ADDENDUM NO. 1

TO

2018-2019
KEISER UNIVERSITY UNDERGRADUATE CATALOG
VOLUME 18, NO. 3, February 1, 2019

Effective March 1, 2019
Keiser University continually reviews, improves and updates its programs, courses and curricula. It is incumbent on the University to reflect these revisions in its publications. The following Addendum No. 1 represents additions, changes and deletions to the 2018-2019 Keiser University Undergraduate Catalog, Volume 18, No. 3, February 1, 2019, and is effective March 1, 2019

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Page 66, Specific Standards for Allied Health Programs

Please add the highlighted program to the list of included programs:

**Programs:**
Diagnostic Medical Sonography  
Diagnostic Vascular Sonography  
Dietetics and Nutrition  
Health Information Management*  
Histotechnology**  
**Medical Laboratory Technician**  
Nuclear Medicine Technology  
Occupational Therapy Assistant  
Physical Therapist Assistant  
Radiation Therapy  
Radiologic Technology  
Respiratory Therapy  
Surgical Technology

Page 68, Undergraduate Tuition and Fees

Please make the following corrections to the undergraduate tuition schedule:

Keiser University wishes to eliminate possible areas of misunderstanding before students begin class. This allows the University to devote future efforts to support our students’ education. At Keiser University tuition and fees are charged to the student by the semester. Each semester is 16 weeks. Keiser University students are charged by the semester for the scheduled credit hours. University student tuition and fees are subject to annual review and modification. Proration of charges due to withdrawal are explained in the University catalog.

**Effective Fall term, August 27, 2018:**

**Initial Fees**
- Application Fee (one-time charge) $55.00  
- Registration Fee (one-time charge) $145.00

**Tuition Charge Per Semester** (Tuition is charged and payable on the first day of
the class in the semester)
Tuition for Students attending Full Time: \(12\) to 17.99 credits per semester) $9,504.00

Tuition for students attending Three Quarter Time = (9 to 11.99 credits per semester) $7,128.00

Tuition for students attending Half Time = (6 to 8.9 credits per semester) $4,752.00

Tuition for students attending Less Than Half Time (0 to 5.99 credits per semester) $2,376.00

Tuition for students attending over Full Time = (18-24 credits per semester) $11,880.00

Page 112 Registry and Licensure Examinations
Correct the statement as follows:
It is a policy of Keiser University that students in programs that require a National or State licensure and/or registry examination(s) must sit for such prescribed examination(s) as a condition of graduation from Keiser University. Students are assessed a fee for required examination(s); such fees are eligible for Title IV funding. However, costs of examination retakes are a student responsibility. Program directors submit required paperwork in advance for each graduating class. Students are required to register for the examination(s) within 30 days of completing their program and sit for the examination within 90 days. If a program has multiple examinations, the first examination must be completed in 90 days and the second within 120 days.

Pages 118-120, Programs Offered at Each Campus
Add the following programs to the programs offered at Fort Lauderdale eCampus:

AA Business Administration
AS Fire Science
AS Golf Management
BA Business Administration: Automotive Dealership Management
BA Political Science
BS Public Safety Administrations
BS Sport Management

Page 130, Programs Offered at Each Campus
Add the following programs at Patrick Air Force Base:

BA Accounting
BA Business Administration
BA Criminal Justice
BA Health Services Administration
BA Psychology
BS Management Information Systems
AA Accounting
AA Business Administration
AA Criminal Justice
AA Health Services Administration
AA Homeland Security
AA General Studies
Add the following program to the programs offered at the Tampa Campus:

BA Public Administration

Replace the course title for MAN3504: “Operations Management and Supply Chain Management” with “Operations Management”

Insert the following above the section “Program Outcomes”:

Program Goals:
Keiser University’s Bachelor of Science in Nursing program enables students to provide evidence-based collaborative care to diverse patient populations in varied settings. At the conclusion of the program, BSN graduates will be able to:
1. Enact leadership, clinical-decision-making, and effective communications skills to provide and evaluate safe high quality nursing services.
2. Creatively engage in rational inquiry utilizing evidence-based nursing knowledge in both well defined, relatively common clinical situations, and in complex clinical situations.
3. Employ information management and patient care technology knowledge and skills to enhance the delivery of quality patient care.
4. Maintain an understanding of system and organizational level policy in order to provide appropriate direct and indirect nursing care for ethnically, culturally, and/or spiritually diverse patients and their families within varied healthcare systems and settings.
5. Participate in and lead interprofessional healthcare efforts to design and manage the care of individuals and their families.
6. Practice nursing within ethical, legal, and humanistic frameworks, promoting nursing’s values of altruism, autonomy, human dignity, integrity, and social justice to provide quality, cost-effective

Delete the following pre-requisite courses:

DEP2004 Lifespan Development
STA2023 Statistics

Accelerated BSN
- Bachelor’s or graduate degree in a non-nursing discipline with a cumulative GPA of 3.0 on a 4.0 scale, or the 3.0 GPA in the last 60 credits of the degree
- Additional general education classes and prerequisites per audit sheet
- Acceptable background check and drug screening
Public Safety Administration
Bachelor of Science Degree

Program Description
The Bachelor of Science degree in Public Safety Administration will offer a combination of public administration and management courses that focus on public policy issues ranging from budget development to grant writing and property management, administrative law, social policy and event response. The program will provide a comprehensive curriculum that will allow students with existing associate degrees in approved related fields to complete their baccalaureate degree and pursue career advancement. Graduates will be prepared to meet the demand for well-educated administrators in fire departments, emergency medical service agencies, police and sheriff’s departments and other governmental bureaus nationally.

Program Objectives
• The following objectives are designed to meet Keiser University’s mission and its goals:
  • Develop an understanding of public administration management within the context of public safety departments.
  • Acquire skills in personnel management, grant writing, administrative law, property management and public relations in order to effectively supervise departments and work with the community. Develop an understanding of intergovernmental relations, how government at all levels—local, state, and national—must work together to provide public safety and social services effectively.
  • Develop emergency plans for catastrophic events to ensure public safety and the effective operation of their departments.

Prerequisites for Major Courses
Graduation from an accredited associate degree program in an approved field:
• Fire Science
• Paramedical Science
• Crime Scene Technology
• Criminal Justice
• Homeland Security
• Paralegal Studies

The following lower division courses must be successfully completed before beginning upper division major courses (Course equivalency is established by the dean of academic affairs from official transcripts received from regionally accredited institutions):
• ENC2102 English Composition II 3.0 credit hours
• MAC2105 College Algebra or MAC2106 College Mathematics 3.0 credit hours
• MGF2106 College Mathematics or MGF2107 Applications of Mathematics 3.0 credit hours
• POS1041 Political Science 3.0 credit hours
• PSY1012 Psychology 3.0 credit hours
• STA2023 Statistics 3.0 credit hours

A minimum 24 semester credit hours of general education courses must be earned by students transferring credits from another associate degree program.

Program Outline
This is a degree completion program for graduates of associate degree programs in approved related fields.
receive a Bachelor of Science degree in Public Safety Administration, students must complete an additional 60 credit hours as described below. The length of this program is approximately 20 months (this will vary if a student transfers in credits). A combined total of 120 credit hours is required for the degree.

NOTE: All lower division major and general education courses must be successfully completed before upper division courses are undertaken.

Public Safety Major Courses (48.0 credit hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>PAD3034</td>
<td>Public Policy</td>
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</tr>
<tr>
<td>PAD3712</td>
<td>Information Resources Management in</td>
<td></td>
</tr>
<tr>
<td></td>
<td>the Public Sector</td>
<td></td>
</tr>
<tr>
<td>PAD3820</td>
<td>Foundations of Public Safety Adminis</td>
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<tr>
<td>PAD4204</td>
<td>Public Finance</td>
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</tr>
<tr>
<td>PAD4232</td>
<td>Grant and Contract Management</td>
<td>3.0</td>
</tr>
<tr>
<td>PAD4390</td>
<td>Hazard Mitigation</td>
<td>3.0</td>
</tr>
<tr>
<td>PAD4426</td>
<td>Public Sector Labor Relations</td>
<td>3.0</td>
</tr>
<tr>
<td>PAD4442</td>
<td>Public Relations</td>
<td>3.0</td>
</tr>
<tr>
<td>PAD4603</td>
<td>Administrative Law</td>
<td>3.0</td>
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<tr>
<td>COM3465</td>
<td>Conflict Resolution</td>
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</tr>
<tr>
<td>DSC3056</td>
<td>Issues in Disaster Response</td>
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</tr>
<tr>
<td>DSC4214</td>
<td>Catastrophic Event Response Planning</td>
<td>3.0</td>
</tr>
<tr>
<td>DSC4554</td>
<td>Critical Infrastructure Protection</td>
<td>3.0</td>
</tr>
<tr>
<td>MAN3240</td>
<td>Concepts and Techniques in Organizational Behavior</td>
<td>3.0</td>
</tr>
<tr>
<td>MAN4065</td>
<td>Business Ethics</td>
<td>3.0</td>
</tr>
<tr>
<td>MAN4863</td>
<td>Facilities and Property Management</td>
<td>3.0</td>
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</table>

Upper Division General Education Courses (12.0 credit hours)

<table>
<thead>
<tr>
<th>Course</th>
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<th>Hours</th>
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<tbody>
<tr>
<td>ENC3213</td>
<td>Professional Writing</td>
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</tr>
<tr>
<td>INP3224</td>
<td>Workforce Diversity</td>
<td>3.0</td>
</tr>
<tr>
<td>POS3063</td>
<td>Intergovernmental Relations</td>
<td>3.0</td>
</tr>
<tr>
<td>POS4142</td>
<td>Urban Government Social Policy</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Page 306, Medical Laboratory Technician program description

Please delete the program goals and add the following program objectives and student learning outcomes:

Program Goals
The following objectives are designed to meet Keiser University’s mission and its goals:
- To develop a student’s ability to perform standardized laboratory test procedures
- To develop a student’s ability to think critically and communicate effectively
- To prepare students for entry-level employment in physician’s offices and clinical or reference laboratories as medical laboratory technicians

Program Objectives
The program’s mission is further defined in the following goals:
- Students will acquire the knowledge and skill development to competently perform standardized laboratory test procedures.
- Students will acquire critical thinking and problem-solving skills to effectively practice in the profession.
- Students will model behaviors of professionalism in the pursuit of excellence.
- Students will possess the necessary breadth of knowledge and skills for obtaining entry-level employment as a professional medical laboratory technician.

Program Student Learning Outcomes:
- The student will demonstrate professionalism required for an entry-level position as a medical laboratory
The student will demonstrate the ability to perform laboratory tests according to standardized laboratory practices and procedures.

- The student will be able to identify appropriate specimens for testing and determine if results are appropriate for the patient.
- The student will be able to demonstrate proficiency in the laboratory setting as a medical laboratory technician.

Page 306, Medical Laboratory Technician program description
Please add the highlighted statement to the prerequisites for the Medical Laboratory Technician program:

**Prerequisites for Major Courses**

MLT Program adheres to the policies as defined in the Specific Standard for Allied Health Programs section of the current KU Catalog.

Background checks and drug screens will be required prior to externship.

General education courses must be completed with a grade average of 3.0 on a scale of 4.0.

Page 306, Medical Laboratory Technician program description
Please add the highlighted statement below the program description for the Medical Laboratory Technician program:

**Program Mission**

Keiser University’s Associate of Science degree in Medical Laboratory Technician educates and prepares students to function effectively and collaboratively as a member of a medical laboratory team. The program provides exposure to various laboratory tests in accordance with nationally standardized laboratory practices as defined within the scope of the profession.

Page 307, Medical Laboratory Technician program outline
Please make the following correction to the statement under the General Education Courses section of the program outline:

**General Education Courses** (26.0 credit hours)

Credit hours in parentheses indicate the required number of credit hours in each discipline.

**NOTE:** Medical Laboratory Technician students who wish to sit for the Medical Technologist examination may need 8.0 credit hours in Biology and 8.0 credit hours in Chemistry.

**NOTE:** Medical Laboratory Technician graduates who wish to seek certification other than the American Society of Clinical Pathology Board of Certification MLT level may need to complete additional courses.

Pages 325-326, AS in Surgical Technology
Replace Program Description with the following verbiage:

Keiser University's Associate of Science degree in Surgical Technology provides students with the technical ability, knowledge, and skills required for entry-level employment as a member of the healthcare team in hospital or surgery centers. Students receive instruction in essentials of healthcare, aseptic technique with infection control, surgical instrumentation, anatomy, physiology, medical terminology, microbiology, and pharmacology applied to specific surgical cases to prepare them to assist surgeons in operating room environments.
Enter the following changes to the Program Outline:

Change 75 credit hours to 74 credit hours in the introductory paragraph. Change 49.0 credit hours to 48.0 credit hours after the heading “Surgical Technology Major Courses.” Remove the course “STS1000C Healthcare Concepts” 5.0 credit hours. Add the course “STS2943 Surgical Technology Externship IV” 4.0 credit hours.

Page 416, Course Descriptions
Remove the following duplicate course description:

MAN3504 (3.0 credit hours)
*Operations Management and Supply Chain Management*
Introduces fundamentals of operations management in manufacturing and non-manufacturing sectors. Topics include product and process design, demand forecasting, facilities layout and location, materials management, inventory management, production planning and quality assurance.

Page 426, Course Descriptions
Please update the credit hour allocations in the following course descriptions.

MLT1610C (4.0 credit hours) (3.0 credit hours)
*Clinical Chemistry I*
Presents theoretical concepts, principles and the performance of procedures used for the measurement of carbohydrates, proteins, non-protein nitrogen-containing compounds, bilirubin and hemoglobin with emphasis on their relationships to various disease states.

MLT1620C (4.0 credit hours) (3.0 credit hours)
*Clinical Chemistry II*
Continues MLT1610C (Clinical Chemistry I). Presents theoretical concepts, principles and the performance of procedures used for the measurement of enzymes, lipids, electrolytes, trace elements, endocrinology, toxicology and therapeutic drug with emphasis on their relationships to various disease states. Prerequisite MLT1610C with grade of “C” or higher

Page 427, Course Descriptions
Please update the credit hour allocations in the following course descriptions.

MLT2210C (4.0 credit hours) (3.0 credit hours)
*Urinalysis*
Provides a didactic study and performance of physical, chemical and microscopic analysis of urine.

MLT2300C (4.0 credit hours) (3.0 credit hours)
*Hematology I*
Presents the didactic study of the origin and morphology of blood cells and the ability to interpret the clinical significance of test results. Topics include performance of phlebotomies, blood cell counts and coagulation procedures (both manually and automated).

MLT2365C (4.0 credit hours) (3.0 credit hours)
*Hematology II*
Continues MLT2300C (Hematology I). Topics include a didactic study of diseases related to erythrocytes, leukocytes, thrombocytes and coagulation factors as well as the clinical significance of test results by providing additional opportunities for the performance
of phlebotomies, blood cell counts and coagulation procedures. Prerequisite: MLT2300C with grade of “C” or higher

MLT2402C (4.0 credit hours) (3.0 credit hours)
Microbiology I
Instructs in the cultivation, isolation and identification of medically important microorganisms in establishing a diagnosis of infectious disease.

MLT2403C (4.0 credit hours) (3.0 credit hours)
Microbiology II
Continues MLT2402C (Microbiology I). Instructs in the cultivation, isolation and identification of medically important microorganisms in establishing a diagnosis of infectious disease. Prerequisite: MLT2402C with grade of “C” or higher

MLT2500C (4.0 credit hours) (3.0 credit hours)
Serology/Immunology
Examines theoretical concepts of the human immune system in health and disease and instructs students in serological procedures.

Page 428, Course Descriptions
Please update the credit hour allocations in the following course descriptions.

MLT2525C (4.0 credit hours) (3.0 credit hours)
Immunohematology I
Instructs in the study of blood group antigens and antibodies, the theory of genetics, the performance of basic blood bank procedures involving blood group and Rh typing, antibody screens and identification, and compatibility testing.

MLT2528 (4.0 credit hours) (3.0 credit hours)
Immunohematology II
Continues MLT 2525C (Immunohematology I). Instructs in the didactic study of blood bank procedures involved in donor screening requirements, transfusion therapy, safety and quality controls, hemolytic disease of the newborn, blood component preparation, and the adverse effects of transfusions. Prerequisite: MLT2525C with grade of “C” or higher.

Page 524, Fort Lauderdale Faculty Listing
Please make the following changes in the Medical Laboratory Technician Faculty listing.

Faculty - Medical Laboratory Technician
Michael Bishop (Acting Program Director)
M.S. University of Vermont
B.S. University of North Carolina

Kimberly Fonteix
Campus Program Director
Ed.D. University of Phoenix
M.A. University of Phoenix
B.S. Clarion University

Frances Smith
M.S. Nova Southeastern University
Page 572, Orlando Faculty Listing
Please make the following changes in the Medical Laboratory Technician Faculty listing.

**Faculty - Medical Lab Technology**
Michael Bishop (Program Director)
University Department Chair
Campus Program Chair
M.S. University of Vermont
B.A. University of North Carolina at Chapel Hill

Mariela Noriega
J.D. Pontifical Catholic University
B.S. University of Puerto Rico