ADDENDUM NO. 5

TO

2008-2009 KEISER UNIVERSITY CATALOG
VOLUME 8, NO. 1

Effective May 5, 2009
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Keiser University continually reviews, improves and updates its programs, courses and curricula. It is incumbent on the University to reflect these revisions in its publications. The following Addendum No. 5 represents additions, changes and deletions to the 2008-2009 Keiser University Catalog, August 27, 2008 Edition, Volume 8, No. 1, and is effective May 5, 2009. It includes changes covered in Addenda Nos. 1, 2, 3, and 4.

Page 1 and back cover, Keiser University Additional Locations
Replace this information with the following:

Keiser University, Jacksonville
6430 Southpoint Parkway, Suite 100
Jacksonville, Florida 32216
(904) 296-3440

Page 8, Mission Statement
Replace this section with the following:

MISSION STATEMENT
Keiser University is a regionally accredited, private, career university that provides educational programs at the undergraduate and graduate levels for a diverse student body in traditional, nontraditional and online delivery formats. The main campus is located in Fort Lauderdale with campuses located throughout the State of Florida and internationally. Through quality teaching, the University is committed to provide all students with opportunities to develop the knowledge, understanding, and skills necessary for successful employment. Committed to a students’ first philosophy, Keiser University prepares graduates for careers in business, criminal justice, health care, technology, hospitality, education and career-focused general studies.

Inherent in our Mission is service to the community. This service includes community partnerships, involvement with various constituencies and various continuing education programs.

Pages 11 and 12, LICENSURE AND ACCREDITATION
Replace the zip code for the Commission for Independent Education with the following:

32399-0400

Replace these paragraphs with the following:

- Keiser University’s Medical Laboratory Technician program, Ft. Lauderdale campus, is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS), 5600 N. River Road, Suite 720, Rosemont, Illinois 60018, 773-714-8880.

- Keiser University’s Medical Assistant program, Daytona Beach campus, is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP),
Keiser University's Occupational Therapy Assistant program, Ft. Lauderdale, Kendall, Melbourne, Orlando, and Pembroke Pines campuses, is fully accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA). The current status of the program at the Pembroke Pines campus is as a developing program in the process of seeking independent accreditation. Additional campuses seeking accreditation status under the Pembroke Pines charter are Jacksonville and Daytona. ACOTE can be reached at Accreditation Council for Occupational Therapy Education, 4720 Montgomery Lane, P.O. Box 31220, Bethesda, Maryland 20824-1220, (301) 652-AOTA.

Keiser University’s Diagnostic Medical Sonography programs (general concentration), Daytona Beach and Ft. Lauderdale campuses, are accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), 1361 Park Street, Clearwater, FL 33756, (727-210-2350, on recommendation of the Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS).

Keiser University Center for Culinary Arts, Tallahassee and Melbourne campuses, are accredited by the American Culinary Federation Inc., 180 Center Place Way, St. Augustine, Florida 32095, (940) 824-4468, www.aefchefs.org.

Keiser University’s Surgical Technology program, Port St. Lucie campus, is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), 1361 Park Street, Clearwater, FL 33756, Phone 727-210-2350.

Page 18, Descriptions of Facilities and Equipment
Replace this information with the following:

Keiser University, Jacksonville
The Jacksonville campus is located in south Jacksonville at The Summit at Southpoint, 6430 Southpoint Parkway. The 46,000 square-foot campus, located in a three-story building, has free parking. The Jacksonville campus has a library, student lounge, 18 classrooms, auditorium with seating for more than 90 people, five medical laboratories, three computer laboratories, two radiology x-ray rooms and a crime scene technology laboratory. All equipment used at Keiser University is comparable to industry standards and effectively meets program objectives.

Page 24 and 25, Admissions, GENERAL ADMISSION REQUIREMENTS
Replace paragraph five with the following:

It is a policy of Keiser University that candidates seeking general admission to the University are not required to take the general admission test upon providing written proof of an earned associate degree or a higher degree from a regionally accredited college. Candidates with an associate degree or a higher degree from a regionally accredited college seeking entry into the
University’s allied health programs must have a cumulative grade point average of 3.25 to be considered. Candidates must meet all other general and allied health program-specific admission requirements.

**Pages 31 through 34, Florida’s Statewide Course Numbering System**

Replace this section with the following:

**FLORIDA’S STATEWIDE COURSE NUMBERING SYSTEM**

Courses in this catalog are identified by prefixes and numbers that were assigned by Florida’s Statewide Course Numbering System (SCNS). This numbering system is used by all public postsecondary institutions in Florida and 23 participating non-public institutions. The major purpose of this system is to facilitate the transfer of courses between participating institutions. Students and administrators can use the online Statewide Course Numbering System to obtain course descriptions and specific information about course transfer between participating Florida institutions. This information is at the SCNS website at http://scns.fldoe.org.

Each participating institution controls the title, credit, and content of its own courses and recommends the first digit of the course number to indicate the level at which students normally take the course. Course prefixes and the last three digits of the course numbers are assigned by members of faculty discipline committees appointed for that purpose by the Florida Department of Education in Tallahassee. Individuals nominated to serve on these committees are selected to maintain a representative balance as to type of institution and discipline field or specialization.

The course prefix and each digit in the course number have a meaning in the Statewide Course Numbering System (SCNS). The list of course prefixes and numbers, along with their generic titles, is referred to as the “SCNS taxonomy.” Descriptions of the content of courses are referred to as “statewide course profiles.”

**Example of Course Identifier**

<table>
<thead>
<tr>
<th>Prefix</th>
<th>Level Code (first digit)</th>
<th>Century Digit (second digit)</th>
<th>Decade Digit (third digit)</th>
<th>Unit Digit (fourth digit)</th>
<th>Lab Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>No laboratory component in this course</td>
</tr>
<tr>
<td>English Composition</td>
<td>Lower (Freshman)</td>
<td>Composition</td>
<td>Freshman</td>
<td>Freshman Composition Skills</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Level at this institution</td>
<td></td>
<td></td>
<td>Freshman Composition Skills I</td>
<td></td>
</tr>
</tbody>
</table>

**General Rule for Course Equivalencies**

Equivalent courses at different institutions are identified by the same prefixes and same last three digits of the course number and are guaranteed to be transferable between participating institutions that offer the course, with a few exceptions. (Exceptions are listed below.)

For example, a freshman composition skills course is offered by 55 different postsecondary institutions. Each institution uses “ENC 101” to identify its freshman composition skills course. The level code is the first digit and represents the year in which students normally take the course at a specific institution. In the SCNS taxonomy, “ENC” means “English Composition,” the century digit “1” represents “Freshman Composition,” the decade digit “0” represents “Freshman Composition Skills,” and the unit digit “1” represents “Freshman Composition Skills I.”
In the sciences and certain other areas, a “C” or “L” after the course number is known as a lab indicator. The “C” represents a combined lecture and laboratory course that meets in the same place at the same time. The “L” represents a laboratory course or the laboratory part of a course, having the same prefix and course number without a lab indicator, which meets at a different time or place.

Transfer of any successfully completed course from one participating institution to another is guaranteed in cases where the course to be transferred is equivalent to one offered by the receiving institution. Equivalencies are established by the same prefix and last three digits and comparable faculty credentials at both institutions. For example, ENC 1101 is offered at a community college. The same course is offered at a state university as ENC 2101. A student who has successfully completed ENC 1101 at the community college is guaranteed to receive transfer credit for ENC 2101 at the state university if the student transfers. The student cannot be required to take ENC 2101 again since ENC 1101 is equivalent to ENC 2101. Transfer credit must be awarded for successfully completed equivalent courses and used by the receiving institution to determine satisfaction of requirements by transfer students on the same basis as credit awarded to the native students. It is the prerogative of the receiving institution, however, to offer transfer credit for courses successfully completed that have not been designated as equivalent.

The Course Prefix
The course prefix is a three-letter designator for a major division of an academic discipline, subject matter area, or sub-category of knowledge. The prefix is not intended to identify the department in which a course is offered. Rather, the content of a course determines the assigned prefix to identify the course.

Authority for Acceptance of Equivalent Courses
Section 1007.24(7), Florida Statutes, states:

Any student who transfers among postsecondary institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and that participate in the statewide course numbering system shall be awarded credit by the receiving institution for courses satisfactorily completed by the student at the previous institutions. Credit shall be awarded if the courses are judged by the appropriate statewide course numbering system faculty committees representing school districts, public postsecondary educational institutions, and participating nonpublic postsecondary educational institutions to be academically equivalent to courses offered at the receiving institution, including equivalency of faculty credentials, regardless of the public or nonpublic control of the previous institution. The Department of Education shall ensure that credits to be accepted by a receiving institution are generated in courses for which the faculty possess credentials that are comparable to those required by the accrediting association of the receiving institution. The award of credit may be limited to courses that are entered in the statewide course numbering system. Credits awarded pursuant to this subsection shall satisfy institutional requirements on the same basis as credits awarded to native students.

Exceptions to the General Rule for Equivalency
Since the initial implementation of the SCNS, specific disciplines or types of courses have been excepted from the guarantee of transfer for equivalent courses. These include varying topics courses that must be evaluated individually, or applied courses in which the student must be
evaluated for mastery of skill and technique. The following courses are exceptions to the general rule for course equivalencies and may not transfer. Transferability is at the discretion of the receiving institution.

A. Courses not offered by the receiving institution.
B. For courses at non-regionally accredited institutions, courses offered prior to the established transfer date of the course in question.
C. Courses in the 900-999 series are not automatically transferable, and must be evaluated individually. These include such courses as Special Topics, Internships, Practica, Study Abroad, Thesis and Dissertations.
D. College preparatory and vocational preparatory courses.
E. Graduate courses.
F. Internships, practica, clinical experiences and study abroad courses with numbers other than those ranging from 900-999.
G. Applied courses in the performing arts (Art, Dance, Interior Design, Music, and Theatre) and skills courses in Criminal Justice are not guaranteed as transferable.

Courses at Nonregionally Accredited Institutions
The Statewide Course Numbering System makes available on its home page (http://scns.fldoe.org) a report entitled “Courses at Nonregionally Accredited Institutions” that contains a comprehensive listing of all nonpublic institution courses in the SCNS inventory, as well as each course’s transfer level and transfer effective date. This report is updated monthly.

Questions about the Statewide Course Numbering System and appeals regarding course credit transfer decisions should be directed to Dr. David Kreitner, Director of Quality Enhancement in the Office of the Chancellor at (954) 776-4476, or the Florida Department of Education, Office of Articulation, 1401 Turlington Building, Tallahassee, Florida 32399-0400. Special reports and technical information may be requested by calling the Statewide Course Numbering System office at (850) 245-0427 or via the internet at http://scns.fldoe.org.

Page 68, PLAGIARISM
Insert the following new section after the INDEPENDENT/DIRECTED STUDY paragraph:

PLAGIARISM
It is a policy of Keiser University that students assume responsibility for maintaining honesty in all work submitted for credit and in any other work designated by an instructor of a course. Plagiarism, because it is a form of theft and dishonesty that interferes with the goals of education, must carry severe penalties. The penalties are as follows:

- The first occurrence of an assignment containing plagiarized material results in an automatic “F” for that assignment.
- The first occurrence of a student copying an entire paper and turning it in as their own work results in an automatic “F” for the class.
- The second occurrence of an assignment containing plagiarized material results in an automatic “F” for the course.
- The second occurrence of a student turning in an entire paper as his/her own work results in an automatic suspension from the University for one semester.
The third occurrence of an assignment containing plagiarized material results in an automatic suspension from the University for one semester.

The fourth occurrence of an assignment containing plagiarized material results in an automatic dismissal from the University.

Pages 68 and 69, Satisfactory Academic Progress

SATISFACTORY ACADEMIC PROGRESS

Students at Keiser University are expected to maintain satisfactory academic progress and to make ongoing progress toward graduation. There are two standards that must be met: a qualitative standard and a quantitative standard.

The qualitative standard requires that a student achieve a minimum grade average of 1.7 after completing his/her first semester at Keiser University. All students must achieve a minimum grade average of 2.0 for the second semester and must maintain a cumulative grade average of at least 2.0 in order to graduate from Keiser University.

A student whose cumulative grade average falls below 2.0 is placed on academic probation for the next semester. While on academic probation, a student remains eligible for Title IV financial aid funds. A student on academic probation who brings his/her cumulative grade average to 2.0 is removed from academic probation. A student who earns a 2.0 grade average for a semester without attaining a cumulative 2.0 while on academic probation is allowed to remain in school. (A student may continue on academic probation even though his/her cumulative grade average is below 2.0 as long as he/she meets the minimum standards each semester.) While on academic probation, a student not earning a 2.0 grade point average by the end of the semester is dismissed from Keiser University.

A student who is readmitted after dismissal for failure to meet this qualitative standard is readmitted on academic probation and is not eligible for Title IV funds until he/she has reestablished a 2.0 cumulative grade average at the end of the returning semester.

The quantitative standard requires students to complete their program of study within 150% of the normal timeframe allotted for completion of the program. Transfer credit hours that meet degree requirements are considered in the determination of this 150% normal time frame, although not in computation of grade point average. The normal timeframe is measured in credit hours attempted (rather than semesters) to accommodate schedules of full-time and part-time students.

In order to ensure completion of a program within the maximum timeframe, Keiser University requires students to successfully complete 67% of credit hours attempted each academic year. An academic year is two semesters. If a student withdraws from a course, the credit hours of that course are included in determining the quantitative standard of satisfactory academic progress. All students must have completed a minimum of 67% of credit hours attempted in order to graduate within 150% of the normal timeframe.

A student whose cumulative completion rate falls below 67% at the end of an academic year is placed on academic probation for the next semester. While on probation, a student remains eligible for Title IV financial aid funds.
A student who completes 67% of credit hours attempted in a semester while on academic probation is allowed to remain in school. A student may continue on academic probation even though his/her cumulative completion rate is below 67% as long as he/she meets the minimum standards for each semester. A student on academic probation who brings his/her completion rate to 67% is removed from academic probation. A student on probation who does not complete 67% of the credits attempted by the end of the semester is dismissed from Keiser University.

A student who has been dismissed may reapply to Keiser University after remaining out of school for one full semester. At that time, a student's academic records are evaluated to determine if it is possible for a 2.0 cumulative grade point average to be achieved and if the program can be completed within the maximum 150% timeframe. If both these standards can be achieved, a student may be readmitted but is not eligible for Title IV funds until the student achieves satisfactory academic progress both quantitatively and qualitatively. Therefore, should funding be required, alternative financing must be established by re-enrolling students.

A student who is readmitted after dismissal for failure to meet the quantitative standard is readmitted on academic probation and is not eligible for Title IV funds until he/she has completed 67% or more of credit hours attempted at the end of the returning semester.

Keiser University may use its discretion in waiving its Satisfactory Academic Progress standards in cases where students have mitigating circumstances. These include serious illness or injury of a student or serious illness, injury or death of a student's immediate family member. Students requesting an appeal of Keiser University's Satisfactory Academic Progress standards must submit a written request, with appropriate documentation, to the Associate Vice Chancellor of Academic Affairs. If an appeal is approved, the student is allowed one additional semester to meet required standards and to regain eligibility for Title IV funds.

These standards apply to all students (those receiving veterans' benefits, those receiving financial aid and cash-paying students). The Veterans' Administration is notified of unsatisfactory progress of a veteran student who remains on academic probation beyond two consecutive semesters. At that point, Veterans Benefits can be terminated. A student terminated from Veterans Benefits due to unsatisfactory progress may be recertified for benefits upon attaining a 2.0 cumulative grade average.

Pages 74 through 82, Programs Offered At Each Campus

Replace the program offerings with the following:

<table>
<thead>
<tr>
<th>CAMPUS</th>
<th>PROGRAMS OFFERED</th>
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</thead>
<tbody>
<tr>
<td>Daytona</td>
<td><strong>Bachelor of Arts</strong></td>
</tr>
<tr>
<td></td>
<td>Accounting (online only)</td>
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<tr>
<td></td>
<td>Criminal Justice</td>
</tr>
<tr>
<td></td>
<td>Health Services Administration (online only)</td>
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<tr>
<td></td>
<td>Homeland Security (online only)</td>
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<td></td>
<td>Legal Studies (online only)</td>
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<tr>
<td></td>
<td>Professional Accounting (online only)</td>
</tr>
<tr>
<td></td>
<td><strong>Bachelor of Science</strong></td>
</tr>
<tr>
<td></td>
<td>Health Science (online only)</td>
</tr>
</tbody>
</table>
Sports Medicine and Fitness Technology

**Associate of Arts**
- Accounting
- Criminal Justice
- Health Services Administration
- Homeland Security (online only)
- Paralegal Studies (online only)

**Associate of Science**
- Crime Scene Technology
- Diagnostic Medical Sonography
- Information Technology (online only)
- Massage Therapy
- Medical Assisting
- Radiologic Technology
- Sports Medicine and Fitness Technology
- Video Game Design

Ft. Lauderdale

**Master Degrees**
- Master of Arts in Criminal Justice (online only)
- Master of Business Administration-concentrations in International Business, Leadership for Managers, and Marketing (on-campus, online and hybrid)
- Master of Science in Education-specializations in College Administration, Leadership, and Teaching and Learning (online only)

**Bachelor of Arts**
- Accounting (online only)
- Business Administration (concentrations in Management, Human Resource Management, International Business, Finance and Marketing) (available in Spanish online only—HR concentration not offered)
- Homeland Security (online only)
- Criminal Justice
- Health Services Administration
- Legal Studies
- Professional Accounting (online only)

**Bachelor of Science**
- Information Technology Management
- Health Science
- Interdisciplinary Studies
- Management Information Systems (online only)
- Nursing (online only)

**Associate of Arts**
- Accounting
- Criminal Justice
- Health Services Administration
- Homeland Security (online only)
- Paralegal Studies

**Associate of Science**
- Aquatic Engineering (online only)
- Computer-Aided Drafting
- Computer Programming
- Crime Scene Technology
- Diagnostic Medical Sonography
Diagnostic Vascular Sonography  
Fashion Design and Merchandising  
Information Technology  
Medical Assisting  
Medical Laboratory Technician  
Nuclear Medicine Technology  
Nursing  
Occupational Therapy Assistant  
Physical Therapist Assistant  
Radiologic Technology  
Sports Medicine and Fitness Technology  
Video Game Design  

Jacksonville  
**Bachelor of Arts**  
Accounting (online only)  
Criminal Justice  
Health Services Administration (online only)  
Homeland Security (online only)  
Legal Studies  
Professional Accounting (online only)  
**Bachelor of Science**  
Information Technology Management (online only)  
Health Science (online only)  
Management Information Systems (online only)  
Nursing (online only)  
**Associate of Arts**  
Accounting  
Criminal Justice  
Health Services Administration  
Paralegal Studies  
**Associate of Science**  
Computer Graphics and Design  
Crime Scene Technology  
Information Technology  
Medical Assisting  
Nursing  
Radiologic Technology  

Kendall  
**Master Degrees**  
Master of Business Administration-concentrations in International Business, Leadership for Managers, and Marketing (hybrid only)  
**Bachelor of Arts**  
Accounting (online only)  
Business Administration (concentrations in Management, Human Resource Management, International Business, Finance and Marketing) (online only)  
Legal Studies (online only)  
Professional Accounting (online only)  
**Bachelor of Science**  
Health Science (online only)  
Nursing (online only)  
**Associate of Arts**
Accounting
Business Administration
Criminal Justice
Health Services Administration
Paralegal Studies

**Associate of Science**
Information Technology (online only)
Medical Assisting
Nuclear Medicine Technology
Nursing
Occupational Therapy Assistant
Radiologic Technology

**Bachelor of Arts**
Accounting (online only)
Criminal Justice
Health Services Administration
Homeland Security (online only)
Legal Studies (online only)
Professional Accounting (online only)

**Bachelor of Science**
Health Science (online only)
Information Technology Management (online only)
Management Information Systems (online only)
Nursing (online only)

**Associate of Arts**
Accounting
Criminal Justice
Health Services Administration
Homeland Security (online only)
Paralegal Studies (online only)

**Associate of Science**
Computer Graphics and Design
Information Technology (online only)
Massage Therapy
Medical Assisting
Nuclear Medicine Technology
Nursing
Radiologic Technology
Sports Medicine and Fitness Technology

**Master Degrees**
Master of Business Administration-concentrations in International Business, Leadership for Managers, and Marketing (online only)

**Bachelor of Arts**
Accounting (online only)
Criminal Justice (online only)
Health Services Administration (online only)
Homeland Security (online only)
Legal Studies (online only)
Professional Accounting (online only)

**Bachelor of Science**
Health Science (online only)
Information Technology Management (online only)
Management Information Systems (online only)
Nursing (online only)

**Associate of Arts**
Accounting
Criminal Justice
Health Services Administration
Homeland Security (online only)
Paralegal Studies (online only)

**Associate of Science**
Culinary Arts
Diagnostic Medical Sonography
Information Technology
Massage Therapy
Medical Assisting
Nuclear Medicine Technology
Nursing
Occupational Therapy Assistant
Radiologic Technology
Web Design and Development

Orlando

**Bachelor of Arts**
Accounting (online only)
Criminal Justice
Health Services Administration (online only)
Legal Studies
Professional Accounting (online only)

**Bachelor of Science**
Health Science (online only)
Information Technology Management (online only)
Management Information Systems (online only)
Nursing (online only)

**Associate of Arts**
Criminal Justice
Health Services Administration
Paralegal Studies

**Associate of Science**
Crime Scene Technology
Histotechnology
Information Technology
Massage Therapy
Medical Assisting
Nursing
Occupational Therapy Assistant
Radiologic Technology

Pembroke Pines

**Master Degrees**
Master of Business Administration-concentrations in International Business, Leadership for Managers, and Marketing (online and hybrid only)

**Bachelor of Arts**
- Accounting (online only)
- Criminal Justice
- Health Services Administration (online only)
- Homeland Security (online only)
- Legal Studies
- Professional Accounting (online only)

**Bachelor of Science**
- Health Sciences (online only)
- Information Technology Management (online only)
- Nursing (online only)

**Associate of Arts**
- Accounting
- Criminal Justice
- Health Services Administration
- Homeland Security (online only)
- Paralegal Studies

**Associate of Science**
- Computer Graphics and Design
- Histotechnology
- Information Technology
- Massage Therapy
- Medical Assisting
- Occupational Therapy Assistant
- Technology Integration

**Port St. Lucie**

**Bachelor of Arts**
- Accounting (online only)
- Business Administration-concentrations in Management, Human Resource Management, International Business, Finance and Marketing (online only)
- Criminal Justice
- Health Services Administration (online only)
- Homeland Security (online only)
- Legal Studies
- Professional Accounting (online only)

**Bachelor of Science**
- Health Science (online only)
- Management Information Systems (online only)
- Nursing (online only)
- Sports Medicine and Fitness Technology

**Associate of Arts**
- Accounting
- Business Administration
- Criminal Justice
- Health Services Administration
- Paralegal Studies

**Associate of Science**
Biotechnology
Computer Graphics and Design
Information Technology
Massage Therapy
Medical Assisting
Radiologic Technology
Sports Medicine and Fitness Technology
Surgical Technology
Video Game Design

Sarasota
**Bachelor of Arts**
Accounting (online only)
Criminal Justice
Health Services Administration (online only)
Homeland Security (online only)
Legal Studies
Professional Accounting (online only)

**Bachelor of Science**
Elementary Education
Nursing (online only)

**Associate of Arts**
Accounting
Health Services Administration
Homeland Security (online only)
Paralegal Studies

**Associate of Science**
Crime Scene Technology
Culinary Arts
Fire Science (online only)
Information Technology
Medical Assisting
Nursing
Radiologic Technology

Tallahassee
**Bachelor of Arts**
Accounting (online only)
Criminal Justice
Health Services Administration
Homeland Security (online only)
Legal Studies (online only)
Professional Accounting (online only)

**Bachelor of Science**
Health Science (online only)
Information Technology Management (online only)
Management Information Systems (online only)
Nursing (online only)

**Associate of Arts**
Accounting
Criminal Justice
Health Services Administration
Homeland Security (online only)
Paralegal Studies

**Associate of Science**
Baking and Pastry Arts
Computer Graphics and Design
Culinary Arts
Information Technology
Medical Assisting
Nursing
Radiologic Technology

**Tampa Master Degrees**
Master of Business Administration-concentrations in International Business, Leadership for Managers, and Marketing (online only)

**Bachelor of Arts**
Accounting (online only)
Business Administration-concentrations in Management, Human Resource Management, International Business, Finance and Marketing (online only)
Criminal Justice
Health Services Administration
Homeland Security (online only)
Legal Studies
Professional Accounting (online only)

**Bachelor of Science**
Health Science (online only)
Management Information Systems (online only)

**Associate of Arts**
Accounting
Criminal Justice
Health Services Administration
Homeland Security (online only)
Paralegal Studies

**Associate of Science**
Computer Graphics and Design
Crime Scene Technology
Information Technology
Medical Assisting
Radiologic Technology

**West Palm Beach Master Degrees**
Master of Arts in Criminal Justice (online only)
Master of Business Administration-concentrations in International Business, Leadership for Managers, and Marketing (online and hybrid only)
Master of Science in Education-specializations in College Administration, Leadership, and Teaching and Learning (online only)

**Bachelor of Arts**
Accounting (online only)
Criminal Justice
Health Services Administration (online only)
Program Description
Keiser University’s Master of Arts degree in Criminal Justice provides an intensive study of theory and practice in the field of criminal justice. The program fosters independent learning and enables students to contribute intellectually to the corrections, law enforcement and administration of justice professions.

Students learn to manage components of the criminal justice system through course work in areas such as correctional systems, law enforcement, court systems, criminal justice and criminology theory, juvenile justice, gender, race, and crime, professionalism and ethics, criminal justice research, and management and leadership in criminal justice. Graduates demonstrate a conceptual understanding of advanced criminal justice systems and critically analyze and solve problems based on applied research methods.

Master of Arts in Criminal Justice Major Core Courses (36.0 credit hours)
MACJ501 Seminar in Criminal Justice (prerequisite course) 3.0 credit hours
MACJ511 Seminar in Law Enforcement 3.0 credit hours
MACJ512 Seminar in Court Systems 3.0 credit hours
MACJ513 Seminar in Correctional Systems 3.0 credit hours
MACJ514 Theory in Criminology and Criminal Justice 3.0 credit hours
MACJ530  Management and Administration of CJ     3.0 credit hours
MACJ540  Professionalism and Ethics in CJ     3.0 credit hours
MACJ550  Juvenile Justice         3.0 credit hours
MACJ560  Gender, Race and Crime     3.0 credit hours
MACJ590  Research Methods in CJ     3.0 credit hours
MACJ595  Applied Research and Analytical Methods in CJ     3.0 credit hours
MACJ600  Capstone: Criminal Justice Thesis (taken in last semester) 3.0 credit hours

Page 85-87, Master of Business Administration Degrees, Business Administration
Replace this section with the following:

Business Administration

Accounting Concentration
Leadership for Managers Concentration
International Business Concentration
Marketing Concentration

Program Description
Keiser University’s Master of Business Administration offers an intensive graduate program that educates students in theories and practices of the modern business world. The MBA program fosters independent learning and enables students to contribute intellectually to the business profession.

Students specialize in one of four areas: Accounting, Leadership for Managers, International Business, or Marketing. In addition, MBA students complete general coursework in valuable areas such as accounting, finance, management, marketing and business research methods. Graduates demonstrate a conceptual understanding of advanced business strategies and critically analyze and solve problems based on applied research methods.

Program Objectives
Keiser University’s MBA program enables students to contribute to the business profession and fosters independent learning. Upon completion of this program, students are able to:

- Evaluate an organization’s financial position through financial statement analysis and/or forecasting
- Summarize and discuss the ethical and legal responsibilities of organizations.
- Apply selected methods of quantitative analysis to enhance business decisions.
- Compare economic environments and markets and their impact on business
- Through a conceptual understanding, apply managerial leadership skills, marketing strategies and/or international business concepts, theory, and research to critically analyze and solve problems in unpredictable environments.

Program Outline
Students are required to select one of four major concentrations. Students take 10 major courses for 30 graduate credit hours (common to all concentrations) and 12 to 15 graduate credit hours in
a concentration area. Students take 15 graduate credit hours in the accounting concentration area. Therefore, no elective courses are offered in this program.

**NOTE:** Courses in the MBA program are each eight-weeks in length, and students are normally scheduled for two courses concurrently.

To receive a Master of Business Administration degree, students must earn 42 to 45 graduate level credit hours. Thirty-six of the program hours must be completed through Keiser University. Program requirements are as follows:

### Masters of Business Administration Major Core Courses (30.0 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA501</td>
<td>Survey of Accounting</td>
<td>3.0</td>
</tr>
<tr>
<td>ACG5075</td>
<td>Accounting for Decision Making</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA521</td>
<td>Financial Management</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA531</td>
<td>Marketing Management</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA542</td>
<td>Business Research Methods</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA551</td>
<td>International Business</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA562</td>
<td>Business Information Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA571</td>
<td>Organizational Behavior</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA572</td>
<td>Comparative Management</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA581</td>
<td>Managerial Economics</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Graduate-level Business Administration courses listed above must be successfully completed before concentration courses are undertaken.

### Accounting Concentration (15.0 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG6138</td>
<td>Advanced Financial Reporting and Accounting Concepts</td>
<td>3.0</td>
</tr>
<tr>
<td>ACG6635</td>
<td>Advanced Auditing Theory and Applications</td>
<td>3.0</td>
</tr>
<tr>
<td>ACG6808</td>
<td>Contemporary Issues in Accounting</td>
<td>3.0</td>
</tr>
<tr>
<td>TAX6877</td>
<td>Special Topics in Taxation</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA699</td>
<td>Capstone: Business Strategies</td>
<td>3.0</td>
</tr>
</tbody>
</table>

### Leadership for Managers Concentration (12.0 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA671</td>
<td>Leadership Development</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA672</td>
<td>Human Resource Management</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA673</td>
<td>Organizational Change</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA699</td>
<td>Capstone: Business Strategies</td>
<td>3.0</td>
</tr>
</tbody>
</table>

### International Business Concentration (12.0 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA651</td>
<td>International Trade</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA652</td>
<td>International Marketing Management</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA653</td>
<td>International Financial Management</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA699</td>
<td>Capstone: Business Strategies</td>
<td>3.0</td>
</tr>
</tbody>
</table>

### Marketing Concentration (12.0 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA632</td>
<td>Marketing Research Methods</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA633</td>
<td>Promotional Strategy</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA634</td>
<td>Advanced Consumer Behavior</td>
<td>3.0</td>
</tr>
<tr>
<td>MBA699</td>
<td>Capstone: Business Strategies</td>
<td>3.0</td>
</tr>
</tbody>
</table>
Program Description
Keiser University’s Master of Science degree in Education (MSEd) provides teachers and education administrators an intensive study of theory and practice in the field of education. The MSEd program fosters independent learning and enables students to contribute intellectually to the education profession.

Students specialize in one of three areas: College Administration, Leadership, or Teaching and Learning. In addition, students complete course work in areas such as assessment and evaluation, diversity, curriculum design, governance and decision-making and instructional technology. Graduates are able to demonstrate a conceptual understanding of advanced educational theory and practice and to critically analyze and solve problems based on applied research methods.

Program Objectives
Keiser University’s MSEd program enables students to contribute to the education profession and fosters independent learning. Upon completion of this program, students are able to:

- Demonstrate application of the intersection of educational theory and practice
- Evaluate comprehensive and relevant curriculum
- Demonstrate moral and ethical decision-making in an educational environment
- Practice communication skills for educators leading to successful team building, motivation and leadership in classrooms and administration
- Assess student and teacher needs and develop appropriate resources in education
- Work with a diverse population, motivating for increased performance and satisfaction

Prerequisites for Major Courses

- Baccalaureate degree from an accredited institution.

The Master of Science in Education is designed to meet the needs of students with accredited baccalaureate degrees. Students may be licensed classroom practitioners, classroom teachers seeking alternative certification, education administrators or teachers seeking positions within administration.

NOTE: Courses in the MSEd program are each eight-weeks in length, and students are normally scheduled for two courses concurrently.

Program Outline
To receive a Master of Science in Education degree, students must earn 36 graduate semester credit hours. In the final semester of their program, students complete an action research project or internship. No elective courses are offered in this program, although one of three specializations is selected. Thirty of the program hours must be completed through Keiser University. Program requirements are as follows:
Master of Science in Education Major Core Courses (18.0 credit hours)
EDU510 Affirming Diversity 3.0 credit hours
EDU511 Integrative Instructional Technology 3.0 credit hours
EDU512 Education Governance, Motivation and Ethical Decision Making 3.0 credit hours
EDU513 Advanced Curriculum and Instructional Design 3.0 credit hours
EDU514 Advanced Educational Assessment and Evaluation 3.0 credit hours
EDU540 US Curricular Trends and Issues 3.0 credit hours

College Administration Specialization (18.0 credit hours)
EDU560 Enrollment Management Theory and Practice 3.0 credit hours
EDU562 Higher Education Marketing and Recruitment 3.0 credit hours
EDU563 Managing Campus Operations 3.0 credit hours
EDU552 Personnel Selection and Development 3.0 credit hours
EDU565 Student Retention and Management 3.0 credit hours
EDR610 Action Research Project (Capstone) 3.0 credit hours

Leadership Specialization (18.0 credit hours)
EDU550 Education System Organization and Leadership 3.0 credit hours
EDR551 Decision Oriented Educational Research 3.0 credit hours
EDU552 Personnel Selection and Development 3.0 credit hours
EDU553 Education Budgeting and Finance 3.0 credit hours
EDU554 School Public Relations and Communication 3.0 credit hours
EDR600 Educational Internship (Capstone option) 3.0 credit hours

OR
EDR610 Action Research Project (Capstone) 3.0 credit hours

Teaching and Learning Specialization (18.0 credit hours)
EDU520 Psychological Basis of Education 3.0 credit hours
EDU521 Learning Theories Applied to Classroom Instruction and Mgmt 3.0 credit hours
EDU522 Continuous Improvement and Planning 3.0 credit hours
EDU523 Teacher in American Society 3.0 credit hours
EDU524 Problem Solving and Critical Thinking 3.0 credit hours
EDR610 Action Research Project (Capstone) 3.0 credit hours

Pages 89 through 91, Program Descriptions, Bachelor of Arts Degrees, Accounting
Replace the following Upper Division Accounting Major Courses as follows:

Delete:
MAN3504 Operations Management 3.0 credit hours
MAN3611 Cross-Cultural Management 3.0 credit hours
MAN4583 Project Management 3.0 credit hours
MAN4602 International Business 3.0 credit hours

Add:
ACG4201 Financial Accounting III 3.0 credit hours
ACG4401 Accounting Information Systems 3.0 credit hours
ACG4501 Governmental and Institutional Accounting 3.0 credit hours
ACG4671 Auditing II 3.0 credit hours

**Pages 92 through 94, Program Descriptions, Bachelor of Arts Degrees, Professional Accounting**
Replace the following Upper Division General Education Course as follows:

**Delete:**
ENC3223 Business Writing for Accountants 3.0 credit hours

**Add:**
ENC4313 Research Writing 3.0 credit hours

**Pages 110 through 124, Program Descriptions, Bachelor of Science Degrees**
Add the following information to this section:

**Public Safety**
**Bachelor of Science Degree**

**Program Description**
The Bachelor of Science degree in Public Safety will offer a combination of public administration and management courses that focus on public policy issues ranging from budget development to grant writing and property management, administrative law, social policy and event response. The program will provide a comprehensive curriculum that will allow students with existing associate degrees in approved related fields to complete their baccalaureate degree and pursue career advancement. Graduates will be prepared to meet the demand for well-educated administrators in fire departments, emergency medical service agencies, police and sheriff’s departments and other governmental bureaus nationally.

**Program Objectives**
The following objectives are designed to meet Keiser University’s mission and its goals:

- Develop an understanding of public administration management within the context of public safety departments.
- Acquire skills in personnel management, grant writing, administrative law, property management and public relations in order to effectively supervise departments and work with the community.
- Develop an understanding of intergovernmental relations, how government all levels—local, state, and national—must work together to provide public safety and social services effectively.
- Develop emergency plans for catastrophic events to ensure public safety and the effective operation of their departments.

**Prerequisites for Major Courses**
- Graduation from an accredited associate degree program in an approved field:
The following lower division courses must be successfully completed before beginning upper division major courses (Course equivalency is established by the dean of academic affairs from official transcripts received from regionally accredited institutions):

- ENC2102  English Composition II  3.0 credit hours
- STA2023  Statistics  3.0 credit hours
- MAC2105  College Algebra or  3.0 credit hours
- MGF2106  College Mathematics  3.0 credit hours
- POS1041  Political Science  3.0 credit hours
- PSY1012  Psychology  3.0 credit hours

Program Outline
The curriculum for the Bachelor of Science degree in Public Safety requires 60.0 upper division semester credit hours consisting of 54.0 credits in upper division major courses and 6.0 credits in upper division general education courses with prerequisites as listed below. A total of 120.0 semester credit hours are required for the degree.

NOTE: All lower division major and general education courses must be successfully completed before upper division courses are undertaken.

Public Safety Major Courses (54.0 credit hours)
- PAD3034  Public Policy  3.0 credit hours
- PAD3820  Foundations of Public Safety Administration  3.0 credit hours
- PAD4204  Public Finance  3.0 credit hours
- PAD4603  Administrative Law  3.0 credit hours
- PAD4390  Hazard Mitigation  3.0 credit hours
- PAD4426  Public Sector Labor Relations  3.0 credit hours
- PAD4232  Grant and Contract Management  3.0 credit hours
- PAD4442  Public Relations  3.0 credit hours
- PAD3712  Information Resources Management in the Public Sector  3.0 credit hours
- MAT3044  Special Topics: Practical Problems in Mathematics for Emergency Services  3.0 credit hours
- POS3063  Intergovernmental Relations  3.0 credit hours
- POS4142  Urban Government Social Policy  3.0 credit hours
- COM3465  Conflict Resolution  3.0 credit hours
- MAN3240  Concepts and Techniques in Organizational Behavior  3.0 credit hours
- MAN4863  Facilities and Property Management  3.0 credit hours
- MAN4065  Business Ethics  3.0 credit hours
- DSC4214  Catastrophic Event Response Planning  3.0 credit hours
- DSC4554  Critical Infrastructure Protection  3.0 credit hours

Upper Division General Education Courses (6.0 credit hours)
- ENC3213  Writing for Managers  3.0 credit hours
Interdisciplinary Studies
Bachelor of Science Degree

Program Description
Keiser University’s Bachelor of Science degree in Interdisciplinary Studies provides a comprehensive curriculum that allows broad exposure to multiple disciplines. This major provides a practical alternative for baccalaureate degree-seeking students whose needs cannot be met by individual majors. Students can design a course of study that meets their personal academic objectives and furthers their professional growth and development by combining two or more disciplines into a coherent program. The degree will combine general education courses with an interdisciplinary concentration, electives and a capstone course. The proposed coursework is subject to approval by the dean of academic affairs.

Program Objectives
The following objectives are designed to meet Keiser University’s mission and its goals. Upon completion of the program, students will:

- Articulate the integration of two disciplines into a unified degree program
- Utilize skills of interdisciplinary scholarship and research to integrate multiple perspectives
- Articulate critically the fundamental theories and principles underlying each discipline
- Apply the knowledge and skills acquired through the program in pursuit of career goals

Program Outline
The curriculum for the Bachelor of Science in Interdisciplinary Studies consists of 120.0 semester credit hours with the following requirements:

<table>
<thead>
<tr>
<th>Curriculum Requirement</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. General Education Courses</td>
<td>36.0 (Lower Division courses)</td>
</tr>
<tr>
<td>B. Interdisciplinary Concentration</td>
<td>30.0 (15.0 credits in minimum of 2 disciplines-Upper Division)</td>
</tr>
<tr>
<td>C. Open Electives</td>
<td>51.0 (27.0 credits must be Upper Division courses)</td>
</tr>
<tr>
<td>D. Capstone Course</td>
<td>3.0</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>120.0 Semester Credit Hours</strong></td>
</tr>
</tbody>
</table>

Lower Division General Education Courses (36.0 semester credit hours)
Credit hours in parentheses indicate the required number of credit hours in each discipline

Behavioral/Social Science (3.0 credit hours)
AMH1010 American History Pre 1876 3.0 credit hours
AMH1020 American History Since 1876 3.0 credit hours
POS1041 Political Science 3.0 credit hours
PSY1012 Introduction to Psychology 3.0 credit hours
SYG1000 Sociology 3.0 credit hours

Communications (3.0 credit hours)
SPC1010 Speech 3.0 credit hours
Computers (3.0 credit hours)
CGS1000C  Introduction to Computers  3.0 credit hours

Economics (6.0 credit hours)
ECO1023  Microeconomics  3.0 credit hours
ECO2013  Macroeconomics  3.0 credit hours

English (6.0 credit hours)
ENC1101  English Composition I  3.0 credit hours
ENC2102  English Composition II  3.0 credit hours

Humanities/Fine Arts (3.0 credit hours)
AML1000  American Literature  3.0 credit hours
ENL1000  English Literature  3.0 credit hours

Mathematics (6.0 credit hours)
MAC2105  College Algebra  3.0 credit hours
MGF2106  College Mathematics  3.0 credit hours
STA2023  Statistics  3.0 credit hours

Natural Science (6.0 credit hours)
BSC1010  General Biology  3.0 credit hours
BSC1010L  General Biology Laboratory  1.0 credit hour
BSC1011  Advanced Biology  3.0 credit hours
BSC1011L  Advanced Biology Laboratory  1.0 credit hour

Upper Division Interdisciplinary Concentration (30.0 semester credit hours)
A selection of 15.0 credit hours in a minimum of two disciplines from the following Eligible Disciplines list is required (other disciplines may be added by the University). See Keiser University Catalog Program Outlines for Upper Division courses in each discipline. The selection of courses is subject to approval by the dean of academic affairs.


*General Studies Courses:
CLP3314  Health Psychology  3.0 credit hours
ECO4223  Money and Banking  3.0 credit hours
ENC3213  Writing for Managers  3.0 credit hours
ENC4313  Research Writing  3.0 credit hours
IDS3355  Critical Thinking  3.0 credit hours
INP3004  Industrial Psychology  3.0 credit hours
STA3060  Research and Statistical Analysis  3.0 credit hours
SYD4410  Sociology of the Urban Community  3.0 credit hours

Open Electives (51.0 semester credit hours)
27.0 semester credit hours must be Upper Division courses selected from the Eligible Disciplines.

Capstone Course (3.0 semester credit hours)
Pages 176 through 179, Program Descriptions, Occupational Therapy Assistant

Replace the sections “Program Outline” and “Occupational Therapy Assistant Major Courses” with the following:

Program Outline
To receive an Associate of Science degree in Occupational Therapy Assistant, students must earn 89.5 credit hours. Each course in the Occupational Therapy Assistant major is a prerequisite for the subsequent course and therefore must be completed with a grade of “C” or higher in order to proceed successfully through the program. Program requirements are as follows:

Occupational Therapy Assistant Major Courses (65.5 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>OTH1007</td>
<td>Introduction to Occupational Therapy</td>
<td>6.0 credit hours</td>
</tr>
<tr>
<td>OTH1014C</td>
<td>Kinesiology for Occupational Therapy Assistants</td>
<td>4.5 credit hours</td>
</tr>
<tr>
<td>OTH1204</td>
<td>Life Span Human Development</td>
<td>6.0 credit hours</td>
</tr>
<tr>
<td>OTH1412C</td>
<td>Anatomy and Physiology</td>
<td>4.5 credit hours</td>
</tr>
<tr>
<td>OTH1432C</td>
<td>Neurological Disorders/Assessment and Treatment Strategies</td>
<td>4.5 credit hours</td>
</tr>
<tr>
<td>OTH1433C</td>
<td>Musculoskeletal Disorders/Assessment and Treatment Strategies</td>
<td>4.5 credit hours</td>
</tr>
<tr>
<td>OTH2022C</td>
<td>Group Dynamics</td>
<td>2.0 credit hours</td>
</tr>
<tr>
<td>OTH2121C</td>
<td>Therapeutic Media</td>
<td>2.0 credit hours</td>
</tr>
<tr>
<td>OTH2165C</td>
<td>Daily Living</td>
<td>2.0 credit hours</td>
</tr>
<tr>
<td>OTH2300C</td>
<td>Psychiatric Disorders/Assessment and Treatment Strategies</td>
<td>4.5 credit hours</td>
</tr>
<tr>
<td>OTH2420C</td>
<td>Occupational Therapy for Physically Disabled</td>
<td>4.5 credit hours</td>
</tr>
<tr>
<td>OTH2520C</td>
<td>Pediatric Occupational Therapy</td>
<td>4.5 credit hours</td>
</tr>
<tr>
<td>OTH2602C</td>
<td>Aging and Performance Skills</td>
<td>2.0 credit hours</td>
</tr>
<tr>
<td>OTH2800</td>
<td>Fieldwork I</td>
<td>2.0 credit hours</td>
</tr>
<tr>
<td>OTH2840</td>
<td>Fieldwork II</td>
<td>12.0 credit hours</td>
</tr>
</tbody>
</table>

Page 197, Master of Arts in Criminal Justice Major Course Requirements

Delete the following entry:

MACJ570 (3.0 credit hours)

Forensic Psychology
This course will examine the psychological theories and research that address legal issues, and the role psychologists play in the criminal justice system. An overview of services provided by psychologists, such as expert witnessing, criminal profiling, trial consulting, legal decision making on child custody, jury selection, and other issues will be covered. The course will assess and analyze the therapeutic services provided to individuals in forensic settings with suspected deviant behaviors such as drug abuse, mental illness, suicide, and sexual deviance. The course will also identify the ethical issues confronted by psychologists in the criminal justice system.
Replace the entry for MACJ600 with the following:

MACJ600 (3.0 credit hours)
**Capstone Criminal Justice Thesis**
A capstone course with emphasis on the social science research process in the area of Criminal Justice. This course includes a structured research project concerning a criminal justice issue or problem, a literature review and data collection, and presentation of findings. Prerequisites: MACJ590 and MACJ 595. Completion of 30 hours of Criminal Justice core courses. Must be taken in the last term of the Criminal Justice program.

Insert the following:

MACJ595 (3.0 credit hours)
**Applied Research and Analytical Methods in Criminal Justice**
Quantitative-including statistics- and qualitative methods for conducting and analyzing criminal justice research. Topics include how to write a literature review and how to read and interpret theoretical, statistical and research components of peer reviewed journal articles. This course prepares students for application of the research process in the Capstone Criminal Justice Thesis. The pre-proposal for the thesis must be approved by completion of this course. (pre-requisite MACJ590)

**Page 198, Master of Business Administration Degrees, Major Course Requirements**
Replace the entry for MBA511 with the following:

ACG 5075 (3.0 credit hours)
**Accounting for Decision Making**
Students learn to analyze and present financial and managerial accounting data. Topics include measurement of costs, planning, forecasting, budgeting, cost/revenue/profit analysis, Sarbanes-Oxley Act and corporate trust. Corequisites: MBA572 and MBA501 or BA in Accounting

**Page 199, Master of Business Administration Degrees, Major Course Requirements**
Replace relevant sections with the following:

MBA562 (3.0 credit hours)
**Business Information Systems**
Case based analysis of a broad range of managerial as well as technical issues. Topics include technology, information systems high-level architecture, competitive advantage of information technology, software, information flow within organizations, electronic commerce systems, leadership decision support systems, ethical and legal aspects of IS, and successful development of business solutions. Corequisites: MBA501, MBA572
MBA572 (3.0 credit hours)
Comparative Management
The comparative management course is a study of the upper-level concepts of the management functions in diverse business environments. Students focus is placed on the functional approach including planning, organizing, staffing, coordinating, directing, and controlling. The goals of the comparative management course are to evaluate the many management styles in the workplace today and analyze how each style has a different impact on employees. An analysis of the social, ethical, and economic consequences of managerial styles will be examined. Current management issues along with the impact of technology on the workplace, workplace ethics, and the restructuring of corporate America will be evaluated. Corequisite: MBA501

Page 199 to 200, Master of Business Administration Degrees
Before Leadership for Managers Concentration, insert the following:

Accounting Concentration

ACG 6138 (3.0 credit hours)
Advanced Financial Reporting and Accounting Concepts
Students study advanced topics in financial reporting and accounting that focus on corporate reporting, current financial reporting and disclosure requirements. Prerequisites: BA in Accounting or equivalent. Must be taken after core courses are completed or concurrently with last core course.

ACG 6635 (3.0 credit hours)
Advanced Auditing Theory and Applications
Students study the theory of auditing and development of audit programs; procedures for obtaining audit evidence and auditor responsibilities under both the Securities and Exchange Commission and the AICPA. Prerequisites: BA in Accounting or equivalent. Must be taken after core courses are completed or concurrently with last core course.

ACG 6808 (3.0 credit hours)
Contemporary Issues in Accounting
Students integrate their accounting knowledge through critical analysis, practical research assignments and cases including controversial and emerging practices. Prerequisites: BA in Accounting or equivalent. Must be taken after core courses are completed or concurrently with last core course.

TAX 6877 (3.0 credit hours)
Special Topics in Taxation
Tax research as applied to both closed fact and controllable fact cases. Methods for locating and assessing relevant authority on specific tax questions are emphasized. The course will include a survey of the rules administering the practice before the Internal Revenue Service and the various federal income tax provisions applicable to filing, examination, and appeals. Prerequisites: BA in Accounting or equivalent. Must be taken after core courses are completed or concurrently with last core course.
Education with Leadership Specialization

Education with Teaching and Learning Specialization

Major Course Requirements

EDU510 (3.0 credit hours)
Affirming Diversity
This course is an in depth study of the diverse population of learners encountered in education today. Race, culture, gender, socio-economic status, and sexual orientation are examined with the goal of developing a learning environment where students of diverse background are affirmed and motivated. Students develop strategies to create an environment which accepts and fosters diversity. Knowledge of culture is demonstrated by practices such as conflict resolution, mediation, and creating a climate of openness, inquiry, and support.

EDU511 (3.0 credit hours)
Integrative Instructional Technology
An in depth study of the effective use of technology in teaching and educational management. The course emphasizes: Criteria for evaluating software; using technology for effective teaching; applying technology to strengthen management systems, and evaluating and establishing an atmosphere of active learning with existing and emerging technologies. Also provides students hands-on experience with a broad range of software and practical experience in applying technology to teaching and management.

EDU512 (3.0 credit hours)
Educational Governance and Ethical Decision Making
Advanced study of the organization and governance of American education. Topics include the study of political systems and their impact on schools; public and private school law; and the legal rights and responsibilities of students and teachers with an emphasis on the professional code of ethics and the responsibilities of teachers and administrators.

EDU513 (3.0 credit hours)
Advanced Curriculum Design and Instruction
Advanced study of current trends in curriculum design, legislation affecting curriculum, government mandated programs, innovative programs, and organizational patterns. Students look at the needs of learners in the next generation and the means by which these needs can be met through curriculum design.

EDU514 (3.0 credit hours)
Advanced Educational Assessment and Evaluation
This course analyzes measurement theory and practice, applied descriptive and inferential statistics, testing and improvement, standardized testing applications, and course and program evaluation.
EDU520 (3.0 credit hours)
**Psychological Basis of Education**
This course is an in-depth study of educational psychology, to include cognitive and social/emotional development of the child, young adult, and adult. It applies the findings from the theories of development and learning to classroom teaching. Whereas the course is based on theory, it is strongly practical in nature. It draws from current understanding and research and makes application to the work of the classroom teacher.

EDU521 (3.0 credit hours)
**Learning Theories Applied to Classroom Instruction**
This course is an advanced study of contemporary learning theories and their application to education practice. Students examine cognitive theories and behavioral views, then apply them to improve teaching and learning. Issues of readiness, motivation, problem-solving, and memory are examined and applied. Students evaluate classroom instruction from an applied theoretical perspective.

EDU522 (3.0 credit hours)
**Continuous Improvement and Planning**
This course focuses on classroom planning for effective instruction and continuous improvement. The focus is on designing learning experiences that meet students’ needs and interests, interpreting information and modifying plans, using varied and motivating strategies, assessing outcomes, and continuously refining learning experiences.

EDU523 (3.0 credit hours)
**Teacher in American Society**
The various roles of the teacher in American society are explored. This course provides a foundation to enrich the educator’s role as a classroom leader through reflective inquiry. Self-awareness through reflection to initiate changes in practice to enhance student learning and provide for sustained school improvement is developed. The necessity to establish open lines of communication with the student and his/her support system is evaluated with the objective to promote continuous improvement in the educational experience.

EDU524 (3.0 credit hours)
**Problem Solving and Critical Thinking**
This course is designed to develop skills and strategies for teaching problem solving and critical thinking. It focuses on higher order thinking skills, developing projects and problem solving activities to enable creative thinking, and assessment strategies for problem solving and critical thinking. Active learning strategies are applied to develop critical thinking and problem solving in the classroom environment.

EDU530 (3.0 credit hours)
**Techniques for Classroom Management**
This course provides a scholarly review of the research base on classroom management with a practical orientation. It provides understandings, skills, and dispositions for successful classroom management. Focuses on a solid foundation for developing classroom management: classroom management as discipline; classroom management as a system, and classroom management as instruction.
EDU540 (3.0 credit hours)
**Current Trends and Issues in Education**
Advanced study of the movements, issues, projections, and potential directions in the area of education from early elementary through higher education. Students will analyze a wide range of contemporary issues in education.

EDU550 (3.0 credit hours)
**Educational System Organization and Leadership**
Advanced study of the skills required to be a successful school leader. Areas of interest include organizational models, policy issues, organizational development, planning, leadership styles, management, assessment, and motivation. Course topics are evaluated from a systems and continuous quality improvement theory perspectives.

EDR551 (3.0 credit hours)
**Decision-Oriented Educational Research**
The purpose and role of educational research in informing educational policy and decision-making are studied. The research process, sampling strategies, and ethics are considered. Designs studied are: non-experimental, pre-experimental, true-experimental, -quasi-experimental, single subject, and qualitative.

EDU552 (3.0 credit hours)
**Personnel Selection and Development**
This course is an advanced study of the knowledge and skills essential for exercising effective leadership in school personnel recruitment, selection, orientation, assessment, and professional development. Educational human resource management models, theories, and practices are considered.

EDU553 (3.0 credit hours)
**Education Budgeting and Finance**
This course examines current financial organization and financing of schools in the United States. Examines school business management including applicable Florida state public education finance law. Fund accounting and performance-based budgeting are studied.

EDU554 (3.0 credit hours)
**School Public Relations and Communication**
This course is an advanced study of the theory, research, and practices required for effective application of verbal and written communication, mediation, and conflict resolution skills needed by educational leaders. School and community relations are examined with emphasis on policy guidelines and ethics.

EDR600 (3.0 credit hours)
**Internship in Education**
This course is an optional culminating experience for the Master of Science in Education, Leadership track. It requires 150 hours of on-the-job experience and 50 hours of preparation. A portfolio is developed demonstrating application, analysis, synthesis, and evaluation of the concepts in the curriculum and the internship experience.

EDR610 (3.0 credit hours)
**Action Research Project**
This course is the culminating experience for the Master of Science in Education. It allows students to engage in a research project within their professional area. Under the supervision of a
faculty mentor, students select an area of interest, identify a problem, and design a graduate-level research project geared toward developing an in-depth understanding of the topic. Projects should be geared toward a school setting. Prior topic approval is required for a student to enroll in this class.

**Education with College Administration Specialization**

**Major Course Requirements**

EDU560 (3.0 credits)

**Enrollment Management Theory and Practice**

Enrollment management is an advanced study of enrollment processes and how they fit into the college and university system. This course provides a strong understanding of the enrollment process, federal and legislative issues, new student orientation, and customer relationship management. Issues in team building, personnel motivation, and training an admissions staff are explored.

EDU562 (3.0 credits)

**Higher Education Marketing and Recruitment**

This course analyzes and assesses marketing strategies in higher education including the principles and practices of marketing and recruitment. Topics include: developing effective advertising, placing media, assessing results, successful online marketing strategies, website design, and educational delivery formats. Students will develop and evaluate a marketing plan for a college or university.

EDU563 (3.0 credits)

**Managing Campus Operations**

This course is a detailed overview of key areas affecting campus operations. Operations management is assessed with emphasis on developing a campus master plan for strategic planning, campus safety, facilities, student funding, internal audits, regulatory issues, institutional self studies, and accreditation requirements.

EDU565 (3.0 credits)

**Student Retention and Management**

An in depth study of practices that increase student persistence and retention. College management practices including timely intervention, building affiliations, student success strategies, motivating students, retention best practices, and methods for instructors to increase student persistence are analyzed. Student services requirements and best practices are assessed.

**Pages 205 through 209, Course Descriptions, Bachelor of Arts Degrees, Accounting**

Delete the following course descriptions from this section:

MAN3505 (3.0 credit hours) Operations Management, MAN3611 (3.0 credit hours) Cross-Cultural Management, MAN4583 (3.0 credit hours) Project Management, MAN4602 (3.0 credit hours) International Business
Add the following course descriptions to this section:

ACG4201 (3.0 credit hours)
Financial Accounting III
Presents underlying concepts and ethical, regulatory and business environment of financial reporting with emphasis on accounting for various business structures and business combinations. Prerequisite: ACG4111

ACG4401 (3.0 credit hours)
Accounting Information Systems
Introduces the study of concepts and terminology of accounting information systems and their use in decision making in accounting and auditing. The course also covers Information Technology (IT) fundamentals, responsibilities and business implications. Prerequisite: ACG4651

ACG4501 (3.0 credit hours)
Governmental and Institutional Accounting
Presents budgeting, accounting and reporting standards and practices for government and other not-for-profit entities. Prerequisite: ACG4651

ACG4671 (3.0 credit hours)
Auditing II
This course covers the application of the audit process learned in Auditing I. The course also provides detail on sampling and audit communications. Prerequisite: ACG4651

Pages 235 through 255, Course Descriptions, Bachelor of Science Degrees
Insert the following course descriptions in this section:

Interdisciplinary Studies
Bachelor of Science Degree
Major Course Requirements

IDS4934 (3.0 credit hours)
Interdisciplinary Capstone Experience
Students complete an independent research project that synthesizes knowledge and tools from two separate academic disciplines. The research project is based on a proposal approved by the University and is supervised by a faculty member with relevant expertise. Students present the results of their research in a 15- to 20-page research paper and a PowerPoint presentation.

Interdisciplinary Concentration Courses
See course information for a Bachelor of Science degree in Interdisciplinary Studies in the Program Descriptions section of this catalog.

General Education Requirements
See specific general education requirements for a Bachelor of Science degree in Interdisciplinary Studies in the Program Descriptions section of this catalog.
Public Safety
Bachelor of Science Degree
Major Course Requirements

PAD3034 (3.0 credit hours)
Public Policy
The political-administrative dimensions of government policy making at the federal, state, and local levels in addition to the problems of political interests, values, and objectives in public administration.

PAD3820 (3.0 credit hours)
Foundations of Public Safety Administration
This course examines the issues of public safety systems within a fragmented public services environment.

PAD4204 (3.0 credit hours)
Public Finance
This course covers methods of securing funds, the financial management in public organizations, federal budgetary innovations, analysis of problems in the growth and development of public budgetary theory.

PAD4603 (3.0 credit hours)
Administrative Law
This course covers the law from the perspective of the administrator; covers constitutions, statutes, executive orders and procedures which control administrative authorities in United States governments.

PAD4390 (3.0 credit hours)
Hazard Mitigation
Specialized knowledge and skills necessary to develop a proactive hazard mitigation plan to reduce the effects of natural and technological disasters are discussed.

PAD4426 (3.0 credit hours)
Public Sector Labor Relations
An examination of the historical development of labor relations and collective bargaining in the public sector and the impact of public employee unions on public personnel administration.

PAD4232 (3.0 credit hours)
Grant and Contract Management
This course introduces students to the hands-on grant writing process and the role of the public and private sector through grant programs.

PAD4442 (3.0 credit hours)
Public Relations
This course studies the complex field of educating the public and responding to public concerns. Topics include information dissemination procedures and obligations unique to public organization, as well as techniques of interaction with the media.
PAD3712 (3.0 credit hours)
**Information Resources Management in the Public Sector**
This course provides knowledge and skills concerning information technologies important for planners and public managers.

MAT3044 (3.0 credit hours)
**Special Topics: Practical Problems in Mathematics for Emergency Services**
This course prepares students in public safety for mathematics specific to their field.

POS3063 (3.0 credit hours)
**Intergovernmental Relations**
Interactions among federal, state, and local levels of government, policies and administrative structures and process at the various levels of government are studied.

POS4142 (3.0 credit hours)
**Urban Government Social Policy**
Historical review of urbanization in America, the governmental and political structures as they function in urban areas, and the discussion of urban, social and political problems.

COM3465 (3.0 credit hours)
**Conflict Resolution**
A theoretical and practical approach to the roles and uses of communication in negotiation and conflict resolution. Emphasis is placed on the communication processes involved in negotiation and conflict resolution.

MAN3240 (3.0 credit hours)
**Concepts and Techniques in Organizational Behavior**
Individual, group, and organizational issues that affect and shape the workplace. Topics include individual differences, motivation, communication, decision making, and leadership.

MAN4863 (3.0 credit hours)
**Facilities and Property Management**
This course is designed to provide the student the basic principles of facility management (FM) including the evolution of FM theories, and the role and impact of FM in today’s workplace.

MAN4065 (3.0 credit hours)
**Business Ethics**
This course applies an ethical dimension to business decisions in today's complex political, social, economic and technological environment.

DSC4214 (3.0 credit hours)
**Catastrophic Event Response Planning**
This course examines response protocol, logistics, responsibilities, interagency support and concepts of front-end planning involved in preparation for a catastrophic event. Topics include development of an emergency response plan that includes concepts such as lookout, awareness, communications, escape, safety (laces), training and various agency relationships.

DSC4554 (3.0 credit hours)
**Critical Infrastructure Protection**
Introduces the critical infrastructure protection (CIP) process to secure effective protection of people, physical entities and cyber systems. The course guides leaders in the systematic
protection of critical infrastructures. Topics include decision sequences, time-efficient and resource-restrained practices that ensures protection continuity of operations and mission success.

**Page 308, Course Descriptions, Nursing**
Replace the following course descriptions in this section:

NUR2421C (4.0 credit hours)
**Maternity Nursing Care**
Focuses primarily on maternity nursing care, with some exposure to common problems associated with the health of mother and child. Concepts and skills learned in NUR1211C are integral to this course, with emphasis on developmental theories as they relate to the care of women. Primary, secondary and tertiary care settings are utilized for clinical experiences, including outpatient care and hospitals. Prerequisite: NUR1022C

NUR2310C (4.0 credit hours)
**Pediatric Nursing**
Focuses primarily on normal pediatric families, with some exposure to common recurring and complex problems associated with the health of the pediatric client/patient. Concepts and skills reviewed in NUR1022 and NUR1211C are integral to this course, with emphasis on developmental theories as they relate to the care of children. Primary, secondary and tertiary care settings are utilized for clinical experiences, including outpatient care, hospitals and pediatric programs (which may include outpatient, inpatient, in-home and community care). Prerequisite: NUR1211C

**Page 309, Course Descriptions, Occupational Therapy Assistant**
Replace the following course description in this section:

OTH1412C (4.5 credit hours)
**Anatomy and Physiology**
Introduces the language of medicine through the study of prefixes, suffixes, and root words. Topics include accurately constructing, pronouncing and spelling medical terms. Introduces body systems, principles of physiology and disease processes. Prerequisite: OTH1007

**Pages 343 and 344, Graduate Admissions Requirements, International Students**
Change the information in paragraph three as follows:

3. If an applicant’s primary language is not English, applicants must present a TOEFL score of 500 or higher on a paper-based examination, an IELTS score of 6.0 or higher, a score of 225 on a computer-based examination or an iBT of 64.

Add the following information:

**Curricular Practical Training**
Keiser University is offering a Curricular Practical Training Component (CPT) for graduate students in the Master of Business Administration major, authorized under U.S. Immigration
regulations found in CFR 214 2(f)(10)(i). All students who choose to enroll in the CPT program are required to engage in paid CPT employment with American-based companies for at least 11 months of the total MBA degree, either as part-time or full time employees. Practical training employment must be related to an "integral part of the student's curriculum". Students generally work in CPT employment during the day and take their coursework in the evenings and/or weekends.

Page 348, Graduate School Graduation Requirements
Replace the “Graduate Degrees” heading and first paragraph with the following:

Master of Arts, Master of Science, or Master of Business Administration
The Commission for Independent Education in the State of Florida requires a minimum program duration of 24 semester credit hours beyond the bachelor’s degree to award the master’s degree. Keiser University master’s degrees require students to successfully complete a minimum of 36 semester credit hours beyond the bachelor’s degree.

Page 370, Online Division, Faculty-General Education
Replace the entry for Anne Marie Fowler with the following:

Anne Marie Fowler
M.F.A. Spalding University
B.A. Louisiana Tech University
A.A. Bossier Parish Community College