ADDENDUM NO. 2

TO

2013-2014
KEISER UNIVERSITY UNDERGRADUATE CATALOG
VOLUME 13, NO. 1

Effective January 3, 2014
# KEISER UNIVERSITY
## CATALOG ADDENDUM
### TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Page</th>
<th>Content</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 and BACK COVER</td>
<td>Keiser University Locations</td>
</tr>
<tr>
<td>10</td>
<td>General Information - History</td>
</tr>
<tr>
<td>12</td>
<td>Accreditation</td>
</tr>
<tr>
<td>13</td>
<td>Accreditation</td>
</tr>
<tr>
<td>17</td>
<td>Descriptions of Facilities and Equipment</td>
</tr>
<tr>
<td>25</td>
<td>Admissions</td>
</tr>
<tr>
<td>27</td>
<td>Admissions</td>
</tr>
<tr>
<td>27</td>
<td>Academic Placement Determination</td>
</tr>
<tr>
<td>28</td>
<td>International Students</td>
</tr>
<tr>
<td>27</td>
<td>Undergraduate Transfer of Credit Policy</td>
</tr>
<tr>
<td>30</td>
<td>Transfer of Credit Procedures</td>
</tr>
<tr>
<td>49</td>
<td>Financial Services</td>
</tr>
<tr>
<td>51</td>
<td>Tuition, Fees, and Other Costs</td>
</tr>
<tr>
<td>53</td>
<td>Cancellation/Withdrawal Calculation</td>
</tr>
<tr>
<td>56</td>
<td>Student Services</td>
</tr>
<tr>
<td>60</td>
<td>Campus Safety</td>
</tr>
<tr>
<td>67</td>
<td>Firearms Policy</td>
</tr>
<tr>
<td>69</td>
<td>Keiser University Transcripts</td>
</tr>
<tr>
<td>69</td>
<td>University Hours</td>
</tr>
<tr>
<td>70</td>
<td>Library System</td>
</tr>
<tr>
<td>71</td>
<td>Attendance</td>
</tr>
<tr>
<td>73</td>
<td>Military Deployment Policy</td>
</tr>
<tr>
<td>75</td>
<td>Add-Drop Period</td>
</tr>
<tr>
<td>75</td>
<td>Academic Load</td>
</tr>
<tr>
<td>75</td>
<td>Grading</td>
</tr>
<tr>
<td>76</td>
<td>Scholastic Honors</td>
</tr>
<tr>
<td>78</td>
<td>Additional Requirements for Bachelor of Arts or Science</td>
</tr>
<tr>
<td>78</td>
<td>Associate of Arts</td>
</tr>
<tr>
<td>82</td>
<td>Programs Offered at Each Campus</td>
</tr>
<tr>
<td>104</td>
<td>Program Description, BA Business Analytics</td>
</tr>
<tr>
<td>106</td>
<td>Program Description, BA Financial Crime Investigation</td>
</tr>
<tr>
<td>125</td>
<td>Program Description, BS Cyberforensics/Information Security</td>
</tr>
<tr>
<td>125</td>
<td>Program Description, BS Dietics and Nutrition</td>
</tr>
<tr>
<td>182</td>
<td>Program Description, AS Computer Programming</td>
</tr>
<tr>
<td>189</td>
<td>Program Description, AS Diagnostic Vascular Sonography</td>
</tr>
<tr>
<td>211</td>
<td>Program Description, AS Nursing</td>
</tr>
<tr>
<td>228</td>
<td>Program Description, AS Web Design and Development</td>
</tr>
<tr>
<td>230</td>
<td>Course Descriptions</td>
</tr>
<tr>
<td>255</td>
<td>Course Descriptions</td>
</tr>
<tr>
<td>301</td>
<td>AS Nursing Course Descriptions</td>
</tr>
</tbody>
</table>

2
Keiser University continually reviews, improves and updates its programs, courses and curricula. It is incumbent on the University to reflect these revisions in its publications. The following *Addendum No. 2* represents additions, changes and deletions to the 2013-2014 *Keiser University Undergraduate Catalog*, August 2013 Edition, Volume 13, No. 1, and is effective January 3, 2014.

**PAGE 1 AND BACK COVER, KEISER UNIVERSITY LOCATIONS**

Add the following information as another location beneath the Fort Lauderdale address:

**Keiser University, San Marcos, Nicaragua**

(Off-Campus Site)
Gasolinera UNO, 2 c al sur
San Marcos, Carazo, Nicaragua
Local (505) 2535-2314 / 2535-2312
Toll Free (800) 969-1685

**PAGE 10, GENERAL INFORMATION - HISTORY**

Add the following information at the end of this section, before the final paragraph:

In 2013, Keiser University established an off-campus site at the former location of the Latin American Campus of Ave Maria University in San Marcos, Nicaragua. The Latin American Campus was founded by the University of Mobile (Alabama), a Baptist University in 1993. In 2000, operations of the Latin American Campus were transferred from the University of Mobile to Ave Maria College (Michigan), a Catholic college and the predecessor of Ave Maria University of Florida. In 2004, the Latin American Campus began the process which led to its becoming part of Ave Maria University in Florida.

**PAGE 12, ACCREDITATION**

Remove the second bulleted accreditation paragraph and replace it with the following:

- Keiser University’s Bachelor of Science in Nursing (RN to BSN) program is accredited by the Commission on Collegiate Nursing Education (CCNE). One Dupont Circle, NW, Suite 530, Washington, DC 20036-1120, (202) 887-6791, www.aacn.nche.edu. For more information about Keiser University’s RN to BSN program, go to www.keiseruniversity.edu/nursing-bs/.

Replace the fifth bulleted accreditation paragraph with the following:

- Graduation from a physical therapist assistant education program accredited by a regional or national institutional accrediting agency recognized by the United States Department of Education and/or by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, Virginia, 22314; phone: 703-706-3245; accreditation@apta.org is necessary for eligibility to sit for the licensure examination which is required in all states.

Delete the second-to-last bullet referring to the MS Physician Assistant program.

**PAGE 13, ACCREDITATION**

Add the following two bullets before the last one:

- Keiser University Latin American Campus is a member of/accredited by the Nicaraguan Council of National Universities (CNU) to award bachelors in arts and sciences degrees. For additional information on the CNU, please go to their webpage www.cnu.edu.ni or call 505-2278-5072 or 505-2278-3385 regarding the Keiser University Latin American Campus status.

- Keiser University Latin American Campus holds International Mission status with the Foreign Ministry of the Government of Nicaragua.
PAGE 17, DESCRIPTIONS OF FACILITIES AND EQUIPMENT

Insert the following after the Keiser University, Ft. Lauderdale description:

Keiser University, San Marcos, Nicaragua (off-campus site)
The San Marcos Campus is located on the beautifully renovated site of a former teachers’ school, La Antigua Escuela Normal de Señoritas de San Marcos, Department of Carazo, Nicaragua and encompasses over 740,000 square feet including green areas and athletic field. It has 23 classrooms, a library and auditorium, campus dining facilities, modern computer and science laboratories, spacious dormitories, faculty offices, fitness center, administrative buildings, student services building, conference center, and a 300-person chapel, La Purísima. The equipment used at Keiser University is comparable to industry standards and effectively meets program objectives.

PAGE 25, ADMISSIONS

Replace the section “GENERAL ADMISSIONS REQUIREMENTS” with the following:

GENERAL ADMISSIONS REQUIREMENTS
Applicants desiring to enter Keiser University must contact the Admissions Office to obtain an application. Applications should be submitted well in advance of entry date. This permits proper scheduling and assures availability of classroom space. Applications for Winter, Spring or Fall semesters should be made as early as possible, as these entry dates are normally the time of greatest enrollment. Applicants are encouraged to visit the University in person. The Admissions Office is open Monday through Thursday from 9:00 a.m. to 8:00 p.m. and on Fridays from 9:00 a.m. to 5:00 p.m. (with other times by appointment). To be considered for enrollment at Keiser University, all applicants must supply:

- Verification of high school graduation (transcript, diploma, etc.)
- Verification of GED completion (GED scores or GED diploma)
- Proof of graduation from a foreign institution comparable to a United States secondary school

Applicants will not be required to provide proof of high school graduation when they provide the following:

- Verification of an earned degree from an accredited institution recognized by the United States Secretary of Education,
- An evaluation of an official transcript by an approved educational evaluator service attesting that the degree is equivalent to a degree earned at a regionally accredited institution of higher education in the United States.

Home-schooled applicants who have a high school diploma are considered for admission.

An applicant must make arrangements to take Keiser University’s entrance examination (administered at the University) or provide results of his/her Scholastic Aptitude Test (SAT), American College Testing examination (ACT), or Armed Services Vocational Aptitude Battery examination (ASVAB).

University requirements for admission are a combined score of 1230 on the SAT (or 830 on the previously used SAT examination), a composite score of 17 on the ACT, a score of 50 on the ASVAB, or successful passing score on the University entrance examination.

PAGE 27, ADMISSIONS

Add the following after the end of the first paragraph:
The following section applies only to applicants/students at the San Marcos, Nicaragua Latin American Campus:

1. A completed Keiser University Application
2. An official high school transcript with un-weighted GPA above 2.8 or college GPA above 2.0 on a 4.0 scale
3. Transfer students: For students with less than 24 credit hours, high school records are requested
4. An SAT (code 3840) score equal to or above 1580 or an ACT (4813 code) scores equal to or above 22
5. Students whose native language is not English may be admitted with a minimum score of 500 on the paper based TOEFL exam (which is the equivalent of 173 on the computer based TOEFL or 61 on the internet based TOEFL.
6. One well-constructed essay on either of the following topics:
   a. Describe why you would like to attend Keiser University and what you hope to gain from your time here (500 words)
   b. Describe a character who has had an influence on you and explain that influence.
      i. This person must be a character in literature or an historical figure. This essay should be typewritten and demonstrate consideration for content as well as grammar and style.
      ii. Essays should be typewritten and demonstrate consideration for content as well as grammar style.
7. Two letters of recommendation from individuals not related to the applicant that provides thoughtful reflection on the applicant’s ability to succeed at Keiser University. Two letters should include an academic reference from an academic source (teacher, guidance counselor, or tutor), as well as a character reference from a pastor or employer.

Transfer applicants
1. In addition to Freshman requirements, transfer applicants must have a minimum college grade point average GPA of 2.0 (70 on a scale of 0-100) and official college transcripts from each college previously attended, whether or not credit was earned. Official transcripts must be mailed directly to the Admissions Office. Transfer applicants who have passed 30 or more semester units of college coursework (non-remedial) in a regionally accredited U.S. college with a GPA of 2.0 or higher are exempt from the high school transcript and admissions exam requirements for Freshman.
2. Two letters of recommendation. In some instances, a personal interview with a University representative may be required.

CONDITIONAL OR PROBATIONAL ADMISSION STUDENTS
Applicants who do not meet the established admissions criteria may be considered for conditional or probationary admission by the (faculty) Admissions Committee, Chaired by the Academic Dean. Students admitted conditionally or on probation may be required to take remedial courses that do not count toward degree completion and/or attend counseling and tutoring in the Center for Academic Excellence and may also only be allowed to enroll in a limited number of regular degree-related courses. Grades for students admitted conditionally are reviewed at the end of the semester. Students who make acceptable progress and fulfill the conditions of their admission are allowed to continue their studies as regular students.

CLEARANCE TO REGISTER REQUIREMENTS
Applicants who appear to meet the minimum admission criteria for regular admission, but whose admission applications are still incomplete three weeks prior to registration, may be issued a “Clearance-to-Register.” These applicants are then permitted to register for classes, with the understanding that their status as regular students admitted to the institution is not resolved until they submit the remaining materials necessary to complete their application. Failure to comply with the submission of all required documentation can result in suspension from classes unless rectified in a timely manner (one semester maximum).

PAGE 27, ACADEMIC PLACEMENT DETERMINATION
Add the following after the end of the first paragraph:

New students at the Latin American Campus are also tested for Spanish placement unless transfer credit or credit by examination has been awarded.

PAGE 27, INTERNATIONAL STUDENTS
Add the following after the end of the first paragraph:

Applicants who are not citizens of Nicaragua are required to process their Foreign Resident Identification Card (Cédula de Residencia) with the Nicaraguan Immigration Authorities. Requirements include a Police Record, Birth Certificate, fees and
other documentation. The Student Life Department at the Latin American Campus assists new students in the application process. It is the applicants' responsibility to obtain all relevant documents and obtain legal residency status. For more information, consult the Student Life Handbook.

**PAGE 28, UNDERGRADUATE TRANSFER OF CREDIT POLICY**

Replace the first paragraph of “General Information” with the following:

**General Information**

For students enrolling at Keiser University, credit for courses or degrees completed at another institution is subject to approval by the Dean of Academic Affairs. These courses or degrees must be similar in content and duration to those offered in the program for which an applicant has applied. The Dean of Academic Affairs makes the final decision of accepted transfer credits from the received transcript. However, only courses listed on official transcripts receive permanent official transfer credit. (To grant such credit, Keiser University must receive official transcripts—those mailed directly to Keiser University by the previous institution—by the end of a student’s first semester.)

**PAGE 30, TRANSFER OF CREDIT PROCEDURES**

Replace this section with the following:

**Transfer of Credit Procedures**

The Dean of Academic Affairs evaluates transcripts and determines potential transfer credit granted to students. The following guidelines are used in evaluating transcripts received from other accredited institutions:

1. Course descriptions from a former institution’s catalog are analyzed and credit is accepted for those successfully completed courses that parallel course content and duration of Keiser University courses. Courses in a student’s major must meet the same general course objectives as Keiser University courses.
2. Only courses with a grade of "C" or higher are considered for transfer credit.
3. Credit value accepted by Keiser University follows program requirements even though more time may have been devoted and more credit awarded in covering the material at the institution from which a student is transferring the credits.
4. Approved articulation agreements with other colleges are recognized for transfer of credit.
5. Decisions are made so that a student's academic program provides the most professional training.

**PAGE 49, FINANCIAL SERVICES**

Add the following to the end of this section:

**The following section applies only to applicants/students at the San Marcos, Nicaragua Latin American Campus:**

**INSTITUTIONAL AID PROGRAM (Scholarships for International Students/Non-U.S. Citizen and Residents)**

The Institutional Scholarships are awarded based on need and merit. This funding is available to provide partial tuition assistance to deserving international students with documented financial need. Due to limited funds, most scholarships are awarded to International Student/Non-U.S. Citizens and Residents. Students must have a minimum high school cumulative GPA of 2.0 on a scale of 0.0 to 4.0, or 70 on a scale of 0 to 100.

**The Franciscan Scholarship:** This is a need based grant and the award criteria considers the family’s income, the distance the student must travel to the college and the family’s educational expenses for other children.

**The Aquinas Scholarship:** This is a “merit” based scholarship and the award is based on criteria considering academic achievements, participation in community service, church activities, or school leadership organizations, and artistic or athletic ability.

**The Pastoral Scholarship:** This is available for students who are committed to the community through community service programs and social outreach, and that demonstrate financial need. The scholarship will be open to students from any high school. All applicants must submit letters of recommendation from their high school principal or director. Scholarship recipients will be chosen based on the Pastoral Scholarship Committee’s assessment of the student’s potential to enhance community service. Pastoral Scholarships are renewable for up to four years and will cover 80% of tuition and fees and room and board. Being eligible for Federal Student Aid does not prohibit students from receiving a Pastoral Scholarship, although they will be required to apply for any grants for which they are eligible to offset the costs to the university.
Academic Leadership Scholarship: This is available for U.S. Citizens and Residents who have a minimum cumulative high school GPA (grade point average) of 3.2 or 93%. Recipients are required to be enrolled full-time, live on campus and maintain a minimum cumulative GPA of 3.2 or above.

Many scholarships and grants include a voluntary work-study component in which students are assigned to work with faculty members or administrators for ten hours per week. Refer to the Work Study Policy in the Human Resources Office. Each scholarship or grant is tailored to the financial and academic needs of the recipient. The individual institutional aid award letter provides the specifics of the award, the cumulative GPA required, and the work-study requirement.

To apply for scholarships, students must first apply for admission. Application materials are available in the Financial Aid office, or downloaded from the university’s website. All Scholarship Applicants are encouraged to submit supporting documentation (awards and honors received, letters of recommendation) for the Scholarship Committee to consider.

FEDERAL STUDENT AID PROGRAMS AVAILABLE AT THE LATIN AMERICAN CAMPUS (For eligible U.S. Citizens and Residents ONLY)

The Latin American Campus participates in the following Federal Student Aid Programs:
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Subsidized and Unsubsidized Stafford Loans
- Federal PLUS Parent Loan
- Alternative Loan Programs

Federal Financial Aid Credit Balance Policy
Federal Credit balances occur when the amount of federal funds credited to the student’s account exceed the amount of tuition, fees, room, board and other authorized charges. Federal refunds are paid to the student (or parent) within fourteen (14) days after the credit balance occurred. Credit balances checks are processed and distributed by the Business Office.

ADDING/DROPPING CLASSES
Final eligibility for financial aid is based on the number of hours for which students are enrolled as of the Official Count Day. The Official Count Day is published in the academic calendar.

PAGE 51, TUITION, FEES, AND OTHER COSTS

Modify the last sentence of paragraph four to read as follows:

An academic transcript and diploma will not be released if the student has a balance with the institution for any reason.

Add the following to the end of this section:

The following section applies only to applicants/students at the San Marcos, Nicaragua Latin American Campus:

TUITION AND FEES

2013-2014 Undergraduate Tuition and Fees

Application fee (non-refundable) $ 50.00

Full Time Rate - Resident Student (12 - 18 Semester credit hours)

<table>
<thead>
<tr>
<th></th>
<th>$6,090.00 per semester</th>
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</thead>
<tbody>
<tr>
<td>Tuition</td>
<td></td>
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<tr>
<td>Meal Plan A</td>
<td>$1,500.00 per semester</td>
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<tr>
<td>Meal Plan B</td>
<td>$1,700.00 per semester</td>
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<tr>
<td>Education Fee (Technology, Activity and other Fees)</td>
<td>$ 225.00 per semester</td>
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</table>

Full-Time Rate - Commuter Student

<table>
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</thead>
<tbody>
<tr>
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<tr>
<td>Education Fee (Technology, Activity and other Fees)</td>
<td>$ 225.00 per semester</td>
</tr>
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</table>
Part time students below 12 credits, and enrollment beyond 18 credits of the permitted full time rate will be charged at $406 per credit hour.

**Special Fees**

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<th>Fee</th>
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<tr>
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<tr>
<td>ID Replacement Fee</td>
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</tr>
<tr>
<td>Drop/Add Fee</td>
<td>$20.00</td>
</tr>
<tr>
<td>Dormitory Reservation Fee</td>
<td>$25.00</td>
</tr>
<tr>
<td>Official Transcripts</td>
<td>$25.00</td>
</tr>
<tr>
<td>Business Office Clearance (Each Additional Copy)</td>
<td>$2.00</td>
</tr>
<tr>
<td>Duplicate Dormitory Key</td>
<td>$16.00</td>
</tr>
<tr>
<td>Charge For Returned Check</td>
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</tr>
<tr>
<td>Vehicle Registration (Including Decal), Per Semester</td>
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<tr>
<td>Graduation Fee</td>
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<td>Delayed Payment Charge (Automatically Posted to Student's Account)</td>
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<td>Officials Records Office Letters</td>
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<tr>
<td>Stamps for CNU Accreditation</td>
<td>$30.00</td>
</tr>
</tbody>
</table>

*Note: All fees are subject to change*

**PAGE 53, CANCELLATION/WITHDRAWAL CALCULATION**

Modify the last two sentences of paragraph three to read as follows:

No official academic transcript and diploma is issued to any student who owes a balance to the University at the time of the request. Upon payment of an outstanding debt, a transcript and diploma may be issued.

**PAGE 56, STUDENT SERVICES**

Add the following to the end of this section:

*The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:*

**STUDENT LIFE**

The Student Life Department strives to provide a vibrant on-campus culture in which all students have the opportunities necessary to ensure the development of their whole person. The various departments of Pastoral Life, Student Activities, and Athletics complement Academics by contributing to the well rounded development of our students’ intellectual, spiritual and social lives. The chapel, health clinic, cafeteria, library, dorms and athletic fields all contribute to provide a complete life experience.

Student Life policies for the Latin American Campus in San Marcos, Nicaragua are stipulated in the 2013-2014 Keiser University Latin American Campus Student Handbook distributed by the Department of Student Life and available at [www.keiseruniversity.edu](http://www.keiseruniversity.edu) (San Marcos, Nicaragua campus section).

**PAGE 60, CAMPUS SAFETY**

Add the following to the end of this section:

*The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:*

In Nicaragua in cases of emergency, dial 911 for the Red Cross and 118 for the National Police. The Keiser University Latin American Campus is a closed campus. Only staff, students, and visitors that have permission to enter the campus are allowed on the premises. Campus security staff is responsible for maintaining a safe environment, and enforcing proper procedures in the event of an incident. Campus security can also contact local authorities when necessary.
**PAGE 67, FIREARMS POLICY**

Add the following to the end of this section:

The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:

Security guards and certified Nicaraguan law enforcement officers are the only people permitted to possess a gun or weapon of any kind at the Keiser University Latin American Campus. Any other possession of a weapon of any kind for any reason by anyone on a Keiser University campus is strictly prohibited.

**PAGE 69, KEISER UNIVERSITY TRANSCRIPTS**

Modify the last sentences of the first paragraph to read as follows:

(NOTE: All financial obligations to the University must be paid before transcripts and diplomas are released).

**PAGE 69, UNIVERSITY HOURS**

Add the following to the end of this section:

The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:

The University is in session throughout the year, with the exception of holidays and vacations listed in the Academic Calendar.

**PAGE 70, LIBRARY SYSTEM**

Add the following to the end of this section:

The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:

The Henry H. Howard and Gertrude L. Bagley Library provides facilities for individual and group study, computers with Internet access, Wi-Fi for laptops and other mobile devices, a room for viewing videos in small groups, a classroom and photocopy services. Open stacks encourage browsing among the books and periodicals. The 24 hour study room and the large conference room with an independent entrance for special university functions offer additional resources for students and faculty.

This new, spacious library building is open Sunday through Friday during the academic year and Monday through Friday from May through August. There are growing collections of books, periodicals, online databases and audio-visual materials including videos, CD-ROMs and audio materials. The electronic databases are updated daily and give students excellent research options. They include JSTOR, Medline, Business Source Premier of EBSCOhost and ProQuest, to name a few. All are searchable through the library section of the university website when on campus. Some of the databases are usable off-campus with a user name and password. Library staff gives training on use of these databases to incoming students in the Freshman Seminar classes and other students as needed in groups or individually.

The library has been the recipient of several valuable donations over the last several years. Special collections include: the Latin American Collection which concentrates on Nicaraguan history and literature in English and Spanish, a collection of rare books, some Master and Doctoral theses, more than thirty years of bound Nicaraguan newspapers for research purposes, and a display of faculty publications.

<table>
<thead>
<tr>
<th>LIBRARY HOURS</th>
<th>3 TO 9 PM</th>
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<tbody>
<tr>
<td>SUNDAY</td>
<td></td>
</tr>
<tr>
<td>MONDAY TO THURSDAY</td>
<td>7:45 AM TO 11 PM</td>
</tr>
<tr>
<td>FRIDAY</td>
<td>7:45 AM TO 5 PM</td>
</tr>
</tbody>
</table>

**PAGE 71, ATTENDANCE**

Add the following to the end of this section:

The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:

Students must be in attendance by the end of the Add/Drop period in order to begin a course.
PAGE 73, MILITARY DEPLOYMENT POLICY

MILITARY DEPLOYMENT POLICY

Military students must provide a copy of orders to request a withdrawal from the institution for Military Duty. No academic penalty will be given for deployment. If the student is currently attending a class, the student has the option to complete the course with the approval of their faculty member and Dean. The student can request an “Incomplete” grade and will have 30 days to complete all course work. Extensions are possible given mitigating circumstances. Extension requests will be evaluated on a case-by-case basis.

If the student decides to withdraw from the class, a grade of “WM” will be earned and the class will be retaken upon return to the University. The “WM” grade will not affect the student’s satisfactory academic progress (SAP) due to Military Deployment.

If the withdrawal is during the semester, no withdrawal fee will be charged. If the student was activated during a term, that term, and the remaining semester, will not incur any charges. Upon re-entry, admissions fees will be waived with copy of military orders. All other admissions and academics requirements will be applicable. Service members, Reservists, and Guard members will be readmitted to their program of study provided that SAP was being made prior to suspending their studies due to service obligations.

PAGE 75, ADD-DROP PERIOD

Add the following to the end of this section:

The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:

Add/drops may occur only during the first two weeks of a regular semester, with exceptions made by the Academic Dean, and on the days stipulated in the Academic Calendar for Summer Sessions.

PAGE 75, ACADEMIC LOAD

Add the following to the end of this section:

The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:

Students who have completed at least one semester as a full-time student may take additional credits beyond 15 credits but not to exceed 18 credits per semester with the approval of their academic advisor (subject to per credit tuition rates).

PAGE 75, GRADING

Add the following to the table:

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Interpretation</th>
<th>Numerical Value</th>
<th>Numeric Grade</th>
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</thead>
<tbody>
<tr>
<td>WM</td>
<td>Withdrawal / Military Deployment</td>
<td>Not Computed</td>
<td></td>
</tr>
</tbody>
</table>

PAGE 76, SCHOLASTIC HONORS

Add the following to the end of this section:

The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:

Dean’s List Scholastic Honors distinction is denoted as President’s List at the Latin American Campus and Honor Roll is denoted as Dean’s List.

PAGE 78, ADDITIONAL REQUIREMENTS FOR BACHELOR OF ARTS OR SCIENCE

Replace the fourth bullet with the following:

- Students must complete the ETS Proficiency Profile.
PAGE 78, ASSOCIATE OF ARTS
Replace the second paragraph with the following:

- Students in Associate of Arts programs must also meet Gordon Rule requirements (see catalog section) for graduation. Students must complete ETS Proficiency Profile testing.

PAGE 82, PROGRAMS OFFERED AT EACH CAMPUS
Add the following information as another location beneath Ft. Lauderdale undergraduate section:

San Marcos, Nicaragua (off-campus site)

Bachelor of Arts
Business Administration
Political Science
Psychology

PAGE 104, PROGRAM DESCRIPTION, BA BUSINESS ANALYTICS
Insert the following before BA Criminal Justice:

BUSINESS ANALYTICS
Bachelor of Arts Degree

Program Description
Keiser University’s Bachelor of Arts degree in Business Analytics prepares students for a career in Business Analytics, also known as Business Intelligence. Students are offered an integrated business and information technology education that is the key driver to ask the right questions to uncover the strategic information needs within organizations, answer these questions by extracting and assessing meaningful data, and clearly communicate the information from the data so that sound decisions can be made. The emphasis of this program is on developing students’ business, technological, analytical, and communication skills. During the application components of this program, students work independently, in groups, and with community organizations to further develop the necessary skills needed for a business analyst.

Program Objectives

- Prepare students’ abilities to understand business concepts, terms, and theories.
- Prepare students in becoming proficient in the use of computer languages, databases, and other applications of information technology.
- Develop students’ understanding of business problems.
- Develop students’ analytical skills used in business decisions.
- Develop students’ ability to solve problems through the use of critical thinking techniques.
- Develop students’ communication skills necessary to meet the needs of business organizations.
- Prepare students for a professional work environment as a business analyst.

Prerequisites for Upper Division Major Courses
None

Program Outline
To receive a Bachelor of Arts in Business Analytics, students must earn 132 credit hours. Program requirements are as follows:

Lower Division Business Analytics Major Courses (29 credit hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG1001</td>
<td>Accounting Principles I</td>
<td>3.0</td>
</tr>
<tr>
<td>ACG2011</td>
<td>Accounting Principles II</td>
<td>3.0</td>
</tr>
<tr>
<td>FIN2001</td>
<td>Financial Management</td>
<td>3.0</td>
</tr>
<tr>
<td>MAN1011</td>
<td>Principles of Management</td>
<td>3.0</td>
</tr>
<tr>
<td>MAR1011</td>
<td>Introduction to Marketing</td>
<td>3.0</td>
</tr>
<tr>
<td>CTS1305C</td>
<td>Essentials of Networking</td>
<td>4.0</td>
</tr>
<tr>
<td>COP2843C</td>
<td>Web Systems</td>
<td>4.0</td>
</tr>
<tr>
<td>CGS531</td>
<td>Problem Solving Using Computer Software</td>
<td>3.0</td>
</tr>
<tr>
<td>MAN2999</td>
<td>Integrated Studies Capstone Course for Lower Division</td>
<td>3.0</td>
</tr>
</tbody>
</table>
Lower Division General Education Courses (40.0 credit hours)
Credit hours in parentheses indicate the required number of credit hours in each discipline.

**Behavioral/Social Science (3.0 credit hours)**
- AMH1010            American History Pre 1876                                 3.0 credit hours
- AMH1020            American History Since 1876                           3.0 credit hours
- POS1041              Political Science                                               3.0 credit hours
- PSY1012*           Introduction to Psychology                                3.0 credit hours
- SYG1000*            Sociology                                                        3.0 credit hours

**Communication (3.0 credit hours)**
- SPC 1017             Speech Communication                                       3.0 credit hours

**Computers (3.0 credit hours)**
- CGS 1000             Introduction to Computers                                   3.0 credit hours

**Economics (6.0 credit hours)**
- ECO1023              Microeconomics                                                  3.0 credit hours
- ECO2013              Macroeconomics                                                  3.0 credit hours

**English (6.0 credit hours)**
- ENC1101*             English Composition I                                      3.0 credit hours
- ENC2013*             English Composition II                                     3.0 credit hours

**Humanities/Fine Arts (3 credit hours)**
- AML1000*            American Literature                                          3.0 credit hours
- ENL1000*             English Literature                                              3.0 credit hours

**Mathematics (10 credit hours)**
- STA2023            Statistics                                                          3.0 credit hours
- MAD2104            Discrete Mathematics and Probability                  4.0 credit hours
- MAC2233             Survey of Calculus                                           3.0 credit hours

**Natural Science (6 credit hours)**
- BSC1010             General Biology                                             3.0 credit hours
  or
- BSC2010             General Biology                                             3.0 credit hours
- BSC1011             Advanced Biology                                            3.0 credit hours
  or
- BSC2011             Advanced Biology                                            3.0 credit hours
- CHM2045            Chemistry                                                         3.0 credit hours
- CHM2046            Advanced Chemistry                                        3.0 credit hours
- PHY2053            Physics I                                                         3.0 credit hours
- PHY2054            Physics II                                                        3.0 credit hours
- PHY2001            Physics I                                                         3.0 credit hours
- PHY2002            Physics II                                                        3.0 credit hours
- BSC1030             Environmental Biology                                    3.0 credit hours

**Note:** All lower division major and general education courses should be successfully completed before upper division major courses are undertaken.

*Must be completed with a “C” or higher for Gordon Rule credit.

Upper Division Major Courses (54 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG3073</td>
<td>Managerial Accounting</td>
<td>3.0</td>
</tr>
<tr>
<td>BUL3130</td>
<td>Legal/Ethical Environment of Business</td>
<td>3.0</td>
</tr>
<tr>
<td>FIN3400</td>
<td>Principles of Managerial Finance</td>
<td>3.0</td>
</tr>
<tr>
<td>MAN3025</td>
<td>Introduction to Management and</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td>Organizational Behavior</td>
<td></td>
</tr>
<tr>
<td>MAN4583</td>
<td>Project Management</td>
<td>3.0</td>
</tr>
</tbody>
</table>
Add the following before Health Services Administration BA:

FINANCIAL CRIME INVESTIGATION
Bachelor of Arts Degree

Program Description
Keiser University’s Bachelor of Arts degree in Financial Crime Investigation (FCI) provides students with competencies in the areas of computer information analysis, criminal justice, and accounting. The program provides students with the necessary skills to investigate financial criminal activity through the analysis of financial records, proper collection and documentation of information, and interpretation of the evidentiary value of the information gathered.

Program Objectives
The following objectives are designed to meet Keiser University’s mission and its goals:

- To provide students with the knowledge and critical thinking skills applicable to the field of financial fraud detection and examination.
- To provide students with the skills to properly communicate their evaluation of evidence gathered during their investigation of various financial crimes to law enforcement agencies and in court proceedings.
- To provide students with credits towards the opportunity to sit for the examination for the status of Certified Fraud Examiner (CFE). The examination is given by the Association of Certified Fraud Examiner.

Prerequisites for Major Courses
- ACG1001 is a prerequisite for ACG2011
- ACG2011 is a prerequisite for FIN2001
- ACG4101 is a prerequisite for ACG4111
- ACG4111 is a prerequisite for ACG4342 & ACG4651
- ACG4651 is a prerequisite for ACG4671
- ACG4671 is a prerequisite for ACG4401 & ACG4682
- CET1171C is a prerequisite for CET1172C

Program Outline
To receive a Bachelor of Arts degree in Financial Crime Investigations, students must earn 122.0 credit hours. Program requirements are as follows:

**Lower Division Financial Crime Investigations Major Courses** (26.0 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG1001</td>
<td>Accounting Principles I</td>
<td>3.0</td>
</tr>
<tr>
<td>ACG2011</td>
<td>Accounting Principles II</td>
<td>3.0</td>
</tr>
<tr>
<td>BUL1240</td>
<td>Business Law</td>
<td>3.0</td>
</tr>
<tr>
<td>CET1171C</td>
<td>Service/Support PC Systems I</td>
<td>4.0</td>
</tr>
<tr>
<td>CET1172C</td>
<td>Service/Support PC Systems II</td>
<td>4.0</td>
</tr>
<tr>
<td>CJE1130</td>
<td>Communication and Writing for Criminal Justice Professionals</td>
<td>3.0</td>
</tr>
<tr>
<td>CJE2600</td>
<td>Criminal Investigations</td>
<td>3.0</td>
</tr>
<tr>
<td>FIN2001</td>
<td>Financial Management</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**Lower Division General Education Courses** (36.0 credit hours)

Credit hours in parentheses indicate the required number of credit hours in each discipline.

<table>
<thead>
<tr>
<th>Disciplines</th>
<th>Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Behavioral/Social Science</td>
<td>AMH1010 American History Pre 1877 3.0 credit hours</td>
</tr>
<tr>
<td></td>
<td>AMH1020 American History Post 1876 3.0 credit hours</td>
</tr>
<tr>
<td></td>
<td>POS1041 Political Science 3.0 credit hours</td>
</tr>
<tr>
<td></td>
<td>PSY1012* Introduction to Psychology 3.0 credit hours</td>
</tr>
<tr>
<td></td>
<td>SYG1000* Sociology 3.0 credit hours</td>
</tr>
<tr>
<td>Communications</td>
<td>SPC1017 Speech 3.0 credit hours</td>
</tr>
<tr>
<td>Computers</td>
<td>CGS1000C Introduction to Computers 3.0 credit hours</td>
</tr>
<tr>
<td>Economics</td>
<td>ECO1023 Microeconomics 3.0 credit hours</td>
</tr>
<tr>
<td></td>
<td>ECO2013 Macroeconomics 3.0 credit hours</td>
</tr>
<tr>
<td>English</td>
<td>ENC1101* English Composition I 3.0 credit hours</td>
</tr>
<tr>
<td></td>
<td>ENC2102* English Composition II 3.0 credit hours</td>
</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td>AML1000* American Literature 3.0 credit hours</td>
</tr>
<tr>
<td></td>
<td>ENL1000* English Literature 3.0 credit hours</td>
</tr>
<tr>
<td>Mathematics</td>
<td>MAC2105 College Algebra 3.0 credit hours</td>
</tr>
<tr>
<td></td>
<td>MGF2106 College Mathematics 3.0 credit hours</td>
</tr>
<tr>
<td></td>
<td>STA2023 Statistics (required) 3.0 credit hours</td>
</tr>
<tr>
<td>Natural Science</td>
<td>BSC1010 General Biology 3.0 credit hours</td>
</tr>
<tr>
<td></td>
<td>BSC1010L General Biology Laboratory 3.0 credit hours</td>
</tr>
<tr>
<td></td>
<td>BSC1011 Advanced Biology 3.0 credit hours</td>
</tr>
<tr>
<td></td>
<td>BSC1011L Advanced Biology Laboratory 3.0 credit hours</td>
</tr>
</tbody>
</table>
NOTE: All lower division major and general education courses should be successfully completed before upper division courses are undertaken.
*Must be completed with a grade of “C” or higher for Gordon Rule credit.

**Upper Division Financial Crime Investigations Courses** (45 credit hours)
- ACG4101 Intermediate Accounting I 3.0 credit hours
- ACG4111 Intermediate Accounting II 3.0 credit hours
- ACG4342 Advanced Managerial Accounting 3.0 credit hours
- ACG4401 Accounting Information Systems 3.0 credit hours
- ACG4651 Auditing I 3.0 credit hours
- ACG4671 Auditing II 3.0 credit hours
- ACG4682 Fraud Examination 3.0 credit hours
- BUL3130 Legal and Ethical Environments of Business 3.0 credit hours
- CCJ4641 Organized Crime 3.0 credit hours
- CCJ4644 White-Collar and Economic Crime 3.0 credit hours
- CFI4475 Network Forensics 3.0 credit hours
- CFI4477 Computer System Forensic Analysis 3.0 credit hours
- CJE4688 Cyber Crimes 3.0 credit hours
- CJL4133 Criminal Evidence and Procedures 3.0 credit hours
- ISM4212 Database Management 3.0 credit hours

**Upper Division General Education Courses** (15 credit hours)
- CGS3300 Management Information Systems 3.0 credit hours
- ECO4223 Money and Banking 3.0 credit hours
- ENC3213 Professional Writing 3.0 credit hours
- STA3163 Intermediate Statistics 3.0 credit hours
- Elective Elective 3.0 credit hours

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**Program Outline**
To receive a Bachelor of Science degree in Cyber Forensics/Information Security, students must earn 60.0 credit hours at the bachelor’s level in addition to having earned an associate’s degree in a computer-related field from an accredited institution. Program requirements are as follows:

**Upper Division Cyber Forensics /Information Security Major Courses**
(48.0 credit hours)
- ACG3024 Accounting for Non-Financial Majors 3.0 credit hours
- BUL3130 Legal and Ethical Environments of Business 3.0 credit hours
- CIS4253 Ethics in Information Technology 3.0 credit hours
- CIS4365 Security Policies and Disaster Preparedness 3.0 credit hours
- ISM3112 System Analysis 3.0 credit hours
- CJL4133 Criminal Evidence and Procedures 3.0 credit hours
- ISM4113 Systems Design 3.0 credit hours
- CJE4688 Cyber Crimes 3.0 credit hours
- CCJ4644 White-Collar and Economic Crime 3.0 credit hours
- ISM4212 Database Management Systems 3.0 credit hours
- ISM4302 Information Technology Planning 3.0 credit hours
- CFI4473 Digital Media Forensics 3.0 credit hours
- CFI4475 Network Forensics 3.0 credit hours
- CFI4477 Computer System Forensic Analysis 3.0 credit hours
- CFI4479 Network Defense and Countermeasures 3.0 credit hours
- CGS3362 Organization and Technology of

---
PROGRAM DESCRIPTION, BS DIETICS AND NUTRITION

DIETETICS AND NUTRITION

Bachelor of Science Degree

Program Description
Keiser University’s Bachelor of Science degree in Dietetics and Nutrition combines clinical evaluation, community concerns, and food service management into a profession long valued for its service to individuals and the community at large and focused on proper nutrition and the prevention of chronic diseases. The Coordinated Program in Dietetics is unique since the didactic instruction is integrated with the supervised practice. Following graduation, students are eligible to sit for the national Registered Dietitian/Registered Dietitian Nutritionist (RD/RDN) examination. Upon successful completion of this exam, the RD/RDN is eligible for licensure in Florida or any other state that licenses dietitians/nutritionists.

Program Mission
The mission of the coordinated program in Dietetics and Nutrition is to provide a comprehensive baccalaureate program, inclusive of a high quality didactic curriculum and supervised practice, preparing students for entry-level practice as Registered Dietitians/Registered Dietitian Nutritionists in a diverse environment demonstrating integrity, leadership, excellence, and a commitment to service the needs of the community populations.

Program Goals
- Recruit, retain, and prepare a highly motivated, diverse population of students for successful careers as Registered Dietitians/Registered Dietitian Nutritionists in a variety of settings.
- Instill graduates with a commitment to integrity, leadership, excellence, and service to the community while working as Registered Dietitians/Registered Dietitian Nutritionists.

Program Objectives
The following objectives are designed to meet Keiser University’s mission and its goals:
- Within one year of program completion, 80% of graduates will have passed the RD exam on their first attempt.
- 80% of students enrolled in their first upper division course will graduate within three years.
- Within twelve months of program completion, 80% of graduates will be successfully employed in an entry-level Registered Dietitians-Registered Dietitian/Nutritionists position. Exception will be for those students who have voluntarily removed themselves from seeking a nutrition-related position due to personal considerations.
- Within two years of program completion, 50% of graduates will indicate service in a national, state or local affiliation or through employment demonstrating leadership qualities with the profession.
- 80% of employers will indicate on the employer survey that students are competent entry-level practitioners.

Programmatic Outcomes Results from the above objectives are available upon request.

Alternate Pathways
Graduates of an ACEND-accredited Didactic Program in Dietetics (DPD) who meet the following requirements may apply for the Alternate Pathway Option. Graduates of this alternate pathway option receive a BS in Dietetics and Nutrition, completing the supervised practice and three courses to establish residency (DIE 424C Clinical Nutrition, DIE 4365 Dietetics Management of Nutrition Program, and DIE 4506 Seminar in Dietetics and Nutrition) These graduates are also eligible to sit for the RD/RDN exam.
- An original copy of a Verification Statement.
- A minimum cumulative GPA of 3.0 on a 4.0 scale
- Two letters of reference
- One page letter of applications that includes, but is not limited to work and volunteer experience, projected focus in the field of dietetics and applicant’s desire to become a practicing Registered Dietitian/Registered Dietitian Nutritionist.

Applicants must also complete an interview with the Program Coordinator or Program Director and take a pretest to establish placement in a cohort.

**Other Considerations:**

- Criminal Background Checks, both Level 1 and Level 2 are required at various stages of the program, and are at the student’s expense.
- 10-panel drug testing is required before supervised practice and at the discretion of the supervised practice site, and is at the student’s expense.
- Uniforms and lab coats are required during core classes and supervised practice, and are at the student’s expense.
- Travel to and from supervised practice sites is at the student’s expense.
- Tuition, fees, and financial information is available in the **Tuition, Fees, and Other Costs** section of this catalog.

**Prerequisites for Major Courses**

Background check and drug screening when applicable.
Minimum grade of “C” for general education courses.
Successful completion of BSC2085C, BSC2086C, MCB 2000C, STA 2023, CHM 1046, BSC 1010, HUN 2201C, BCH 1020C, PSY 1012 or SYG 1000 and ECO 2031 or ECO 1023 are prerequisites for all major courses.
Minimum cumulative grade average of 3.0 on a scale of 4.0.

**Program Outline**

To receive a Bachelor of Science degree in Dietetics and Nutrition, students must earn 137.0 credit hours

Program requirements are as follows:

**Lower Division Dietetics Major Courses** (3.0 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUN2201</td>
<td>Principles of Nutrition</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**Lower Division General Education Courses** (51.0 credit hours)

Credit hours in parentheses indicate the required number of credit hours in each discipline.

**Behavioral/Social Science** (3.0 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY1012</td>
<td>Introduction to Psychology</td>
<td>3.0</td>
</tr>
<tr>
<td>SYG1000</td>
<td>Introduction to Sociology</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**Communication** (3.0 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPC1017</td>
<td>Speech Communication</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**Computers** (3.0 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS1000C</td>
<td>Introduction to Computers</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**Economics** (3.0 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO1023</td>
<td>Microeconomics</td>
<td>3.0</td>
</tr>
<tr>
<td>ECO2013</td>
<td>Macroeconomics</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**English** (6.0 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>English Composition I</td>
<td>3.0</td>
</tr>
<tr>
<td>ENC2102</td>
<td>English Composition II</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**Mathematics** (6.0 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT1033</td>
<td>Intermediate Algebra</td>
<td>3.0</td>
</tr>
<tr>
<td>STA2023</td>
<td>Statistics</td>
<td>3.0</td>
</tr>
<tr>
<td><strong>Natural Science (27.0 credits)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BSC1010 General Biology</td>
<td>3.0 credit hours</td>
<td></td>
</tr>
<tr>
<td>BCH1020C Fundamentals of Biochemistry</td>
<td>4.0 credit hours</td>
<td></td>
</tr>
<tr>
<td>BSC2085C Human Anatomy/Physiology I</td>
<td>4.0 credit hours</td>
<td></td>
</tr>
<tr>
<td>BSC2086C Human Anatomy/Physiology II</td>
<td>4.0 credit hours</td>
<td></td>
</tr>
<tr>
<td>CHM2045 General Chemistry</td>
<td>3.0 credit hours</td>
<td></td>
</tr>
<tr>
<td>CHM2045L General Chemistry Laboratory</td>
<td>1.0 credit hours</td>
<td></td>
</tr>
<tr>
<td>CHM2046 Advanced Chemistry</td>
<td>3.0 credit hours</td>
<td></td>
</tr>
<tr>
<td>CHM2046L Advanced Chemistry Laboratory</td>
<td>1.0 credit hours</td>
<td></td>
</tr>
<tr>
<td>MCB2000C Microbiology</td>
<td>4.0 credit hours</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Upper Division Dietetics Major Courses (83.0 credit hours)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>DIE3125C Management of Dietary Systems</td>
</tr>
<tr>
<td>DIE3317 Dietetics in Community Health</td>
</tr>
<tr>
<td>DIE3434C Nutrition Education</td>
</tr>
<tr>
<td>DIE4246C Clinical Nutrition</td>
</tr>
<tr>
<td>DIE4365 Dietetics Management of Nutrition Program</td>
</tr>
<tr>
<td>DIE4435C Nutrition Counseling</td>
</tr>
<tr>
<td>DIE4506 Seminar in Dietetics and Nutrition</td>
</tr>
<tr>
<td>DIE4564 Research Methods</td>
</tr>
<tr>
<td>FOS3021C Fundamentals of Food</td>
</tr>
<tr>
<td>FOS4041C Food Science</td>
</tr>
<tr>
<td>FSS3233C Institution Food Service Production</td>
</tr>
<tr>
<td>HUN3403 Lifecycle Nutrition</td>
</tr>
<tr>
<td>HUN4241 Advanced Nutrition</td>
</tr>
<tr>
<td>HUN4296C Nutrition and Health Issues</td>
</tr>
<tr>
<td>PET3361C Nutrition in Health and Exercise</td>
</tr>
<tr>
<td>DIE 4537 Supervised Dietetics Practice 1A and 1B*</td>
</tr>
<tr>
<td>DIE 4558 Supervised Dietetics Practice 2A and 2B*</td>
</tr>
<tr>
<td>DIE 4940 Field Experience in Nutrition and Dietetics A/B*</td>
</tr>
<tr>
<td>DIE 4636 Advanced Practicum in Dietetics A/B*</td>
</tr>
</tbody>
</table>

*The above supervised practice rotations consist of a variety of sites including foodservice management, community and clinical nutrition. More information about supervised practice is available upon request.

**PAGE 182, PROGRAM DESCRIPTION, AS COMPUTER PROGRAMMING**
Delete this program description; the program is inactive.

**PAGE 189, PROGRAM DESCRIPTION, AS DIAGNOSTIC VASCULAR SONOGRAPHY**
Delete this program description; the program is inactive.

**PAGE 211, PROGRAM DESCRIPTION, AS NURSING**
In the section “Nursing Major Courses,” delete NUR2823C and NUR2811C and replace with NUR2817C Nursing Roles Practicum [6 credit hours]

**PAGE 228, PROGRAM DESCRIPTION, AS WEB DESIGN AND DEVELOPMENT**
Delete this program description; the program is inactive.

**PAGE 230, COURSE DESCRIPTIONS**
Add the following new course descriptions in alphabetical order:

CGS2531 (3 Credits)

**Problem Solving Using Computer Software**
Use of computer software including Microsoft Excel and Access to solve business problems. Use business analytics and cloud resources. Use website resources. **PREREQUISITE:** CGS1000C.
COM3441 (3 Credits)
**Group Communications and Team Interaction**
This course explores communication within groups and teams for use in academic, professional, and social situations. Topics include verbal and non-verbal communication within groups, the structure and environments of groups, roles, leadership, conflict management and decision making in groups and teams. A major requirement is a formal group presentation and written analysis of the group processes and experiences.

GEB3523 (3 Credits)
**Business Case Studies**
This course is designed to introduce business case analysis.

ISM3116 (3 Credits)
**Introduction to Business Intelligence**
This course focuses on the features, uses, and design strategies for IT-enabled managerial support. Data-oriented techniques for business intelligence (BI) and corporate decision making are emphasized. Technology context includes an overview of business intelligence framework, business process management and application –based business analytics and reporting. Specific Excel techniques include business reporting, using charts, descriptive statistics, statistical process control, and other tools common to business process improvement. The SAS Intelligence Platform is introduced and a BI tool. PREREQUISITE: QMB3200

ISM4117 (3 Credits)
**Data Mining and Warehousing**
This course provides an introduction to the modern database systems with focus on Data Mining and Warehousing. Emphasis is also places on the understanding of various database management functions and providing database support for the organization. Topics include fundamentals of relational systems including data models, database architectures, and database manipulations required for warehousing and mining.

ISM 4403 (3 Credits)
**Advanced Business Intelligence**
This course surveys advances business intelligence (BI) theories and concepts. Methods for analyzing, visualizing, and transforming business data are discussed to discover patterns that lead to predictive, diagnostic, and descriptive intelligence models. The focus will be on two BI tools, Excel and SAS, to enhance business decision making. PREREQUISITE: ISM3116.

MAC2223 (3 Credits)
**Survey of Calculus**
This course is intended to introduce students to calculus concepts that are important tools for understanding some advanced topics in business, economics, and the social and natural sciences. PREQUISITE: MAC 2105, College Algebra with a C or better or appropriate score on the placement test.

MAD2104 (3 Credits)
**Discrete Mathematics and Probability**
Presents the mathematical principles of discrete structures that have significant applications in problem solving and computing. Topics include sets, logic, proofs, counting methods and probability, relations and graphs, Boolean algebras, and number theory. PREREQUISITE: MAC 2015.

MAN2999 (3 Credits)
**Integrated Studies Capstone Course for Lower Division**
Requires students to demonstrate knowledge of business concepts and theories acquired throughout the lower division courses of the bachelor degree program and apply these theories in elementary analysis and evaluation of a real world business scenario. Students are expected to synthesize and integrate their current understanding of business analytics in order to initiate research and evaluate the business intelligence topic of their choice selected from an instructor approved list. Students will develop this report in preparation for upper division courses designed to provide a more in depth analysis of the selected topic. PREREQUISITES: Successful completion of all lower division courses.

QMB4930 (6 credits)
**Special Topics and Projects in Operations Analysis.**
Applied work in information systems and operations management. PREREQUISITES: all upper level courses. May be taken simultaneously with QMB4999 or MAN4999

QMB4941 (6 credits)
**Internship in Business Analytics: Information Systems and Operations**
Applied work in information systems and operations management PREREQUISITES: all upper level courses. May be taken simultaneously with QMB4999 or MAN4999.
Integrated Studies Capstone Course
Requires students to demonstrate knowledge and concepts learned throughout the program in an integrated fashion towards the organizational decision making process. Under the guidance of the business strategy simulation software, class members run a footwear company in head-to-head competition against footwear companies run by other class members, providing all students with first-hand experience of the managerial decision making process. The co-managers of each company are entirely responsible for assessing market conditions, determining how to respond to the actions of competitors, forging a long-term direction and strategy, forecasting upcoming sales, and making decision relating to workforce compensation and plant operations, capacity expansion, distribution center operations and inventory management, pricing and marketing, finance, as well as corporate social responsibility/citizenship. PREREQUISITES: all upper level courses except QMB4930 or QMB4941.

Change credit hours for COT2104 from 3 to 4.

Change credit hours as follows:
MAC2147 (5 credit hours)

Pre-Calculus with Trigonometry
MAC2311 (4 credit hours)
Calculus

Replace this section with the following:

DIE3125C (4.0 credit hours)
Management of Dietary Systems
Survey of various institutional food service systems; management concepts in planning, organization and leadership; personnel management and cost control. Application of principles involved in food sanitation and safety as it relates to food service production and management. Prerequisites: FSS 3233C.

DIE3244C (4.0 credit hours)
Medical Nutrition Therapy
Techniques and application of nutrition assessment and dietary prescriptions to accommodate medical treatment. Prerequisites: HUN 3403.

DIE3317 (3.0 credit hours)
Dietetics in Community Health
Introduces students to the program planning, policies, resources, and nutrition issues specific to community nutrition, providing an understanding of creating and implementing nutrition programs for various constituencies (elderly populations, children, impoverished populations, college students, etc.). Prepares students to take an active role in solving community nutritional and health problems, including program delivery, nutrition education, nutrition assessment, and planning nutrition interventions. Prerequisites: HUN 2201.

DIE3434 (3.0 credit hours)
Nutrition Education
Planning and practicing various forms of nutrition education for groups/individuals and working with instructional media.

DIE4246C (4.0 credit hours)
Clinical Nutrition
Interpretation of laboratory data for nutrition screening and assessment. Study of complex dietetic problems including calculations for tube feedings and total parenteral nutrition. Prerequisite: HUN 3403, DIE 3244C.

DIE4365 (3.0 credit hours)
Dietetic Management of Nutrition Programs
Focuses on management, first from a conceptual perspective, and then on its application to the various specialty areas in dietetics and foodservice. Examines the wide range of experiences dietetics managers face, from learning the terminology to understanding the choices and experiences associated with management practice. Prerequisite: DIE 3125.

DIE4435C (4.0 credit hours)
**Nutrition Counseling**
Nutrition counseling methods and communication skills for the development of competency for entry-level professionals. Exposes students to a variety of counseling theories, behavior change models, and counseling approaches commonly used in lifestyle behavior counseling. Practice in instructional communication skills. Prerequisite: DIE 3434.

DIE4506 (3.0 credit hours)
**Seminar in Dietetic and Nutrition**
Development of professional skills for career effectiveness in today’s job market. Senior standing.

DIE4536 (7.0 credit hours)
**Advanced Practicum in Dietetics**
Planned learning experiences; combining the in-depth study of theoretical concepts with clinical experiences. Prerequisite: Completion of all major didactic coursework.

DIE 4537 (7.0 credit hours)
**Supervised Dietetics Practice 1A and 1B**
Practical assignments in food service institutions, observations and supervised experience in nutrition education and counseling in community organizations, or participation in activities with clinical affiliations focusing on nutrition assessment, planning, treatment and follow-up of patients. Schedule of rotations to be determined by Clinical Coordinator. Prerequisite: Completion of all major didactic coursework.

DIE 4538 (7.0 credit hours)
**Supervised Dietetics Practice 2A and 2B**
Practical assignments in food service institutions, observations and supervised experience in nutrition education and counseling in community organizations, or participation in activities with clinical affiliations focusing on nutrition assessment, planning, treatment and follow-up of patients. Schedule of rotations to be determined by Clinical Coordinator. Prerequisite: Completion of all major dietetic coursework.

DIE 4940 (7.0 credit hours)
**Field Experience in Nutrition and Dietetics A and B**
Practical assignments in food service institutions, observations and supervised experience in nutrition education and counseling in community organizations, or participation in activities with clinical affiliations focusing on nutrition assessment, planning, treatment and follow-up of patients. Schedule of rotations to be determined by Clinical Coordinator. Prerequisite: Completion of all major dietetic coursework.

DIE4564 (3.0 credit hours)
**Research Methods**
Research methods for planning, conducting, and analyzing data. Students will learn various types of research methods, when it is appropriate to use each method and how to analyze qualitative and quantitative data. Research project in dietetics. Prerequisite STA 2023.

Make the following replacements:

NUR1022C (8.0 credit hours)
**Fundamentals of Nursing**
Provides a foundation for the nursing program. Introduces the history and practice of nursing, including standards of nursing practice and concepts basic to nursing that are applied throughout the curriculum. Critical thinking as embodied in the nursing process is emphasized, including in-depth study in a classroom setting and application in skills laboratories and clinical settings. Normal functional health patterns are explored in the context of the physical, biological and social sciences. Laboratory components include practice in basic nursing assessment skills such as; completion of health history, physical assessment techniques and common nursing skills that support basic human needs. Principles of safety, asepsis and infection control are emphasized throughout. Opportunities for application of basic nursing skills clinical experiences are provided in ambulatory and
long term health care settings. Clinical settings may include but are not limited to acute care, long-term care and community settings.

NUR1140 (4.0 credit hours)
**Nursing Pharmacology**
Presents essential concepts and principles of pharmacology as applied to nursing practice. Emphasis is on fundamental application of the nursing process to the care of patients/clients receiving pharmaceutical agents. The knowledge and skills required for safe, effective administration of therapeutic drugs are an integral part of this course. The course contains a number of critical skills related to dosage calculation and medication administration that must be performed without error to achieve a passing grade for the course.

NUR1211C (8.0 credit hours)
**Basic Adult Healthcare** Focuses primarily on basic medical-surgical nursing care of adults who are acutely or chronically ill. The course builds upon learned concepts and skills introduced in prerequisite nursing and general education courses. A continuation of dosage calculations is evident. The patho-physiologic basis for diseases along with the patient’s/client’s adaptive responses are explored and discussed. Secondary/acute care settings, particularly hospitals, are utilized in this course.

NUR2230C (8.0 credit hours)
**Advanced Adult Healthcare**
Continues medical/surgical content from NUR1211C (Basic Adult Health Care). Builds upon the knowledge and skills acquired in this course, including continued integration of the concepts central to the practice of nursing. A continuation of dosage calculation is emphasized. Didactic and clinical content related to complex concepts and skills associated with medical-surgical and mental health nursing are presented within the framework of the nursing process. Mental health nursing components include the further development of student communication skills, and conceptual abilities as related to the dynamics of human behavior and therapeutic responses. Secondary and tertiary care settings are primarily utilized for clinical experiences, including general/acute care hospitals, psychiatric hospitals and community mental health centers.

NUR2310C (4.0 credit hours)
**Pediatric Nursing**
Focuses primarily on the interrelated dynamics of pediatric families; with exposure to common recurring and complex problems associated with the health of the pediatric patient/client within the family unit. Concepts and skills as presented in previous courses are integral to this course, with emphasis on developmental theories relating to the care of children. Dosage calculations related to pediatric patients / clients are emphasized. Primary, secondary and tertiary care settings may be utilized for clinical experiences, including outpatient care, hospitals and pediatric programs (which may include outpatient, inpatient and community care).

NUR2421C (4.0 credit hours)
**Maternity Nursing Care**
Focuses primarily on maternity nursing care, with exposure to common problems associated with the health of mother, newborn and family. Concepts and skills learned in previous courses are integral to this course, with emphasis on developmental theories relating to the care of the family unit. Dosage calculations related to maternity care are emphasized. Primary, secondary and tertiary care settings may be utilized for clinical experiences, including outpatient care and hospitals.

NUR2817C (6.0 credit hours)
**Nursing Roles Practicum**
Requires students to utilize previously learned skills, attitudes and behaviors. Didactic and clinical content include but are not limited to the development of: leadership and delegation concepts, time management, collaboration, prioritization, principles of legal responsibilities and ethical decision-making. Classroom content also includes preparation for success on the NCLEX-RN licensure examination. The clinical component is designed for students to demonstrate readiness to assume the role of a safe, entry-level, professional registered nurse. Clinical oversight may include experiences with faculty and/or an approved RN preceptor in an affiliated facility. Facilities may include but are not limited to acute care, skilled nursing, and community settings. A continuation of dosage calculation mastery is expected.

**PAGE 345, COURSE DESCRIPTIONS**
Add the following course description in alphabetical order after the course TSL3080 Introduction to ESOL:

The following course applies only to students at the San Marcos, Nicaragua Latin American Campus:
THEO105 (4.0 credit hours)

Sacred Scripture
This course serves as the first theology course in the core curriculum. Since God is the primary author of Scripture, the soul of sacred theology is the study of the sacred page. This course has a twofold goal: to introduce students to the principles of authentic Catholic biblical exegesis, and to explore how God, the Creator, has acted through his covenants to draw his people, disordered by the Fall, back to himself. The course begins by examining the principles of Catholic exegesis as set forth definitively by Dei Verbum and the Catechism of the Catholic Church. We then undertake a careful reading of large segments of the Old and New Testament, with an emphasis on the unity of Scripture.

PAGE 361, ADMINISTRATION, FACULTY, AND STAFF
Add the following information before the Online Division:

San Marcos, Nicaragua Off-Campus Site
Campus President
Mathew Anderson
B.A., Franciscan University of Steubenville
M.A., Pontifical Institute, Gannon University
Ph.D. Cand., Vrije Universiteit, Holland/Institute of Christian Studies, Canada
Dean of Academic Affairs
Patrick Werner
B.A., Michigan State University
M.A., Michigan State University
J.D., Wayne State University
Dean of Students
Emilia Lilly Bermudez
B.Phil., Ave Maria College of the Americas
M.T.S., Institute for Pastoral Theology, AMU
Director of IT and Operations
Rodolfo Aburto
B.S., Universidad Central de Nicaragua (UCN)
Director of Admissions
Yadira Gonzalez
Miami Dade Community College
Director of Human Resources
Darling Espinosa
B.S., University of Mobile
Director of Development and Executive Assistant to the President
Norma Serrano
B.A., Ave Maria University Latin American Campus
Chief Financial Officer
Alejandro Solis
B.S., University of Mobile
M.Sc., University of Essex
Director of Administration for the Language Institute
Rufio Torres
B.S., Universidad Autónoma Centroamericana (UACA)
B.A., Universidad de San José
Director of Career Services and Alumni Relations
Néstor Alvarez.
B.Phil., Ave Maria College of the Americas
Postgraduate Studies, Universidad Nacional Autónoma de Nicaragua (UNAN)
Security Supervisor
Pedro Aragón
Interim Records Office Director
Silvio Salazar
B.S., Universidad Nacional Autónoma de Nicaragua (UNAN)
Registrar Office Service Coordinator
Marisol Baylon
B.S., Universidad Autónoma Chapingo, México
Postgraduate Studies, UNAN-CURC
Records Office Services
Roger Vanegas
B.A., Ave Maria University Latin American Campus
Residence Life Director
Erubey Baron
B.A., Ave Maria University, Latin American Campus
Accounts Receivable Officer
Doris Bendaña
B.S., Universidad Americana (UAM)
Accounts Payable Officer
Vanessa Castillo
B.S., University of Mobile Latin American Campus
Financial Aid Officer
Ninoska Castellón
B.A., Ave Maria University Latin American Campus
Junior Accountant
Griselda Cerda Sánchez
B.S., Universidad Evangélica de Nicaragua (UENIC)
Postgraduate Studies, Universidad Nacional Autónoma de Nicaragua (UNAN)
Director of Retention
Cripps Cathy
B.A., University of California Riverside
M.A, California State University
Admissions Counselors
Grethel Duarte
B.S., Ave Maria University Latin American Campus
Ileana Gómez
B.A., Universidad Central de Nicaragua (UCN)
Rodrigo Paz
B.S., Ave Maria University Latin American Campus
Lilliam Montiel
B.S., Universidad Centroamericana (UCA)
Bagnya Quintanilla
B.A., Ave Maria University Latin American Campus
Admissions Support Staff
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B.A., Universidad Nacional Autónoma de Nicaragua (UNAN)
Bryn Garcia
B.A., Universidad Nacional Autónoma de Nicaragua (UNAN)
Sonia Guevara
B.A., Universidad de Ciencias Comerciales (UCC)
Arlen Vega
B.S., Universidad Internacional de la Integración de América Latina (UNIVAL)
Information Technology Staff
End User Support Coordinator
José Ramón Espinoza
B.S., Universidad Evangélica Nicaragüense (UENIC)
End User Support Assistant
Jose Amin Hernandez
B.S., Universidad Central de Nicaragua (UCN)
IT Technical Support
Víctor Flores
B.S., Universidad Nacional Autónoma de Nicaragua (UNAN)
Network Coordinator
Juan José Molina
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Information Systems Assistant
Elíezer Tapia
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Administrative Assistant to the President
aria Joan Fajardo
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Student Services Director
Giancarlo Fernández
B.A., Ave Maria University, Latin American Campus
Interim Assistant Director of Marketing and Public Relations
Amilcar Flores
B.Phil., Ave Maria College of the Americas
Director of Library
Elizabeth García
B.A., College of New Rochelle
M.A., Fitchburg State College
Cafeteria Supervisor
Solang García
General Cashier
Heidy Gómez
Insurance Specialist and Customer Services
Maria Gabriela González
Administrative Assistant to the Academic Dean
Irela Lanuza.
Department Head Faculty Assistant
Claudia Leon
Receptionist
Marilaura León Villavicencio
B.S., Universidad Centroamericana (UCA)
Call Center Clerk
Orlando Lopez
Maintenance Inspector
Herbert Orellana
B. Phil., Ave Maria University
Graphic Designer
Edwar Machado
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Assistant Director of Pastoral Life
Keyla Montalvan
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Facilities Director
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Assistant to Marketing and Public Relations
Johana Perez
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Accounts Receivable Officer for AMLI
Reyna Ramos Rodríguez
B.S., Instituto Tecnológico de Ciencias Comerciales
Copy Center Clerk
Matha Lorena Reyes
University Chaplain
Fr. Robert Ríndos
Interim Strategic Director
César Salcedo
B.S., University of Mobile
Special Projects
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M.A., Stanford University
Ph.D., Stanford University
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Luís Silva
B.S., University of Mobile, Latin American Campus
Payroll Coordinator and Administrative Services
Rosa Vivas
Technical Studies in Agricultural Business Administration Americana de Comercio
Counseling Director
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M.A., Boston University
Faculty Business Administration
Assistant Professor of Business Administration
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M.B.A., UCLA
Accounting
Carlos Barahona
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B.A., Business Administratio, Universidad Centroamericana UCA
Finance
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M.S., Universidad Ramon Llull, Spain
M.P.A., Harvard University
Economics
Carlos A. Sevilla
B.A., University of Hawaii
M.A., Stanford University
Ph.D., Stanford University
Business Law
Patrick Werner
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M.A., Michigan State University
J.D., Wayne State University

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M.A., State University of New York at Buffalo
Postgraduate Studies, University of South Carolina

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M.Sc., University of Texas at El Paso

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Ph.D., Royal Institute of Technology, Stockholm, Sweden

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M.A., Pontifical Institute, Gannon University
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M.A., Universidad Autónoma de Centroamérica (UACA)
Ph.D., Universidad Complutense de Madrid

Instructor of Theology
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M.St., University of Oxford
Ph.D. Cand., University of Oxford

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Assistant Professor of Spanish
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M.A., University of California, San Diego
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Developmental English
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English Composition
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Communications
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Long Beach
B.A. From California State University at Long Beach in Speech Communication

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M.A., California State University

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M.A., University of San Francisco, California

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M.A., George Mason University - Literature
B.A., George Mason College of the University of Virginia

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Maria Elena Humphrey
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M.A., Kenyatta University
Ph.D., Universidad Mariano Galvez de Guatemala

Faculty Political Science
History
Monika Strasser
M.A., University of Salzburg, Austria
M.A., University of Salzburg
Ph.D., University of Salzburg

Politics
Alvaro Taboada
Ph.D., International Relations, University of Miami
M.A., Latin American Studies, Tulane University
PAGE 415, ACADEMIC CALENDAR

Add the following to the end of this section:

The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:

FALL 2013 SEMESTER CALENDAR
(August 12 – December 13, 2013)

Institutional Workshop
Spanish, Math & English Placement Exams
Dormitories Open
Student Life orientation begins
Academic Orientation/Registration New Students
Writing Proficiency Examination
Academic Orientation/Registration for Returning Students
First day of Class – Fall Semester 8:00 a.m.
Last day to drop/add classes w/o financial penalty
$25 penalty for late registration after this date
Classes dropped after this date become an “F”
Academic Honors Assembly Mass (11:00 am)
Mid-Semester Grades due to Records Office
Provost’s Forum (1:00 – 2:00 p.m.)
Campus Wide Field Day (Shortened Classes)
ETS Test (9:30a.m. – 12:00 Noon)
Pre-Registration for Spring Semester
All Souls Day Holiday
Thanks Giving Holidays
Purisima Celebration on Campus (No classes after 4:00 p.m.)
Last day of classes
Purisima Gritería (Classes end at 12:00 Noon)
Final Examinations Week
Last Day Administration offices are open
Final Grades Due to Records Office at 3:00 p.m.– No Exception

SPRING 2014 SEMESTER CALENDAR
(January 3 – May 18, 2014)

Administrative Offices open
Spanish, Math & English Placement Exams
Dormitories Open
Student Life orientation begins
Academic Orientation/Registration only for new students
Academic Advisement/Registration for all students
Writing Proficiency Examination
First Day of Class – Spring Semester 8:00 a.m.
Last Day to drop/add classes w/o financial penalty
$25.00 penalty for late Registration after this date
Official Count Day: Last day to enter a class or Change to Audit without special permission.
Last day to drop without W grade
Ash Wednesday Mass (11:50 – 1:00 p.m.)
Classes dropped after this date become an “F” February 14
Academic Honors Assembly Mass (11:50 – 1:30 p.m.) February 20
Mid-Term Grades due to Records Office February 25
Provost’s Forum (1:00 – 2:00 p.m.) March 7
Campus Wide Field Day (Shortened Classes) March 11
Easter Holiday (Campus closed – No Classes) Mar 24 - 31
Classes resume 8:00 a.m. April 1
Pre-Registration for Summer and Fall Semester April 9 - 24
Saint Marks Holiday April 25
Labor Day Holiday May 1
Last day of classes May 7
Final Examinations Week May 8-14
Seniors Grades due to Records Office May 15
Final Grades Due to Records Office May 16
Practice for Graduation May 23
Graduation Commencement Ceremony May 24

**SUMMER 2014**

**Summer I (May 22 – June 30, 2014)**

Registration & Advisement May 22 – 23
Dormitories Open May 24
Classes begin 8:00 a.m. May 26
Last day Drop/add w/o financial penalty June 2
$25 penalty for late registration after this date June 6
**Official Day Count: Last day to enter class or change to Audit w/o special permission** June 6
Last day to drop without W grade June 6
Classes drop after this date becomes an “F” June 9
Last day Summer I June 27
Dormitories closed June 27
Final Grades due Records Office June 30

**Summer II (July 2 – August 8, 2014)**

Registration & Advisement July 2 - 4
**US Independence Day (No Classes – Campus Closed)** July 4
**San Marcos Liberation Day (Holiday)** July 5
Dormitories Open July 6
Classes begin 8:00 a.m. July 7
Last day Drop/add w/o financial penalty July 9
$25 penalty for late registration after this date July 11
**Official Day Count: Last day to enter class or change to Audit w/o special permission** July 11
Last day to drop without W grade July 11
Classes drop after this date becomes an “F” July 14
**Nicaragua Holiday (No Classes)** July 19
Last day Summer II August 8
Dormitories closed August 8
Final Grades due Records Office August 8

**Important Days Fall 2014**

Institutional Workshop week August 11 - 15
Student Life Orientation August 16
Registration for Fall August 18 - 19
Writing Proficiency Exam August 19
Classes begins August 20