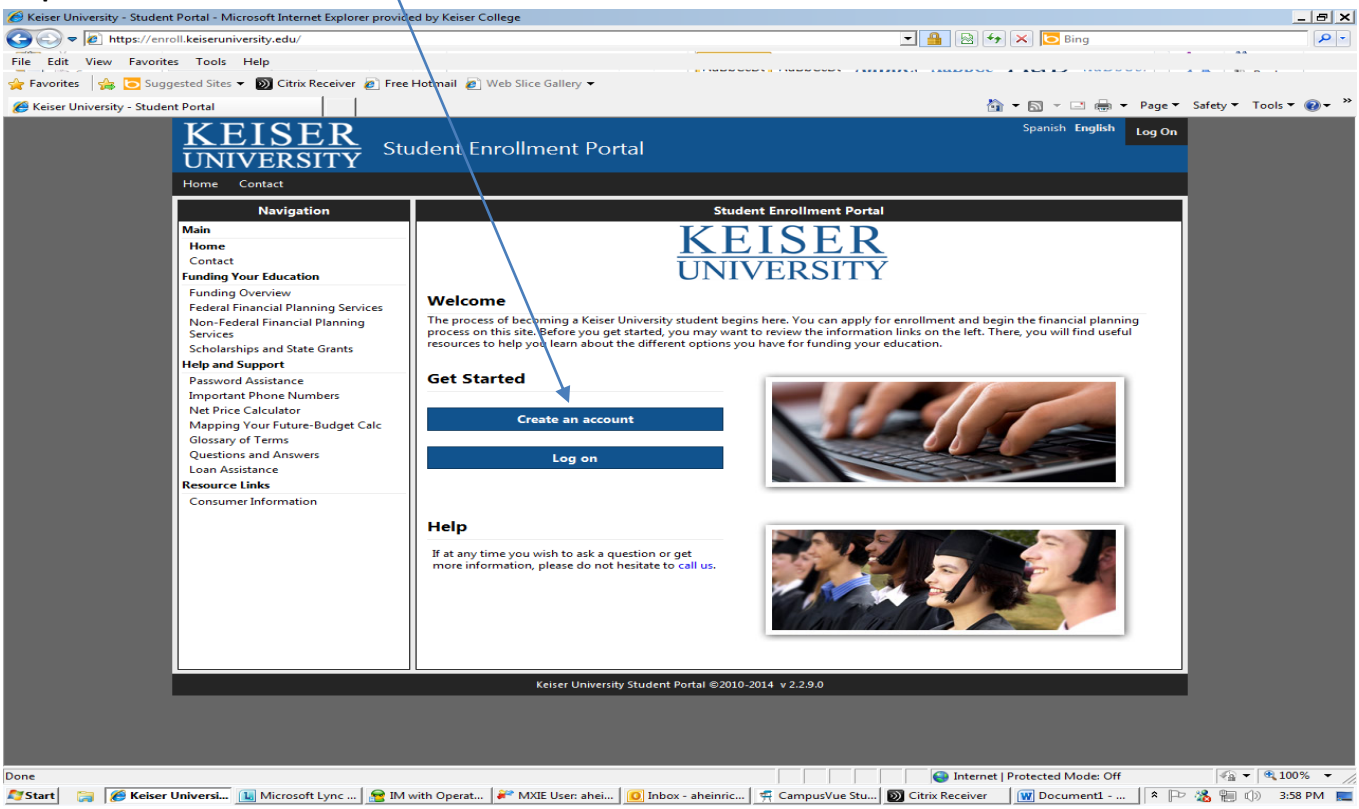
Keiser University – Regionally Accredited through the Southern Association of Colleges and Schools (SACS)

PLEASE READ AND FOLLOW ENROLLMENT INSTRUCTIONS AND PAY ATTENTION TO STEP 8 CAREFULLY

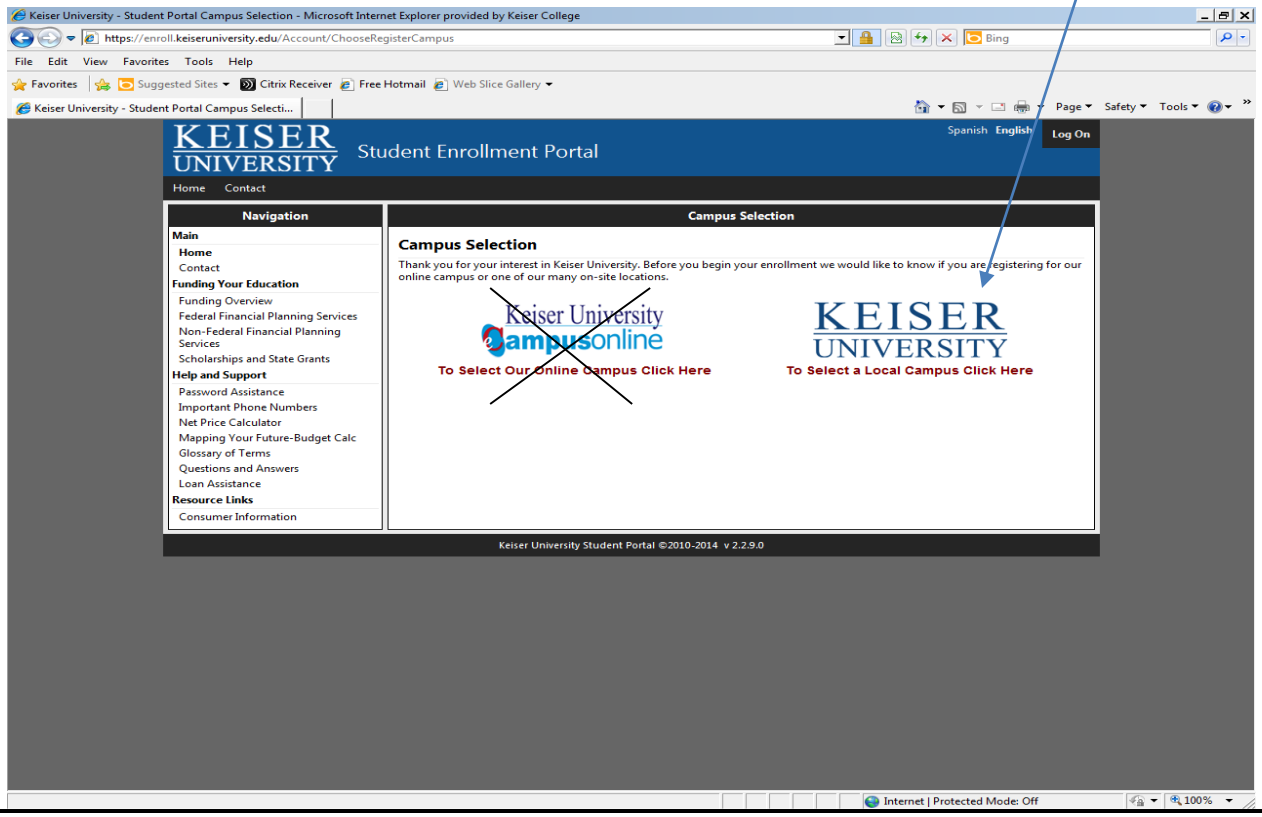
Enrollment Directions

Step 1. Go to https://enroll.keiseruniversity.edu/

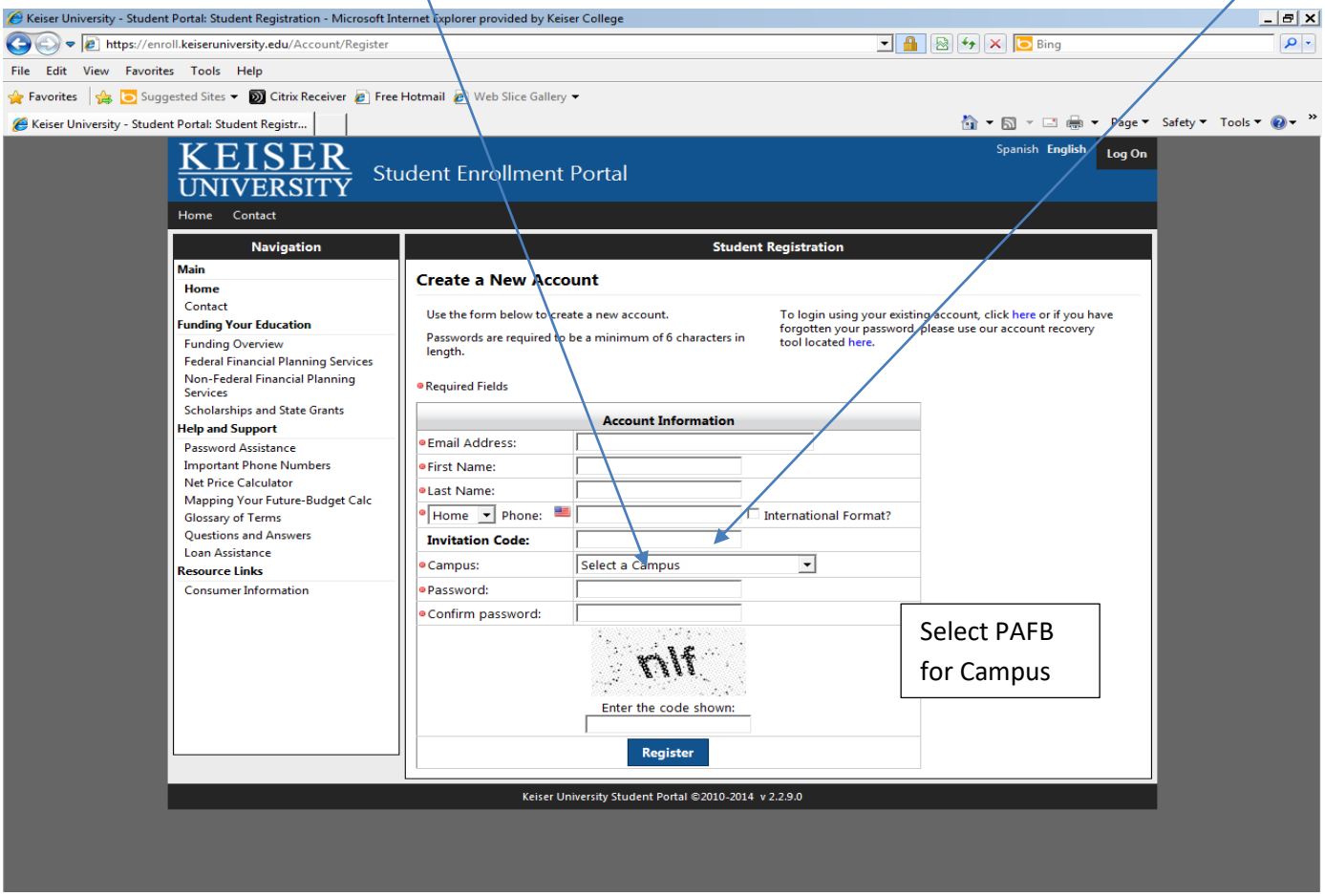
Step 2: Click on "create account"



Step 3. Click "Keiser University" tab on right side of the screen **even if you are taking online classes. DO NOT choose Campus online or you will not receive the discounted military tuition rate.**



Step 4. Put in an email that you can log-in to, as you will have to do so to verify the email is active. Then put in **5570628** for your activation code and select **PAFB** **as your campus.**



Step 5. Log into your email to verify the email account.

Step 6: Click log in once you have verified your email account.

Step 7: Click on Electronic signature and start to fill out documents by clicking the **"I accept button"** and then **"next."**

Step 8: Click on the enrollment process tab on the left side of the screen. You should see Enrollment documents highlighted in blue, click on that. The next screen will start with the Tuition and Fee disclosure highlighted in blue. **Active Military tuition is $250.00 per credit hour.** Go ahead and click on that and begin filling out all of the documents. There is a **one-time application fee of $55.00** and a one-time registration fee of $145.00. Make your payment through this site. If you are only taking classes for your **CCAF or GEM** your enrollment is a **non-degree seeking student/non-matriculated, single subject**, please disregard the one-time $145 registration fee, it will be waived based on your enrollment status as a non-degree seeking student.

If you have questions or encounter any problems, please call or email me. As an alternative, you can stop by the Patrick SFB Campus office and apply on our computers with our assistance.

Thank you for choosing Keiser University as you work toward your educational goals.

Marian Shelpman, Director of Military Education
PAFB Campus, Education Center, Suite C-15
(321) 430-0748
mshelpman@keiseruniversity.edu