



**ADDENDUM NO. 1**

**TO**

**2018-2019**

**KEISER UNIVERSITY GRADUATE SCHOOL CATALOG  
VOLUME 6, NO. 3, February 1, 2019**

**Effective March 1, 2019**

## KEISER UNIVERSITY GRADUATE SCHOOL CATALOG ADDENDUM

Keiser University continually reviews, improves and updates its programs, courses and curricula. It is incumbent on the University to reflect these revisions in its publications. The following *Addendum No.1* represents additions, changes and deletions to the *2018-2019 Keiser University Graduate School Catalog*, Volume 6, No. 3, February 1, 2019 and is effective March 1, 2019.

### Contents

Pages 20-21, Accreditation .....	3
Page 52-53, Doctor of Nursing Practice Admission Requirements.....	3
Page 53-54, Master of Science in Nursing Admission Requirements .....	4
Page 78, “Doctor of Chiropractic Medicine” .....	5
Pages 130-131, Program Offerings by the Graduate School .....	5
Page 136, Program Offerings by the Graduate School .....	5
Page 139, Program Offerings by the Graduate School .....	5
Page 184, Master of Science Program Descriptions .....	5
Page 191-192, Doctorate of Health Science Program Outline .....	6

### Pages 20-21, Accreditation

*Replace the accreditation statement for the Nurse Anesthesia programs with the following:*

The Keiser University Nurse Anesthesia Programs (master and doctoral levels) are accredited by the Council on Accreditation of Nurse Anesthesia Educational Programs (COA), 222 S. Prospect Ave., Park Ridge, IL 60068; (847) 655-1160. The program's next review by the COA is scheduled for May 2023.

### Page 52-53, Doctor of Nursing Practice Admission Requirements

Replace this section with the following:

#### Doctor of Nursing Practice

Candidates for admission to the DNP program are required to hold a Master's degree in nursing from an accredited university with minimum nursing graduate level GPA of 3.0 or higher. Students must also enter with and maintain an Active unrestricted registered nurse or advanced practice nursing license. All students are encouraged to submit Graduate Records Exam (GRE) scores in support of their application. Admission decisions are made at the program level and based on a combination of a student's Master's level academic performance, GRE score, letters of recommendation, personal declaration statement, and an interview with DNP faculty. Interviews may be conducted via teleconference. Please note: An interview is not granted to all applicants. All applicants are required to have a clear criminal background check. A clear drug screen where applicable will also be required.

#### Admission Requirements

- Master's degree in nursing from an accredited university
- Minimum nursing graduate level GPA of 3.0 or higher
- Active unrestricted registered nurse or advanced practice nursing license
- Nursing Practice site for clinical practice experience

#### *Required documents for admission are as follows:*

- Submission of a completed Graduate School Application
- Submission of an unofficial transcript showing successful completion of a Master's degree in nursing from an accredited university with a minimum graduate GPA level of 3.0 or higher
- Minimum GRE composite score of 295 (or 1350 for tests taken before August 1, 2011).
- *Requirement for GRE score may be waived for students who meet any one of the following:*
  - Graduate degree from an accredited institution
  - Completion of the first semester of enrollment with a minimum grade average of 3.0.

- One page personal statement describing intent to pursue the DNP and areas of potential interest for the DNP Project
  - Submission of an unofficial transcript showing successful completion of a Master's degree in nursing from an accredited university within the first semester of enrollment
  - Three letters of recommendation from health care professionals including at least one from faculty in a previous nursing program
  - Current formal resume with complete education and nursing employment histories
  - Completed clear criminal history background check at admissions
  - Completed clear drug screen at admissions or before clinical practicum or immersion experience
- Failure to provide documentation required at the end of the first semester may lead to suspension from the University*

#### Page 53-54, Master of Science in Nursing Admission Requirements

Replace this section with the following:

##### **MASTER OF SCIENCE IN NURSING**

An admission decision is made at the program level and based on a combination of a student's undergraduate academic performance, previous clinical experience as a Registered Nurse (RN), three letters of recommendation to include: Two (2) from nursing/healthcare supervisors and one (1) from a nursing faculty, writing assessment, and an interview with MSN faculty. Please note: An interview is not granted to all applicants. All applicants are required to have a clear criminal background check. A clear drug screen where applicable will also be required.

##### *Admission Requirements:*

- Baccalaureate degree in nursing from an accredited college or university
- Active unrestricted Professional Registered Nurse license
- Nursing Practice site for clinical practice experience

##### *Required documents for admission are as follows:*

- Submission of a completed Graduate School Application
- Submission of an unofficial transcript or copy of a foreign evaluation showing successful completion of a bachelor's degree in nursing from an accredited college or university
- A minimum undergraduate GPA of 3.0 or higher (exceptions to this policy must be approved by the Associate Vice Chancellor of Academic Affairs for Graduate Education or Dean of the Graduate School).
- A one-page personal statement describing intent to pursue the Master of Science Degree in Nursing
- Submission of official transcripts or original foreign evaluations showing successful completion of a bachelor's degree in nursing from an accredited college or university, within the first semester of enrollment
- Three letters of recommendation with at least two from health care professionals
- Current resume indicating education and complete work history

- Completed clear criminal history background check at admissions
- Clear drug screening where applicable  
*Failure to provide documentation required at the end of the first semester may lead to suspension from the University.*

Page 78, “Doctor of Chiropractic Medicine”

Replace this term with “Doctor of Chiropractic”

Pages 130-131, Program Offerings by the Graduate School

Add the following program to the list under Ft. Lauderdale Graduate School:

DNAP Nurse Anesthesia Practice      online

Page 136, Program Offerings by the Graduate School

Add “online only” to the PhD in Psychology offered at the Melbourne campus.

Page 139, Program Offerings by the Graduate School

Remove the following programs at Patrick Air Force Base:

MS in Information Security

MS in Information Technology Leadership

Add the following programs at Patrick Air Force Base:

MAcc Accountancy

MA Criminal Justice

MS Psychology

Page 184, Master of Science Program Descriptions

Add the following Master of Science in Management program information:

### **MANAGEMENT**

*\*Program offered in Spanish only*

#### *Program Description*

Keiser University’s Master of Science in Management (MSMan) program is a 33 semester credit program that prepares students to compete in the current leadership and management environment. It is designed for students who want to develop the leadership skills to manage and lead employees in organizations and for professionals who want to assume greater management responsibilities within their organizations. The program emphasizes leadership skills, strategic planning and implementation, the human resources aspect of management, managerial communication and how to develop other leaders within the organization.

#### *Program Objectives*

Keiser University’s Master of Science in Management (MS Man) program enables students to contribute to the management profession and fosters independent learning. Upon completion of this program, students are able to:

- Create and manage strategic plans, projects, and organizational requirements
- Evaluate and use proficiency in managing and enhancing people skills in organizations

- Analyze the alignment of organizational resources to lead effectively
- Evaluate situations and problems to engage in effective decision making to implement solutions
- Analyze and show management skills by leading, evaluating, and promoting personnel in a global environment
- Support professionalism as a manager within the organization with good communication and leadership skills.
- Demonstrate professional communication skills in writing through organizing, thinking critically, and communicating ideas and information in documents and presentations

### *Program Outline*

To receive a Master of Science in Management degree, students must earn 33 graduate semester credit hours. The length of this program is approximately 22 months. **NOTE:** Courses in the MS Man program are each eight-weeks in length, and students are normally scheduled for two courses concurrently.

### **Master of Science in Management Major Core Courses (33.0 credit hours)**

BUS510	Advanced Decision-Making	3.0 credit hours
MAN571	Organizational Behavior	3.0 credit hours
(co-requisite course)		
MAN573	Project Management	3.0 credit hours
MAN574	Managerial Communications	3.0 credit hours
BUS583	Strategic Planning and Implementation	3.0 credit hours
MAN671	Leadership Development	3.0 credit hour
MAN672	Cross Cultural Management	3.0 credit hours
MAN673	Organizational Change	3.0 credit hours
MAN674	Global Human Resources Management	3.0 credit hours
MAN675	Culture & Organizations	3.0 credit hours
MAN690	Program Capstone Class	3.0 credit hours

### [Page 191-192, Doctorate of Health Science Program Outline](#)

Replace this section with the following:

### *Program Outline*

To receive a Doctor of Health Science degree, students must earn 60 graduate semester credit hours as described below. Transfer of graduate credits will be evaluated on a case by case basis. The length of this program is approximately 44 months.

### **Health Core Courses (24 credit hours)**

HSC711	Delivery of Health Care to Diverse and Vulnerable Populations	3.0 credit hours
HSC721	Cultural and Ethical Influences on Global Population Health	3.0 credit hours
HSC722	Global Health Policy	3.0 credit hours

HSC731	Health Policy and Health Economics	3.0 credit hours
HSC741	Evidence-Based Health Care Practice	3.0 credit hours
HSC751	Health Care Financing	3.0 credit hours
HSC761	Health Informatics	3.0 credit hours
HSC871	Global Health Systems (independent study)	3.0 credit hours

**Leadership Courses (12 credit hours)**

DBA710	Management and Leadership Approaches	3.0 credit hours
LDR811	In-Depth Exploration of Organizational Behavior	3.0 credit hours
LDR814	Transformational Leadership	3.0 credit hours
LDR815	Emerging Leadership Practices	3.0 credit hours

**Research Courses (12 credit hours)**

DBA700	Foundations in Research Writing	3.0 credit hours
DBR800	Methods & Analysis of Quantitative Research	3.0 credit hours
DBR810	Survey Research Methods	3.0 credit hours
DBR811	Mixed Methods	



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Pages 20-21, Accreditation .....	3
Page 52-53, Doctor of Nursing Practice Admission Requirements.....	3
Page 53-54, Master of Science in Nursing Admission Requirements .....	4
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### Pages 20-21, Accreditation

*Replace the accreditation statement for the Nurse Anesthesia programs with the following:*

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#### Admission Requirements

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- Minimum nursing graduate level GPA of 3.0 or higher
- Active unrestricted registered nurse or advanced practice nursing license
- Nursing Practice site for clinical practice experience

#### *Required documents for admission are as follows:*

- Submission of a completed Graduate School Application
- Submission of an unofficial transcript showing successful completion of a Master's degree in nursing from an accredited university with a minimum graduate GPA level of 3.0 or higher
- Minimum GRE composite score of 295 (or 1350 for tests taken before August 1, 2011).
- *Requirement for GRE score may be waived for students who meet any one of the following:*
  - Graduate degree from an accredited institution
  - Completion of the first semester of enrollment with a minimum grade average of 3.0.
- One page personal statement describing intent to pursue the DNP and areas of potential interest for the DNP Project
- Submission of an unofficial transcript showing successful completion of a Master's degree in nursing from an accredited university within the first semester of enrollment

- Three letters of recommendation from health care professionals including at least one from faculty in a previous nursing program
  - Current formal resume with complete education and nursing employment histories
  - Completed clear criminal history background check at admissions
  - Completed clear drug screen at admissions or before clinical practicum or immersion experience
- Failure to provide documentation required at the end of the first semester may lead to suspension from the University*

#### Page 53-54, Master of Science in Nursing Admission Requirements

Replace this section with the following:

##### **MASTER OF SCIENCE IN NURSING**

An admission decision is made at the program level and based on a combination of a student's undergraduate academic performance, previous clinical experience as a Registered Nurse (RN), three letters of recommendation to include: Two (2) from nursing/healthcare supervisors and one (1) from a nursing faculty, writing assessment, and an interview with MSN faculty. Please note: An interview is not granted to all applicants. All applicants are required to have a clear criminal background check. A clear drug screen where applicable will also be required.

##### *Admission Requirements:*

- Baccalaureate degree in nursing from an accredited college or university
- Active unrestricted Professional Registered Nurse license
- Nursing Practice site for clinical practice experience

##### *Required documents for admission are as follows:*

- Submission of a completed Graduate School Application
- Submission of an unofficial transcript or copy of a foreign evaluation showing successful completion of a bachelor's degree in nursing from an accredited college or university
- A minimum undergraduate GPA of 3.0 or higher (exceptions to this policy must be approved by the Associate Vice Chancellor of Academic Affairs for Graduate Education or Dean of the Graduate School).
- A one-page personal statement describing intent to pursue the Master of Science Degree in Nursing
- Submission of official transcripts or original foreign evaluations showing successful completion of a bachelor's degree in nursing from an accredited college or university, within the first semester of enrollment
- Three letters of recommendation with at least two from health care professionals
- Current resume indicating education and complete work history
- Completed clear criminal history background check at admissions
- Clear drug screening where applicable

*Failure to provide documentation required at the end of the first semester may lead to suspension from the University.*

[Pages 130-131, Program Offerings by the Graduate School](#)

*Add the following program to the list under Ft. Lauderdale Graduate School:*

DNAP Nurse Anesthesia Practice      online

[Page 184, Master of Science Program Descriptions](#)

*Add the following Master of Science in Management program information:*

### **MANAGEMENT**

*\*Program offered in Spanish only*

#### *Program Description*

Keiser University's Master of Science in Management (MSMan) program is a 33 semester credit program that prepares students to compete in the current leadership and management environment. It is designed for students who want to develop the leadership skills to manage and lead employees in organizations and for professionals who want to assume greater management responsibilities within their organizations. The program emphasizes leadership skills, strategic planning and implementation, the human resources aspect of management, managerial communication and how to develop other leaders within the organization.

#### *Program Objectives*

Keiser University's Master of Science in Management (MS Man) program enables students to contribute to the management profession and fosters independent learning. Upon completion of this program, students are able to:

- Create and manage strategic plans, projects, and organizational requirements
- Evaluate and use proficiency in managing and enhancing people skills in organizations
- Analyze the alignment of organizational resources to lead effectively
- Evaluate situations and problems to engage in effective decision making to implement solutions
- Analyze and show management skills by leading, evaluating, and promoting personnel in a global environment
- Support professionalism as a manager within the organization with good communication and leadership skills.
- Demonstrate professional communication skills in writing through organizing, thinking critically, and communicating ideas and information in documents and presentations

#### *Program Outline*

To receive a Master of Science in Management degree, students must earn 33 graduate semester credit hours. The length of this program is approximately 22 months. **NOTE:** Courses in the MS Man program are each eight-weeks in length, and students are normally scheduled for two courses concurrently.

**Master of Science in Management Major Core Courses (33.0 credit hours)**

BUS510	Advanced Decision-Making	3.0 credit hours
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(co-requisite course)		
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MAN673	Organizational Change	3.0 credit hours
MAN674	Global Human Resources Management	3.0 credit hours
MAN675	Culture & Organizations	3.0 credit hours
MAN690	Program Capstone Class	3.0 credit hours

[Page 191-192, Doctorate of Health Science Program Outline](#)

Replace this section with the following:

***Program Outline***

To receive a Doctor of Health Science degree, students must earn 60 graduate semester credit hours as described below. Transfer of graduate credits will be evaluated on a case by case basis. The length of this program is approximately 44 months.

**Health Core Courses (24 credit hours)**

HSC711	Delivery of Health Care to Diverse and Vulnerable Populations	3.0 credit hours
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HSC751	Health Care Financing	3.0 credit hours
HSC761	Health Informatics	3.0 credit hours
HSC871	Global Health Systems (independent study)	3.0 credit hours

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LDR814	Transformational Leadership	3.0 credit hours
LDR815	Emerging Leadership Practices	3.0 credit hours

**Research Courses (12 credit hours)**

DBA700	Foundations in Research Writing	3.0 credit hours
DBR800	Methods & Analysis of Quantitative Research	3.0 credit hours
DBR810	Survey Research Methods	3.0 credit hours
DBR811	Mixed Methods	





**ADDENDUM NO. 2**

**TO**

**2018-2019**

**KEISER UNIVERSITY GRADUATE SCHOOL CATALOG  
VOLUME 6, NO. 3, February 1, 2019**

**Effective April 1, 2019**

## KEISER UNIVERSITY GRADUATE SCHOOL CATALOG ADDENDUM

Keiser University continually reviews, improves and updates its programs, courses and curricula. It is incumbent on the University to reflect these revisions in its publications. The following *Addendum No.2* represents additions, changes and deletions to the *2018-2019 Keiser University Graduate School Catalog*, Volume 6, No. 3, and is effective April 1, 2019.

### Contents

Pages 20-21, Accreditation .....	3
Page 21, Accreditation .....	3
Page 52-53, Doctor of Nursing Practice Admission Requirements.....	3
Page 53-54, Master of Science in Nursing Admission Requirements .....	4
Pages 130-131, Program Offerings by the Graduate School .....	5
Page 137, Program Offerings by the Graduate School .....	5
Page 148, Master of Accountancy Program Outline .....	5
Page 154, MBA in Accounting Program Outline .....	6
Page 184, Master of Science Program Descriptions .....	6
Page 191-192, Doctorate of Health Science Program Outline .....	7
Page 226, Course Descriptions .....	8
Page 228, Course Descriptions .....	8



### Pages 20-21, Accreditation

Replace the accreditation statement for the Nurse Anesthesia programs with the following:

The Keiser University Nurse Anesthesia Programs (master and doctoral levels) are accredited by the Council on Accreditation of Nurse Anesthesia Educational Programs (COA), 222 S. Prospect Ave., Park Ridge, IL 60068; (847) 655-1160. The program's next review by the COA is scheduled for May 2023.

### Page 21, Accreditation

Replace the accreditation statement for the Occupational Therapy Bridge Program with the following statement:

The Master of Science in Occupational Therapy (MSOT) program at Keiser University was established in 2015. The MSOT program was accredited August of 2017 by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Association (AOTA). ACOTE can be reached at:

ACOTE  
c/o Accreditation Department  
American Occupational Therapy Association (AOTA)  
4720 Montgomery Lane, Suite 200  
Bethesda, MD 20814-3449  
(301) 652-AOTA  
<http://www.acoteonline.org>

The graduates of the program are eligible to sit for the national certification examination for occupational therapists, administered by the National Board for Certification in Occupational Therapy (NBCOT; [nbcot.org](http://nbcot.org)). After successful completion of the national certification examination, the individual will be an Occupational Therapist, Registered (OTR). Program results from the National Board for Certification in Occupational Therapy (NBCOT) can be found online at <https://secure.nbcot.org/data/schoolstats.aspx>

### Page 52-53, Doctor of Nursing Practice Admission Requirements

Replace this section with the following:

Doctor of Nursing Practice

Candidates for admission to the DNP program are required to hold a Master's degree in nursing from an accredited university with minimum nursing graduate level GPA of 3.0 or higher. Students must also enter with and maintain an Active unrestricted registered nurse or advanced practice nursing license. All students are encouraged to submit Graduate Records Exam (GRE) scores in support of their application. Admission decisions are made at the program level and based on a combination of a student's Master's level academic performance, GRE score, letters of recommendation, personal declaration statement, and an interview with DNP faculty. Interviews may be conducted via teleconference. Please note: An interview is not granted to all applicants. All applicants are required to have a clear criminal background check. A clear drug screen where applicable will also be required.

#### *Admission Requirements*

- Master's degree in nursing from an accredited university
- Minimum nursing graduate level GPA of 3.0 or higher
- Active unrestricted registered nurse or advanced practice nursing license
- Nursing Practice site for clinical practice experience

#### *Required documents for admission are as follows:*

- Submission of a completed Graduate School Application
- Submission of an unofficial transcript showing successful completion of a Master's degree in nursing from an accredited university with a minimum graduate GPA level of 3.0 or higher
- Minimum GRE composite score of 295 (or 1350 for tests taken before August 1, 2011).
- *Requirement for GRE score may be waived for students who meet any one of the following:*
  - Graduate degree from an accredited institution
  - Completion of the first semester of enrollment with a minimum grade average of 3.0.
- One page personal statement describing intent to pursue the DNP and areas of potential interest for the DNP Project
- Submission of an unofficial transcript showing successful completion of a Master's degree in nursing from an accredited university within the first semester of enrollment
- Three letters of recommendation from health care professionals including at least one from faculty in a previous nursing program
- Current formal resume with complete education and nursing employment histories
- Completed clear criminal history background check at admissions
- Completed clear drug screen at admissions or before clinical practicum or immersion experience

*Failure to provide documentation required at the end of the first semester may lead to suspension from the University*

#### *Page 53-54, Master of Science in Nursing Admission Requirements*

Replace this section with the following:

#### **MASTER OF SCIENCE IN NURSING**

An admission decision is made at the program level and based on a combination of a student's undergraduate academic performance, previous clinical experience as a Registered Nurse (RN), three letters of recommendation to include: Two (2) from nursing/healthcare supervisors and one (1) from a nursing faculty, writing assessment, and an interview with MSN faculty. Please note: An interview is not granted to all applicants. All applicants are required to have a clear criminal background check. A clear drug screen where applicable will also be required.

*Admission Requirements:*

- Baccalaureate degree in nursing from an accredited college or university
- Active unrestricted Professional Registered Nurse license
- Nursing Practice site for clinical practice experience

*Required documents for admission are as follows:*

- Submission of a completed Graduate School Application
- Submission of an unofficial transcript or copy of a foreign evaluation showing successful completion of a bachelor's degree in nursing from an accredited college or university
- A minimum undergraduate GPA of 3.0 or higher (exceptions to this policy must be approved by the Associate Vice Chancellor of Academic Affairs for Graduate Education or Dean of the Graduate School).
- A one-page personal statement describing intent to pursue the Master of Science Degree in Nursing
- Submission of official transcripts or original foreign evaluations showing successful completion of a bachelor's degree in nursing from an accredited college or university, within the first semester of enrollment
- Three letters of recommendation with at least two from health care professionals
- Current resume indicating education and complete work history
- **Completed clear criminal history background check at admissions**
- Clear drug screening where applicable

*Failure to provide documentation required at the end of the first semester may lead to suspension from the University.*

[Pages 130-131, Program Offerings by the Graduate School](#)

Add the following program to the list under Ft. Lauderdale Graduate School:

DNAP Nurse Anesthesia Practice                      online

[Page 137, Program Offerings by the Graduate School](#)

Add the following programs at the Naples Campus:

MBA    Business Administration  
MSN    Nursing, Family Nurse Practitioner              online only

[Page 148, Master of Accountancy Program Outline](#)

Replace this section with the following:

*Program Outline*

Courses in the Master of Accountancy program are each eight-weeks in length, and students are normally scheduled for one course at a time.

*To receive a Master of Accountancy degree, students must earn 36 graduate semester credit hours as described below. The length of this program is approximately 24 months.*

**Master of Accountancy Major Courses (36.0 credit hours)**

ACG5138              Advanced Financial Reporting and Accounting

	Concepts	3.0 credit hours
ACG5255	Advanced International Accounting	
	Concepts	3.0 credit hours
ACG6367	Advanced Cost/Managerial Accounting	3.0 credit hours
ACG6505	Advanced Governmental and Fund	
	Accounting	3.0 credit hours
ACG6842	Advanced Data Analytics for Accountants	3.0 credit hours
ACG6635	Advanced Auditing Theory and	
	Applications	3.0 credit hours
ACG6685	Fraud Examination Concepts	3.0 credit hours
ACG6687	Fraud Examination Conduct and Procedures	3.0 credit hours
ACG6688	Fraud Examination and the Legal Environment	3.0 credit hours
TAX6879	Special Topics in corporate and Estate Taxation	3.0 credit hours
TAX6877	Special Topics in Taxation	3.0 credit hours
ACG6816	Professional Accounting Research	3.0 credit hours

Page 154, MBA in Accounting Program Outline

Replace this section with the following:

**Accounting** (15.0 credit hours)

ACG6842	Advanced Data Analytics for Accountants	3.0 credit hours
ACG6635	Advanced Auditing Theory and Applications	3.0 credit hours
TAX6879	Special Topics in corporate and Estate Taxation	3.0 credit hours
TAX6877	Special Topics in Taxation	3.0 credit hours
ACG6816	Professional Accounting Research	3.0 credit hours

Page 184, Master of Science Program Descriptions

Add the following Master of Science in Management program information:

**MANAGEMENT**

*\*Program offered in Spanish only*

**Program Description**

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the human resources aspect of management, managerial communication and how to develop other leaders within the organization.

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- Evaluate and use proficiency in managing and enhancing people skills in organizations
- Analyze the alignment of organizational resources to lead effectively
- Evaluate situations and problems to engage in effective decision making to implement solutions
- Analyze and show management skills by leading, evaluating, and promoting personnel in a global environment
- Support professionalism as a manager within the organization with good communication and leadership skills.
- Demonstrate professional communication skills in writing through organizing, thinking critically, and communicating ideas and information in documents and presentations

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MAN673	Organizational Change	3.0 credit hours
MAN674	Global Human Resources Management	3.0 credit hours
MAN675	Culture & Organizations	3.0 credit hours
MAN690	Program Capstone Class	3.0 credit hours

#### [Page 191-192, Doctorate of Health Science Program Outline](#)

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HSC761	Health Informatics	3.0 credit hours
HSC871	Global Health Systems (independent study)	3.0 credit hours
<b>Leadership Courses (12 credit hours)</b>		
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LDR811	In-Depth Exploration of Organizational Behavior	3.0 credit hours
LDR814	Transformational Leadership	3.0 credit hours
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DBR800	Methods & Analysis of Quantitative Research	3.0 credit hours
DBR810	Survey Research Methods	3.0 credit hours
DBR811	Mixed Methods	

[Page 226, Course Descriptions](#)

Remove Course Descriptions for ACG6625

[Page 228, Course Descriptions](#)

Remove Course Descriptions for BUL5832

[Page 227, Course Descriptions](#)

Add the following Course Description for ACG6842 between ACG6816 and AEC760

ACG6842 (3.0 credit hours)

*Advanced Data Analytics for Accountants*

Apply concepts related to data analytics used in specialized areas of accounting. Create flowcharts, template forms and other accounting documents using software. Use data analysis tools to identify and predict trends and to ensure there are proper controls associated with company





**ADDENDUM NO. 3**

**TO**

**2018-2019**

**KEISER UNIVERSITY GRADUATE SCHOOL CATALOG  
VOLUME 6, NO. 3, February 1, 2019**

**Effective May 1, 2019**



## KEISER UNIVERSITY GRADUATE SCHOOL CATALOG ADDENDUM

Keiser University continually reviews, improves and updates its programs, courses and curricula. It is incumbent on the University to reflect these revisions in its publications. The following *Addendum No. 3* represents additions, changes and deletions to the *2018-2019 Keiser University Graduate School Catalog*, Volume 6, No. 3, and is effective May 1, 2019.

### Contents

Page 15, Philosophy, Strategic Directions and Goals .....	3
Page 127, Program Offerings by the Graduate School .....	5
Page 195, Doctor of Nursing Practice Residency Requirement .....	5
Page 211, Doctor of Philosophy Degrees Industrial and Organizational Psychology Program Outline.....	5

## Page 15, Philosophy, Strategic Directions and Goals

Replace the published sections with the following:

### *Philosophy*

In today's society, there is a genuine need for a university that offers its students a quality, engaging, and supportive academic and career orientated educational experience in an atmosphere of personalized attention. Too often, contemporary collegiate students find themselves treated as mere numbers in a computer and therefore fail to receive the support necessary to assist them as they strive to complete programs of study.

At Keiser University, each student is considered an individual, and the University strives to be aware of the needs of each member of its student body on an ongoing basis. Career-focused education is an interactive process that produces academically prepared technicians, professional practitioners, and clinicians who are critical for future economic growth. The faculty of Keiser University believe that career orientated educational instruction is an art as well as a science, requiring dynamic and engaging processes that develop both the skill set and intellect of career-minded students.

Keiser University's goal is to develop career prepared individuals by providing an educational program that produce employable, skilled, educated, and responsible future citizens. Consequently, Keiser University students are prepared to provide professional, technical and marketable skills necessary to meet the projected needs of society. Inherent in the goals established for Keiser University is the belief that learning takes place through multiple delivery methods and in various settings. For this reason, Keiser University curricula are flexible, individualized, experiential, and instructional, and are structured in a sequential and cumulative fashion.

Keiser University affirms that all members of the academic community share responsibility for establishing, implementing and evaluating its educational programs. Further, Keiser University believes that members of business, professional and medical communities must also participate in and contribute to this process.

### *Strategic Directions and Goals*

The following strategic directions and goals are integral to the mission of Keiser University:

- I. Promote academic excellence and achievement through quality educational programs.
  - a. To actively be involved with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and such programmatic accreditation agencies as are desired and appropriate.
  - b. To assess the effectiveness of and consequentially enhance the educational and academic service programs of the university.
  - c. To provide academic support services designed to enhance student learning and prepare graduates for successful occupational choices.
  - d. To continue to improve the competencies of students in the basic skills areas, especially writing, mathematics, communication, and analytical skills.
  - e. To cultivate analytical and critical thinking at all educational levels, especially in the area of applied research among graduate students.
- II. Attract and retain quality faculty and staff.
  - a. To employ and further develop a diverse faculty and academic staff personnel that are well qualified; possess current academic, technical, and specialized professional knowledge and skill-sets; reflect appropriate professional or educational experience; and evidence high quality teaching, student support, and appropriate research abilities.

- b. To encourage and further develop qualified support staff and faculty who evidence an interest in, and proclivity for, engaging students, addressing learning and developmental challenges, and responding to the needs of a broad spectrum of University students in a variety of programs at multiple educational levels.
- III. Develop and maintain high-demand educational programs that are distinctive, accessible, and responsive to the needs of campus communities, disciplinary and accreditation requirements, student needs, and aspirational goals.
  - a. To provide and enhance a variety of educational delivery systems that respond to current and future student, community, and professional occupational needs and expectations.
  - b. To review all degree programs to ensure currency, relevancy, and cost- effectiveness with respect to content, delivery, and outcomes.
  - c. To review university population, technological, and societal developments and propose new programs or programmatic modifications that respond thereto.
- IV. Develop and support initiatives designed to enhance faculty instruction, student learning, and program-appropriate research at all program levels.
  - a. To provide appropriate resources to support service and academic programs in the achievement of student learning and programmatic outcomes.
  - b. To cultivate and enhance an educational atmosphere that fosters academic freedom, the open exchange of ideas, and programmatic academic inquiry.
  - c. To develop strategies that support the implementation of program and degree- appropriate academic research.
- V. Expand the domestic and international development of Keiser University through the addition of new locations, collaborative agreements, and programmatic initiatives.
  - a. To attract qualified students possessing diverse backgrounds at all levels and for all programs.
  - b. Pursue educational initiatives appropriate for a variety of domestic and global locations and cultural settings.
  - c. To pursue the expansion of planned physical facilities of the university to more effectively implement the institutional mission and vision.
- VI. Continue the implementation of appropriate fiscal, budgetary, and managerial strategies to provide adequate resources with which to support Keiser University and its future development.
  - a. To continue to develop a Governing Board approved annual budget that supports the annualized planned activities, programs, and services of the university.
  - b. To provide and analyze the ongoing financial operations of the various units of the university to ensure that the budgetary operations of the institution are being implemented.
  - c. To ensure that the Governing Board continues to provide appropriate oversight of the financial and budgetary operations and conditions of the University through the following actions.
- VII. Develop and implement a multifaceted institutional development/advancement program with which to further enhance the university's relationship with its alumni, supporting global constituencies, service communities, and the professions it serves.
  - a. To plan, develop, and implement a Keiser University fundraising program for institutional support and advancement.
  - b. To further plan, develop, support, and implement the Keiser University alumni development program with which to enhance its relationship with its former and current student constituencies.

- c. To enhance the community outreach initiatives of the various extended Keiser University locations to support its community service, public relations, and institutional advancement campaigns.

### Page 127, Program Offerings by the Graduate School

Add the following programs at the Daytona Beach Campus:

MSEd Education, Allied Health Teaching and Leadership online only

### Page 195, Doctor of Nursing Practice Residency Requirement

Add the following section after the Program Outline:

#### *Residency Requirement*

Beginning January 2019, students enrolling in the DNP program will be required to attend one 4-day doctoral residency at the Flagship campus. This is an excellent opportunity for DNP students to meet with their faculty and attend educational sessions that will help them with completing their DNP project. Students will also have the opportunity to interact with other students enrolled in doctoral programs at Keiser University.

\* DOPR Doctoral Residency One

### Page 211, Doctor of Philosophy Degrees, Industrial and Organizational Psychology Program Outline

Replace this section with the following:

#### *Program Outline*

To receive a Doctor of Philosophy in Industrial and Organizational Psychology degree, students with a Master's degree must earn 60 graduate semester credit hours as described below. Students with a Bachelor's degree must complete an additional 18 graduate semester credit hours and a thesis to receive their Master's degree while enrolled in the Ph.D. in Industrial/Organizational Psychology. The length of the master's entry program is approximately 44 months, whereas the length of the baccalaureate entry program is approximately 58 months.



**ADDENDUM NO. 5**

**TO**

**2018-2019**

**KEISER UNIVERSITY GRADUATE SCHOOL CATALOG  
VOLUME 6, NO. 3, February 1, 2019**

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## KEISER UNIVERSITY GRADUATE SCHOOL CATALOG ADDENDUM

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### Contents

Pages 109-110, Policy on Military Stipends .....	3
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### Pages 109-110, Policy on Military Stipends

Replace this policy, including the subsection titled 'Chapter 31 Vocational Rehabilitation Exemption' with the following verbiage:

#### *Policy on Military Stipends*

Students who are being funded by Chapter 31 Vocational Rehabilitation or Chapter 33 Post 9/11 G.I. Bill® benefits will be given the following options for any Title IV funds being used for living expenses:

1. The student can opt to have ¼ of all Title IV funds being used for living expenses processed at the beginning of each term within the semester, once the student has posted attendance and the Title IV funds are processed and posted to the account.\*
2. The student can receive all Title IV funds once the student has posted attendance and met the 60% attendance requirement per DOE and, once the Title IV funds are processed and posted to the account.\*

\*Title IV funds are not automatically eligible funds and the student is required to sit for at least 60% of the semester for the Title IV loans to be eligible for retention. Pell Grant recipients must start each course within the semester. If the student fails to sit for all terms within the semester, an R2T4 calculation must be performed and any balance created by the student becoming ineligible for Title IV funds will be the responsibility of the STUDENT.

Funds will only be authorized for release once Title IV funds are processed and posted to the students account and after verification of an approved VA Form 28-1905 or a current Certificate of Eligibility (COE) to ensure student has Chapter 33 benefits to cover cost of attendance. Failure to provide approved VA documentation or non-posting of Title IV funds will result in stipend requests being denied. If student has no remaining entitlement, any financial aid will be disbursed (released) to student *after* institutional obligations are met.

Process to request a stipend:

1. Military student completes a Military Stipends Policy Acknowledgement Form in writing and submits to the Bursar office
2. Bursar submits a work order to the Military Affairs Team and includes the following:
  - a. Completed Military Stipends Form
  - b. Student Name
  - c. Student ID
  - d. Dollar amount requested
3. The Military Affairs Team reviews request and determines if funding is forthcoming.

4. If release is determined, the approval amount will be processed internally and amount will be issued through Heartland. There will be no special checks administered.

**VA Pending Payment Policy: Student Rights and Responsibilities**

In the event the Federal Government is delayed with tuition and fee payments to the institution, for those students using Post 9/11 G.I. Bill® (Chapter 33) or Vocational Rehabilitation & Employment (VR&E, Chapter 31) benefits, students will maintain access to continued enrollment and all University resources. These include but are not limited to the library, access to the Student Services department, class attendance, and/or other functions to assure the academic success of the student. Students will not incur any penalty or late fees due to VA pending payments, or be required to obtain additional funding to cover the cost of attendance.

All students using Chapter 33 benefits must provide a copy of their Certificate of Eligibility (COE) to the institution prior to the first day of class. All Veterans using Chapter 31 benefits must also provide a valid VA Form 28-1905 from their VRC prior to the first day of each semester.

Should the VA not provide a complete payment on the students' behalf, the student will be responsible for all remaining costs incurred while attending school. This could occur if the student has already received all of their approved benefits, as there would be no remaining entitlement.



