantitative standard is readmitted on academic probation and is not eligible for Title IV funds until he/she has completed 67% or more of credit hours attempted at the end of the returning semester.

Keiser University may use its discretion in waiving its Satisfactory Academic Progress standards in cases where students have mitigating circumstances. These include serious illness or injury of a student or serious illness, injury or death of a student's immediate family member. Students requesting an appeal of Keiser University's Satisfactory Academic Progress standards must submit a written request, with appropriate documentation, to the Associate Vice Chancellor of Academic Affairs. If an appeal is approved, the student is allowed one additional semester to meet required standards and to regain eligibility for Title IV funds.

These standards apply to all students (those receiving veterans' benefits, those receiving financial aid and cash-paying students). The Veterans' Administration is notified of unsatisfactory progress of a veteran student who remains on academic probation beyond two consecutive semesters. At that point, Veterans Benefits can be terminated. A student terminated from Veterans Benefits due to unsatisfactory progress may be recertified for benefits upon attaining a 2.0 cumulative grade average.

Pages 74 through 82, Programs Offered At Each Campus

Replace the program offerings with the following:

CAMPUS   **PROGRAMS OFFERED**
Daytona   **Bachelor of Arts**
                   Accounting (online only)
                   Business Administration (concentrations in Management, Human Resource
                   Management, International Business, Finance and Marketing)
                   Criminal Justice
                   Health Services Administration (online only)
                   Homeland Security (online only)

Legal Studies (online only)
Professional Accounting (online only)
Bachelor of Science
Health Science (online only)
Sports Medicine and Fitness Technology
Associate of Arts
Accounting
Criminal Justice
Health Services Administration
Homeland Security (online only)
Paralegal Studies (online only)
Associate of Science
Crime Scene Technology
Diagnostic Medical Sonography
Information Technology (online only)
Massage Therapy
Medical Assisting
Radiologic Technology
Sports Medicine and Fitness Technology
Video Game Design

Ft. Lauderdale　**Master Degrees**
Master of Arts in Criminal Justice (online only)
Master of Business Administration-concentrations in International Business, Leadership for Managers, and Marketing (on-campus, online and hybrid)
Master of Science in Education-specializations in College Administration, Leadership, and Teaching and Learning (online only)
Bachelor of Arts
Accounting (online only)
Business Administration (concentrations in Management, Human Resource Management, International Business, Finance and Marketing) (available in Spanish online only—HR concentration not offered)
Homeland Security (online only)
Criminal Justice
Health Services Administration
Legal Studies
Professional Accounting (online only)
Bachelor of Science
Information Technology Management
Health Science
Interdisciplinary Studies
Management Information Systems (online only)
Nursing (online only)
Associate of Arts
Accounting
Criminal Justice
Health Services Administration
Homeland Security (online only)
Paralegal Studies
Associate of Science
Aquatic Engineering (online only)

Computer-Aided Drafting
Computer Programming
Crime Scene Technology
Diagnostic Medical Sonography
Diagnostic Vascular Sonography
Fashion Design and Merchandising
Information Technology
Medical Assisting
Medical Laboratory Technician
Nuclear Medicine Technology
Nursing
Occupational Therapy Assistant
Physical Therapist Assistant
Radiologic Technology
Sports Medicine and Fitness Technology
Video Game Design

Jacksonville **Bachelor of Arts**
Accounting (online only)
Business Administration (concentrations in Management, Human Resource Management, International Business, Finance and Marketing)
Criminal Justice
Health Services Administration (online only)
Homeland Security (online only)
Legal Studies
Professional Accounting (online only)
Bachelor of Science
Information Technology Management (online only)
Health Science (online only)
Management Information Systems (online only)
Nursing (online only)
Associate of Arts
Accounting
Criminal Justice
Health Services Administration
Paralegal Studies
Associate of Science
Computer Graphics and Design
Crime Scene Technology
Information Technology
Medical Assisting
Nursing
Radiologic Technology

Kendall **Master Degrees**
Master of Business Administration-concentrations in International Business, Leadership for Managers, and Marketing (hybrid only)
Bachelor of Arts
Accounting (online only)
Business Administration (concentrations in Management, Human Resource Management, International Business, Finance and Marketing) (online only)
Legal Studies (online only)
Professional Accounting (online only)

Bachelor of Science
Health Science (online only)
Nursing (online only)
Associate of Arts
Accounting
Business Administration
Criminal Justice
Health Services Administration
Paralegal Studies
Associate of Science
Information Technology (online only)
Medical Assisting
Nuclear Medicine Technology
Nursing
Occupational Therapy Assistant
Radiologic Technology

Lakeland   **Bachelor of Arts**
Accounting (online only)
Business Administration (concentrations in Management, Human Resource
Management, International Business, Finance and Marketing)
Criminal Justice
Health Services Administration
Homeland Security (online only)
Legal Studies (online only)
Professional Accounting (online only)
Bachelor of Science
Health Science (online only)
Information Technology Management (online only)
Management Information Systems (online only)
Nursing (online only)
Associate of Arts
Accounting
Criminal Justice
Health Services Administration
Homeland Security (online only)
Paralegal Studies (online only)
Associate of Science
Computer Graphics and Design
Information Technology (online only)
Massage Therapy
Medical Assisting
Nuclear Medicine Technology
Nursing
Radiologic Technology
Sports Medicine and Fitness Technology

Melbourne   **Master Degrees**
Master of Business Administration-concentrations in International
Business, Leadership for Managers, and Marketing (online only)
Bachelor of Arts
Accounting (online only)
Business Administration (concentrations in Management, Human Resource

Management, International Business, Finance and Marketing)
Criminal Justice (online only)
Health Services Administration (online only)
Homeland Security (online only)
Legal Studies (online only)
Professional Accounting (online only)
Bachelor of Science
Health Science (online only)
Information Technology Management (online only)
Management Information Systems (online only)
Nursing (online only)
Associate of Arts
Accounting
Criminal Justice
Health Services Administration
Homeland Security (online only)
Paralegal Studies (online only)
Associate of Science
Culinary Arts
Diagnostic Medical Sonography
Information Technology
Massage Therapy
Medical Assisting
Nuclear Medicine Technology
Nursing
Occupational Therapy Assistant
Radiologic Technology
Web Design and Development

Orlando   **Bachelor of Arts**
Accounting (online only)
Business Administration (concentrations in Management, Human Resource
Management, International Business, Finance and Marketing)
Criminal Justice
Health Services Administration (online only)
Legal Studies
Professional Accounting (online only)
Bachelor of Science
Health Science (online only)
Information Technology Management (online only)
Management Information Systems (online only)
Nursing (online only)
Associate of Arts
Criminal Justice
Health Services Administration
Paralegal Studies
Associate of Science
Crime Scene Technology
Histotechnology
Information Technology
Massage Therapy
Medical Assisting

	Nursing
	Occupational Therapy Assistant
	Radiologic Technology
Pembroke Pines	**Master Degrees**

Master Degrees
Master of Business Administration-concentrations in International Business, Leadership for Managers, and Marketing (online and hybrid only)

Bachelor of Arts
Accounting (online only)
Business Administration (concentrations in Management, Human Resource Management, International Business, Finance and Marketing)
Criminal Justice
Health Services Administration (online only)
Homeland Security (online only)
Legal Studies
Professional Accounting (online only)

Bachelor of Science
Health Sciences (online only)
Information Technology Management (online only)
Nursing (online only)

Associate of Arts
Accounting
Criminal Justice
Health Services Administration
Homeland Security (online only)
Paralegal Studies

Associate of Science
Computer Graphics and Design
Histotechnology
Information Technology
Massage Therapy
Medical Assisting
Occupational Therapy Assistant
Technology Integration

Port St. Lucie   **Bachelor of Arts**
Accounting (online only)
Business Administration-concentrations in Management, Human Resource Management, International Business, Finance and Marketing (online only)
Criminal Justice
Health Services Administration (online only)
Homeland Security (online only)
Legal Studies
Professional Accounting (online only)

Bachelor of Science
Health Science (online only)
Management Information Systems (online only)
Nursing (online only)
Sports Medicine and Fitness Technology

Associate of Arts
Accounting
Business Administration

Criminal Justice
Health Services Administration
Paralegal Studies
<u>Associate of Science</u>
Biotechnology
Computer Graphics and Design
Information Technology
Massage Therapy
Medical Assisting
Radiologic Technology
Sports Medicine and Fitness Technology
Surgical Technology
Video Game Design

Sarasota   **<u>Bachelor of Arts</u>**
Accounting (online only)
Business Administration-concentrations in Management, Human Resource
Management, International Business, Finance and Marketing
Criminal Justice
Health Services Administration (online only)
Homeland Security (online only)
Legal Studies
Professional Accounting (online only)
<u>Bachelor of Science</u>
Elementary Education
Nursing (online only)
<u>Associate of Arts</u>
Accounting
Health Services Administration
Homeland Security (online only)
Paralegal Studies
<u>Associate of Science</u>
Crime Scene Technology
Culinary Arts
Fire Science (online only)
Information Technology
Medical Assisting
Nursing
Radiologic Technology

Tallahassee   **<u>Bachelor of Arts</u>**
Accounting (online only)
Business Administration-concentrations in Management, Human Resource
Management, International Business, Finance and Marketing
Criminal Justice
Health Services Administration
Homeland Security (online only)
Legal Studies (online only)
Professional Accounting (online only)
<u>Bachelor of Science</u>
Health Science (online only)
Information Technology Management (online only)

Management Information Systems (online only)
Nursing (online only)
Associate of Arts
Accounting
Criminal Justice
Health Services Administration
Homeland Security (online only)
Paralegal Studies
Associate of Science
Baking and Pastry Arts
Computer Graphics and Design
Culinary Arts
Information Technology
Medical Assisting
Nursing
Radiologic Technology

Tampa   **Master Degrees**
Master of Business Administration-concentrations in International Business, Leadership for Managers, and Marketing (online only)
Bachelor of Arts
Accounting (online only)
Business Administration-concentrations in Management, Human Resource Management, International Business, Finance and Marketing (online only)
Criminal Justice
Health Services Administration
Homeland Security (online only)
Legal Studies
Professional Accounting (online only)
Bachelor of Science
Health Science (online only)
Management Information Systems (online only)
Associate of Arts
Accounting
Criminal Justice
Health Services Administration
Homeland Security (online only)
Paralegal Studies
Associate of Science
Computer Graphics and Design
Crime Scene Technology
Information Technology
Medical Assisting
Radiologic Technology

West Palm Beach   **Master Degrees**
Master of Arts in Criminal Justice (online only)
Master of Business Administration-concentrations in International Business, Leadership for Managers, and Marketing (online and hybrid only)
Master of Science in Education-specializations in College Administration, Leadership, and Teaching and Learning (online only)
Bachelor of Arts

Accounting (online only)
Business Administration-concentrations in Management, Human Resource
Management, International Business, Finance and Marketing
Criminal Justice
Health Services Administration (online only)
Homeland Security
Legal Studies
Professional Accounting (online only)
Bachelor of Science
Health Science (online only)
Information Technology Management (online only)
Management Information Systems (online only)
Nursing (online only)
Associate of Arts
Accounting
Criminal Justice
Health Services Administration
Homeland Security
Paralegal Studies
Associate of Science
Computer Graphics and Design
Information Technology
Massage Therapy
Medical Assisting
Nursing
Radiologic Technology

Pages 87 through 89, Master of Science Degrees

Replace this section with the following:

Education with College Administration Specialization
Education with Leadership Specialization
Education with Teaching and Learning Specialization

Program Description
Keiser University's Master of Science degree in Education (MSEd) provides teachers and education administrators an intensive study of theory and practice in the field of education. The MSEd program fosters independent learning and enables students to contribute intellectually to the education profession.

Students specialize in one of three areas: College Administration, Leadership, or Teaching and Learning. In addition, students complete course work in areas such as assessment and evaluation, diversity, curriculum design, governance and decision-making and instructional technology. Graduates are able to demonstrate a conceptual understanding of advanced educational theory and practice and to critically analyze and solve problems based on applied research methods.

Program Objectives
Keiser University's MSEd program enables students to contribute to the education profession and fosters independent learning. Upon completion of this program, students are able to:

- Demonstrate application of the intersection of educational theory and practice
- Evaluate comprehensive and relevant curriculum
- Demonstrate moral and ethical decision-making in an educational environment
- Practice communication skills for educators leading to successful team building, motivation and leadership in classrooms and administration
- Assess student and teacher needs and develop appropriate resources in education
- Work with a diverse population, motivating for increased performance and satisfaction

Prerequisites for Major Courses

- Baccalaureate degree from an accredited institution.

The Master of Science in Education is designed to meet the needs of students with accredited baccalaureate degrees. Students may be licensed classroom practitioners, classroom teachers seeking alternative certification, education administrators or teachers seeking positions within administration.

NOTE: Courses in the MSEd program are each eight-weeks in length, and students are normally scheduled for two courses concurrently.

Program Outline

To receive a Master of Science in Education degree, students must earn 36 graduate semester credit hours. In the final semester of their program, students complete an action research project or internship. No elective courses are offered in this program, although one of three specializations is selected. Thirty of the program hours must be completed through Keiser University. Program requirements are as follows:

Master of Science in Education Major Core Courses (18.0 credit hours)

MSE510	Affirming Diversity	3.0 credit hours
MSE511	Integrative Instructional Technology	3.0 credit hours
MSE512	Education Governance, Motivation and Ethical Decision Making	3.0 credit hours
MSE513	Advanced Curriculum and Instructional Design	3.0 credit hours
MSE514	Advanced Educational Assessment and Evaluation	3.0 credit hours
MSE540	US Curricular Trends and Issues	3.0 credit hours

College Administration Specialization (18.0 credit hours)

MSE560	Enrollment Management Theory and Practice	3.0 credit hours
MSE562	Higher Education Marketing and Recruitment	3.0 credit hours
MSE563	Managing Campus Operations	3.0 credit hours
MSE552	Personnel Selection and Development	3.0 credit hours
MSE565	Student Retention and Management	3.0 credit hours
MSE610	Action Research Project (Capstone)	3.0 credit hours

Leadership Specialization (18.0 credit hours)

MSE550	Education System Organization and Leadership	3.0 credit hours
MSE551	Decision Oriented Educational Research	3.0 credit hours
MSE552	Personnel Selection and Development	3.0 credit hours
MSE553	Education Budgeting and Finance	3.0 credit hours
MSE554	School Public Relations and Communication	3.0 credit hours

MSE600	Educational Internship (Capstone option)	3.0 credit hours
	OR	
MSE610	Action Research Project (Capstone)	3.0 credit hours

Teaching and Learning Specialization (18.0 credit hours)
MSE520	Psychological Basis of Education	3.0 credit hours
MSE521	Learning Theories Applied to Classroom Instruction and Mgmt	3.0 credit hours
MSE522	Continuous Improvement and Planning	3.0 credit hours
MSE523	Teacher in American Society	3.0 credit hours
MSE524	Problem Solving and Critical Thinking	3.0 credit hours
MSE610	Action Research Project (Capstone)	3.0 credit hours

Pages 110 through 124, Program Descriptions, Bachelor of Science Degrees

Insert the following program description in this section:

Interdisciplinary Studies
Bachelor of Science Degree

Program Description

Keiser University's Bachelor of Science degree in Interdisciplinary Studies provides a comprehensive curriculum that allows broad exposure to multiple disciplines. This major provides a practical alternative for baccalaureate degree-seeking students whose needs cannot be met by individual majors. Students can design a course of study that meets their personal academic objectives and furthers their professional growth and development by combining two or more disciplines into a coherent program. The degree will combine general education courses with an interdisciplinary concentration, electives and a capstone course. The proposed coursework is subject to approval by the dean of academic affairs.

Program Objectives

The following objectives are designed to meet Keiser University's mission and its goals. Upon completion of the program, students will:

- Articulate the integration of two disciplines into a unified degree program
- Utilize skills of interdisciplinary scholarship and research to integrate multiple perspectives
- Articulate critically the fundamental theories and principles underlying each discipline
- Apply the knowledge and skills acquired through the program in pursuit of career goals

Program Outline

The curriculum for the Bachelor of Science in Interdisciplinary Studies consists of 120.0 semester credit hours with the following requirements:

Curriculum Requirement	Semester Credit Hours	
A. General Education Courses	36.0	(Lower Division courses)
B. Interdisciplinary Concentration	30.0	(15.0 credits in minimum of 2 disciplines-Upper Division)
C. Open Electives	51.0	(27.0 credits must be Upper Division courses)
D. Capstone Course	3.0	
Total:	120.0 Semester Credit Hours	

Lower Division General Education Courses (36.0 semester credit hours)
Credit hours in parentheses indicate the required number of credit hours in each discipline

Behavioral/Social Science (3.0 credit hours)
AMH1010	American History Pre 1876	3.0 credit hours
AMH1020	American History Since 1876	3.0 credit hours
POS1041	Political Science	3.0 credit hours
PSY1012	Introduction to Psychology	3.0 credit hours
SYG1000	Sociology	3.0 credit hours

Communications (3.0 credit hours)
SPC1010	Speech	3.0 credit hours

Computers (3.0 credit hours)
CGS1000C	Introduction to Computers	3.0 credit hours

Economics (6.0 credit hours)
ECO1023	Microeconomics	3.0 credit hours
ECO2013	Macroeconomics	3.0 credit hours

English (6.0 credit hours)
ENC1101	English Composition I	3.0 credit hours
ENC2102	English Composition II	3.0 credit hours

Humanities/Fine Arts (3.0 credit hours)
AML1000	American Literature	3.0 credit hours
ENL1000	English Literature	3.0 credit hours

Mathematics (6.0 credit hours)
MAC2105	College Algebra	3.0 credit hours
MGF2106	College Mathematics	3.0 credit hours
STA2023	Statistics	3.0 credit hours

Natural Science (6.0 credit hours)
BSC1010	General Biology	3.0 credit hours
BSC1010L	General Biology Laboratory	1.0 credit hour
BSC1011	Advanced Biology	3.0 credit hours
BSC1011L	Advanced Biology Laboratory	1.0 credit hour

Upper Division Interdisciplinary Concentration (30.0 semester credit hours)
A selection of 15.0 credit hours in a minimum of two disciplines from the following *Eligible Disciplines* list is required (other disciplines may be added by the University). See Keiser University *Catalog* Program Outlines for Upper Division courses in each discipline. The selection of courses is subject to approval by the dean of academic affairs.

Eligible Disciplines: Accounting, Business Administration, Criminal Justice, General Studies*, Health Science, Health Services Administration, Homeland Security, Information Technology Management, Legal Studies, Management Information Systems.

*General Studies Courses:

CLP3314	Health Psychology	3.0 credit hours
ECO4223	Money and Banking	3.0 credit hours
ENC3213	Writing for Managers	3.0 credit hours
ENC4313	Research Writing	3.0 credit hours
IDS3355	Critical Thinking	3.0 credit hours
INP3004	Industrial Psychology	3.0 credit hours
STA3060	Research and Statistical Analysis	3.0 credit hours
SYD4410	Sociology of the Urban Community	3.0 credit hours

Open Electives (51.0 semester credit hours)
27.0 semester credit hours must be Upper Division courses selected from the *Eligible Disciplines*.

Capstone Course (3.0 semester credit hours)

IDS4934	Interdisciplinary Capstone Experience	3.0 credit hours

Pages 176 through 179, Program Descriptions, Occupational Therapy Assistant

Replace the sections "Program Outline" and "Occupational Therapy Assistant Major Courses" with the following:

Program Outline
To receive an Associate of Science degree in Occupational Therapy Assistant, students must earn 89.5 credit hours. Each course in the Occupational Therapy Assistant major is a prerequisite for the subsequent course and therefore must be completed with a grade of "C" or higher in order to proceed successfully through the program. Program requirements are as follows:

Occupational Therapy Assistant Major Courses (65.5 credit hours)

OTH1007	Introduction to Occupational Therapy	6.0 credit hours
OTH1014C	Kinesiology for Occupational Therapy Assistants	4.5 credit hours
OTH1204	Life Span Human Development	6.0 credit hours
OTH1412C	Anatomy and Physiology	4.5 credit hours
OTH1432C	Neurological Disorders/Assessment and Treatment Strategies	4.5 credit hours
OTH1433C	Musculoskeletal Disorders/Assessment and Treatment Strategies	4.5 credit hours
OTH2022C	Group Dynamics	2.0 credit hours
OTH2121C	Therapeutic Media	2.0 credit hours
OTH2165C	Daily Living	2.0 credit hours
OTH2300C	Psychiatric Disorders/Assessment and Treatment Strategies	4.5 credit hours
OTH2420C	Occupational Therapy for Physically Disabled	4.5 credit hours
OTH2520C	Pediatric Occupational Therapy	4.5 credit hours
OTH2602C	Aging and Performance Skills	2.0 credit hours
OTH2800	Fieldwork I	2.0 credit hours
OTH2840	Fieldwork II	12.0 credit hours

Pages 202 through 205, Course Descriptions, Master of Science Degrees

Insert the following course descriptions in this section:

Education with College Administration Specialization
Major Course Requirements

MSE560 (3.0 credits)
Enrollment Management Theory and Practice
Enrollment management is an advanced study of enrollment processes and how they fit into the college and university system. This course provides a strong understanding of the enrollment process, federal and legislative issues, new student orientation, and customer relationship management. Issues in team building, personnel motivation, and training an admissions staff are explored.

MSE562 (3.0 credits)
Higher Education Marketing and Recruitment
This course analyzes and assesses marketing strategies in higher education including the principles and practices of marketing and recruitment. Topics include: developing effective advertising, placing media, assessing results, successful online marketing strategies, website design, and educational delivery formats. Students will develop and evaluate a marketing plan for a college or university.

MSE563 (3.0 credits)
Managing Campus Operations
This course is a detailed overview of key areas affecting campus operations. Operations management is assessed with emphasis on developing a campus master plan for strategic planning, campus safety, facilities, student funding, internal audits, regulatory issues, institutional self studies, and accreditation requirements.

MSE565 (3.0 credits)
Student Retention and Management
An in depth study of practices that increase student persistence and retention. College management practices including timely intervention, building affiliations, student success strategies, motivating students, retention best practices, and methods for instructors to increase student persistence are analyzed. Student services requirements and best practices are assessed.

Pages 235 through 255, Course Descriptions, Bachelor of Science Degrees

Insert the following course descriptions in this section:

Interdisciplinary Studies
Bachelor of Science Degree
Major Course Requirements

IDS4934 (3.0 credit hours)
Interdisciplinary Capstone Experience
Students complete an independent research project that synthesizes knowledge and tools from two separate academic disciplines. The research project is based on a proposal approved by the

University and is supervised by a faculty member with relevant expertise. Students present the results of their research in a 15- to 20-page research paper and a PowerPoint presentation.

Interdisciplinary Concentration Courses
See course information for a Bachelor of Science degree in Interdisciplinary Studies in the Program Descriptions section of this catalog.

General Education Requirements
See specific general education requirements for a Bachelor of Science degree in Interdisciplinary Studies in the Program Descriptions section of this catalog.

Page 308, Course Descriptions, Nursing

Replace the following course descriptions in this section:

NUR2421C (4.0 credit hours)
Maternity Nursing Care
Focuses primarily on maternity nursing care, with some exposure to common problems associated with the health of mother and child. Concepts and skills learned in NUR1211C are integral to this course, with emphasis on developmental theories as they relate to the care of women. Primary, secondary and tertiary care settings are utilized for clinical experiences, including outpatient care and hospitals. Prerequisite: NUR1022C

NUR2310C (4.0 credit hours)
Pediatric Nursing
Focuses primarily on normal pediatric families, with some exposure to common recurring and complex problems associates with the health of the pediatric client/patient. Concepts and skills reviewed in NUR1022 and NUR1211C are integral to this course, with emphasis on developmental theories as they relate to the care of children.   Primary, secondary and tertiary care settings are utilized for clinical experiences, including outpatient care, hospitals and pediatric programs (which may include outpatient, inpatient, in-home and community care). Prerequisite: NUR1211C

Page 309, Course Descriptions, Occupational Therapy Assistant

Replace the following course description in this section:

OTH1412C (4.5 credit hours)
Anatomy and Physiology
Introduces the language of medicine through the study of prefixes, suffixes, and root words. Topics include accurately constructing, pronouncing and spelling medical terms. Introduces body systems, principles of physiology and disease processes. Prerequisite: OTH1007

Pages 343 and 344, Graduate Admissions Requirements, International Students

Change the information in paragraph three as follows:

3. If an applicant's primary language is not English, applicants must present a TOEFL score of 500 or higher on a paper-based examination, an IELTS score of 6.0 or higher, a score of 225 on a computer-based examination or an iBT of 64.

Add the following information:

Curricular Practical Training
Keiser University is offering a Curricular Practical Training Component (CPT) for graduate students in the Master of Business Administration major, authorized under U.S. Immigration regulations found in CFR 214 2(f)(10)(i).   All students who choose to enroll in the CPT program are required to engage in paid CPT employment with American-based companies for at least 11 months of the total MBA degree, either as part-time or full time employees. Practical training employment must be related to an "integral part of the student's curriculum".   Students generally work in CPT employment during the day and take their coursework in the evenings and/or week-ends.

Page 348, Graduate School Graduation Requirements

Replace the "Graduate Degrees" heading and first paragraph with the following:

Master of Arts, Master of Science, or Master of Business Administration
The Commission for Independent Education in the State of Florida requires a minimum program duration of 24 semester credit hours beyond the bachelor's degree to award the master's degree. Keiser University master's degrees require students to successfully complete a minimum of 36 semester credit hours beyond the bachelor's degree.