



**ADDENDUM NO. 5**

**TO**

**2023-2024**

**KEISER UNIVERSITY GRADUATE SCHOOL CATALOG**

**VOLUME 11, NO. 1, August 28, 2023**

**Effective May 23, 2024**

## **KEISER UNIVERSITY GRADUATE SCHOOL CATALOG ADDENDUM**

Keiser University continually reviews, improves and updates its programs, courses and curricula. It is incumbent on the University to reflect these revisions in its publications. The following Addendum No. 5 represents additions, changes and deletions to the 2023-24 Keiser University Graduate School Catalog, Volume 11, No. 1, and is effective May 23, 2024.

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### Pg. 15, Accreditation Statement, Business Administration Programs

*Delete the second bullet on the page, concerning **Business Administration**, and add:*

The following business programs at Keiser University Ft. Lauderdale Campus and its off-campus instructional sites are accredited by the Accreditation Council for Business Schools and Programs: Associate of Arts in Business Administration, Bachelor of Arts in Business Administration, Bachelor of Arts in Business Administration—Automotive Dealer Management, Master of Business Administration, and Doctor of Business Administration. The Accrediting Council for Business Schools and Programs can be reached at ACBSP US World Headquarters, 11520 West 119th Street, Overland Park, Kansas 66213, (913) 339-9356 acbsp.org

### Pg. 15, Accreditation Statement, MS Occupational Therapy

*Delete the first bullet on the page, concerning **Occupational Therapy**, and add:*

The Master of Science in Occupational Therapy (MSOT) Bridge program at the Keiser University Ft. Lauderdale Campus and Keiser University Fort Myers Campus is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA). ACOTE can be reached at the Accreditation Council for Occupational Therapy Education, American Occupational Therapy Association, 7501 Wisconsin Avenue, Suite 510E, Bethesda, MD 20814, phone: (301) 652-AOTA, website: <https://www.acoteonline.org>.

### Pg. 25, Governance

*Update the section “Board of Trustees” as follows:*

#### **Board of Trustees**

##### **Chair**

Gregg Wallick, President, Best Roofing

##### **Members**

Tom Foster, President, Foster Learning Corporation

Maria Dwyer, President, Strategic Planning, Inc.

Manuel Mair, Owner, One-to-One Fitness

Jose Cortes, Director of the Department of Design and Construction Management, City of Hollywood, Florida

Josh Fordin, Senior Associate, Hogan Lovells US, LLP

Wanda Gozdz, President and Owner, Golden Age Living

Nicole Heran, Deputy Director of the Department of Design and Construction Management, City of Hollywood, Florida

Michael Viola, Co-Founder, Oasis Outsourcing, Inc.

Howard Talenfeld, Partner, Kelley Kronenberg, LLP

### Pg. 95, Academic Policies, Library System

*Under **Library System**, delete the current content and add:*

#### **Library System**

Keiser University’s Library provides a combined collection of books, journals, globes, posters, anatomical models, DVDs and more than 260 electronic resources that include several collections of electronic books, as well as access to highly specialized subject databases that pertain to specific programs. The library’s facilities each provide a pleasant, well-appointed learning environment that includes, study spaces,

relaxation spaces, and computers to access all the information and services available through the library's electronic resources.

The Library System belongs to several state supported multi-type library consortia as well as LIRN (The Library Information Resource Network) which is a consortium of private institutional libraries with the purpose of providing quality affordable database information resources. Together, these consortia memberships are a major advantage to all Keiser University students because they increase the number and types of educational resources and services that can be accessed, and they reduce the cost of providing such resources.

The Main Library facility is open 69.5 hours per week, from 7:30 a.m. to 9:00 p.m. Monday through Thursday and Fridays 7:30am to 5:00pm, and Saturday 9:00am to 3:00pm. Hours at other campus facilities may vary and are provided on Keiser University's webpage under the specific campus of interest. The library's web-based resources are typically available 24 hours a day except for required maintenance periods.

All Keiser University Libraries are staffed by a professional librarian holding or in pursuit of an American Library Association Accredited Master of Library Science degree (ALA/MLS) with several campus libraries having more than one library staff member with the ALA/MLS degree. In order to guarantee that beyond the physical Library hours all patrons can access library resources and the services of a professional librarian, the library also provides an online "Chat With A Librarian" service. The "Chat With A Librarian" service is available 24 hours a day from the library webpage where students may also access the library's collections, reading lists, or inter-library loan and document delivery services, as well as the aforementioned research databases to which the library subscribes.

The library provides a variety of information literacy and library training opportunities to assist students in the utilization of the library resources. Library training in one form or another is available at any time. Self-paced, streaming video training is available on demand through embedded links found on the library's website and can be accessed from any Internet connection via the easy to remember URL: [www.keiserlibrary.com](http://www.keiserlibrary.com) Subject-specific classroom presentations conducted by a professional librarian are also available at the request of instructors and individual instruction by a professional librarian, either in person, by telephone or through the "Chat With A Librarian" service is available to anyone upon request during regular Library hours. Beyond this, each of the library's electronic resources contain resource specific user-training through the particular resource's HELP menu.

Keiser Library System aims to tailor its resources and services to specific educational and research needs, and to offer these resources and services through a variety of delivery methods to meet the needs of campus-based and distance learners. To this end, the library provides program specific LIB-GUIDES for the educational programs offered through the university. These LIB-GUIDES simplify access the library's vast array of resources by making it easy to determine which resources pertain to each specific program.

All of the library's physical and electronic collections are professionally managed by American Library Association accredited librarians who work both individually and in concert to provide the highly focused collection of materials and services necessary for Keiser University's programs and to keep these resources and services equitable among all students and faculty without regard to their location.

## Pg. 99, VA Pending Payment Policy: Student Rights and Responsibilities

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government web site at <https://www.va.gov/>.

In the event the Federal Government is delayed with tuition and fee payments to the institution, for those students using Post 9/11 GI Bill® (Chapter 33) or Veteran Readiness and Employment (VR&E, Chapter 31) benefits, students will maintain access to continued enrollment and all University resources. These include but are not limited to the library, access to the Student Services department, class attendance, and/or other functions to assure the academic success of the student. Students will not incur any penalty or late fees due to VA pending payments, or be required to obtain additional funding to cover the cost of attendance.

All students using Chapter 33 benefits must provide a copy of their Certificate of Eligibility (COE) to the institution prior to the first day of class. All Veterans using Chapter 31 benefits must confirm the institution received an electronic authorization from their VRC prior to the first day of each semester.

Should the VA not provide a complete payment on the students' behalf, the student will be responsible for all remaining costs incurred while attending school. This could occur if the student has already received all of their approved benefits, as there would be no remaining entitlement.