ADDENDUM NO. 1

TO

2013-2014
KEISER UNIVERSITY UNDERGRADUATE CATALOG
VOLUME 13, NO. 1

Effective September 10, 2013
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Keiser University continually reviews, improves and updates its programs, courses and curricula. It is incumbent on the University to reflect these revisions in its publications. The following Addendum No. 1 represents additions, changes and deletions to the 2013-2014 Keiser University Undergraduate Catalog, August 2013 Edition, Volume 13, No. 1, and is effective September 10, 2013.

**PAGE 1 AND BACK COVER, KEISER UNIVERSITY LOCATIONS**
Add the following information as another location beneath the Fort Lauderdale address:

Keiser University, San Marcos, Nicaragua
(Off-Campus Site)
Gasolinera UNO, 2 cal sur
San Marcos, Carazo, Nicaragua
Local (505) 2535-2314 / 2535-2312
Toll Free (800) 969-1685

**PAGE 10, GENERAL INFORMATION - HISTORY**
Add the following information at the end of this section, before the final paragraph:

In 2013, Keiser University established an off-campus site at the former location of the Latin American Campus of Ave Maria University in San Marcos, Nicaragua. The Latin American Campus was founded by the University of Mobile (Alabama), a Baptist University in 1993. In 2000, operations of the Latin American Campus were transferred from the University of Mobile to Ave Maria College (Michigan), a Catholic college and the predecessor of Ave Maria University of Florida. In 2004, the Latin American Campus began the process which led to its becoming part of Ave Maria University in Florida.

**PAGE 12, ACCREDITATION**
Remove the second bulleted accreditation paragraph and replace it with the following:

- Keiser University’s Bachelor of Science in Nursing (RN to BSN) program is accredited by the Commission on Collegiate Nursing Education (CCNE). One Dupont Circle, NW, Suite 530, Washington, DC 20036-1120, (202) 887-6791, www.aacn.nche.edu. For more information about Keiser University’s RN to BSN program, go to www.keiseruniversity.edu/nursing-bs/.

Delete the second-to-last bullet referring to the MS Physician Assistant program.

**PAGE 13, ACCREDITATION**
Add the following two bullets before the last one:

- Keiser University Latin American Campus is a member of/accredited by the Nicaraguan Council of National Universities (CNU) to award bachelors in arts and sciences degrees. For additional information on the CNU, please go to their webpage www.cnu.edu.ni or call 505-2278-5072 or 505-2278-3385 regarding the Keiser University Latin American Campus status.

- Keiser University Latin American Campus holds International Mission status with the Foreign Ministry of the Government of Nicaragua.

**PAGE 17, DESCRIPTIONS OF FACILITIES AND EQUIPMENT**
Insert the following after the Keiser University, Ft. Lauderdale description:
Keiser University, San Marcos, Nicaragua (off-campus site)

The San Marcos Campus is located on the beautifully renovated site of a former teachers’ school, La Antigua Escuela Normal de Señoritas de San Marcos, Department of Carazo, Nicaragua and encompasses over 740,000 square feet including green areas and athletic field. It has 23 classrooms, a library and auditorium, campus dining facilities, modern computer and science laboratories, spacious dormitories, faculty offices, fitness center, administrative buildings, student services building, conference center, and a 300-person chapel, La Purísima. The equipment used at Keiser University is comparable to industry standards and effectively meets program objectives.

PAGE 25, ADMISSIONS

Replace the section “GENERAL ADMISSIONS REQUIREMENTS” with the following:

GENERAL ADMISSIONS REQUIREMENTS

Applicants desiring to enter Keiser University must contact the Admissions Office to obtain an application. Applications should be submitted well in advance of entry date. This permits proper scheduling and assures availability of classroom space. Applications for Winter, Spring or Fall semesters should be made as early as possible, as these entry dates are normally the time of greatest enrollment. Applicants are encouraged to visit the University in person. The Admissions Office is open Monday through Thursday from 9:00 a.m. to 8:00 p.m. and on Fridays from 9:00 a.m. to 5:00 p.m. (with other times by appointment). To be considered for enrollment at Keiser University, all applicants must supply:

- Verification of high school graduation (transcript, diploma, etc.)
- Verification of GED completion (GED scores or GED diploma)
- Proof of graduation from a foreign institution comparable to a United States secondary school

Applicants will not be required to provide proof of high school graduation when they provide the following:

- Verification of an earned degree from an accredited institution recognized by the United States Secretary of Education,
- An evaluation of an official transcript by an approved educational evaluator service attesting that the degree is equivalent to a degree earned at a regionally accredited institution of higher education in the United States.

Home-schooled applicants who have a high school diploma are considered for admission.

An applicant must make arrangements to take Keiser University’s entrance examination (administered at the University) or provide results of his/her Scholastic Aptitude Test (SAT), American College Testing examination (ACT), or Armed Services Vocational Aptitude Battery examination (ASVAB).

University requirements for admission are a combined score of 1230 on the SAT (or 830 on the previously used SAT examination), a composite score of 17 on the ACT, a score of 50 on the ASVAB, or successful passing score on the University entrance examination.

PAGE 27, ADMISSIONS

Add the following after the end of the first paragraph:

The following section applies only to applicants/students at the San Marcos, Nicaragua Latin American Campus:

1. A completed Keiser University Application
2. An official high school transcript with un-weighted GPA above 2.8 or college GPA above 2.0 on a 4.0 scale
3. Transfer students: For students with less than 24 credit hours, high school records are requested
4. An SAT (code 3840) score equal to or above 1580 or an ACT (4813 code) scores equal to or above 22
5. Students whose native language is not English may be admitted with a minimum score of 500 on the paper based TOEFL exam (which is the equivalent of 173 on the computer based TOEFL or 61 on the internet based TOEFL.
6. One well-constructed essay on either of the following topics:
   a. Describe why you would like to attend Keiser University and what you hope to gain from your time here (500 words)
   b. Describe a character who has had an influence on you and explain that influence.
      i. This person must be a character in literature or an historical figure. This essay should be typewritten and demonstrate consideration for content as well as grammar and style.
      ii. Essays should be typewritten and demonstrate consideration for content as well as grammar style.
7. Two letters of recommendation from individuals not related to the applicant that provides thoughtful reflection on the applicant’s ability to succeed at Keiser University. Two letters should include an academic reference from an academic source (teacher, guidance counselor, or tutor), as well as a character reference from a pastor or employer.

Transfer applicants
1. In addition to Freshman requirements, transfer applicants must have a minimum college grade point average GPA of 2.0 (70 on a scale of 0-100) and official college transcripts from each college previously attended, whether or not credit was earned. Official transcripts must be mailed directly to the Admissions Office. Transfer applicants who have passed 30 or more semester units of college coursework (non-remedial) in a regionally accredited U.S. college with a GPA of 2.0 or higher are exempt from the high school transcript and admissions exam requirements for Freshman.
2. Two letters of recommendation. In some instances, a personal interview with a University representative may be required.

CONDITIONAL OR PROBATIONAL ADMISSION STUDENTS
Applicants who do not meet the established admissions criteria may be considered for conditional or probationary admission by the (faculty) Admissions Committee, Chaired by the Academic Dean. Students admitted conditionally or on probation may be required to take remedial courses that do not count toward degree completion and/or attend counseling and tutoring in the Center for Academic Excellence and may also only be allowed to enroll in a limited number of regular degree-related courses. Grades for students admitted conditionally are reviewed at the end of the semester. Students who make acceptable progress and fulfill the conditions of their admission are allowed to continue their studies as regular students.

CLEARANCE TO REGISTER REQUIREMENTS
Applicants who appear to meet the minimum admission criteria for regular admission, but whose admission applications are still incomplete three weeks prior to registration, may be issued a “Clearance-to-Register.” These applicants are then permitted to register for classes, with the understanding that their status as regular students admitted to the institution is not resolved until they submit the remaining materials necessary to complete their application. Failure to comply with the submission of all required documentation can result in suspension from classes unless rectified in a timely manner (one semester maximum).

PAGE 27, ACADEMIC PLACEMENT DETERMINATION
Add the following after the end of the first paragraph:

The following section applies only to applicants/students at the San Marcos, Nicaragua Latin American Campus:

New students at the Latin American Campus are also tested for Spanish placement unless transfer credit or credit by examination has been awarded.

PAGE 27, INTERNATIONAL STUDENTS
Add the following after the end of the first paragraph:

The following section applies only to applicants/students at the San Marcos, Nicaragua Latin American Campus:

Applicants who are not citizens of Nicaragua are required to process their Foreign Resident Identification Card (Cédula de Residencia) with the Nicaraguan Immigration Authorities. Requirements include a Police Record, Birth Certificate, fees and other documentation. The Student Life Department at the Latin American Campus assists new students in the application process. It is the applicants responsibility to obtain all relevant documents and obtain legal residency status. For more information, consult the Student Life Handbook.
PAGE 28, UNDERGRADUATE TRANSFER OF CREDIT POLICY

Replace the first paragraph of “General Information” with the following:

General Information
For students enrolling at Keiser University, credit for courses or degrees completed at another institution is subject to approval by the Dean of Academic Affairs. These courses or degrees must be similar in content and duration to those offered in the program for which an applicant has applied. The Dean of Academic Affairs makes the final decision of accepted transfer credits from the received transcript. However, only courses listed on official transcripts receive permanent official transfer credit. (To grant such credit, Keiser University must receive official transcripts—those mailed directly to Keiser University by the previous institution—by the end of a student’s first semester.)

PAGE 30, TRANSFER OF CREDIT PROCEDURES

Replace this section with the following:

Transfer of Credit Procedures
The Dean of Academic Affairs evaluates transcripts and determines potential transfer credit granted to students. The following guidelines are used in evaluating transcripts received from other accredited institutions:

1. Course descriptions from a former institution’s catalog are analyzed and credit is accepted for those successfully completed courses that parallel course content and duration of Keiser University courses. Courses in a student’s major must meet the same general course objectives as Keiser University courses.
2. Only courses with a grade of "C" or higher are considered for transfer credit.
3. Credit value accepted by Keiser University follows program requirements even though more time may have been devoted and more credit awarded in covering the material at the institution from which a student is transferring the credits.
4. Approved articulation agreements with other colleges are recognized for transfer of credit.
5. Decisions are made so that a student's academic program provides the most professional training.

PAGE 49, FINANCIAL SERVICES

Add the following to the end of this section:

The following section applies only to applicants/students at the San Marcos, Nicaragua Latin American Campus:

INSTITUTIONAL AID PROGRAM (Scholarships for International Students/Non-U.S. Citizen and Residents)
The Institutional Scholarships are awarded based on need and merit. This funding is available to provide partial tuition assistance to deserving international students with documented financial need. Due to limited funds, most scholarships are awarded to International Student/Non-U.S. Citizens and Residents. Students must have a minimum high school cumulative GPA of 2.0 on a scale of 0.0 to 4.0, or 70 on a scale of 0 to 100.

The Franciscan Scholarship: This is a need based grant and the award criteria considers the family’s income, the distance the student must travel to the college and the family’s educational expenses for other children.

The Aquinas Scholarship: This is a “merit” based scholarship and the award is based on criteria considering academic achievements, participation in community service, church activities, or school leadership organizations, and artistic or athletic ability.

The Pastoral Scholarship: This is available for students who are committed to the community through community service programs and social outreach, and that demonstrate financial need. The scholarship will be open to students from any high school. All applicants must submit letters of recommendation from their high school principal or director. Scholarship recipients will be chosen based on the Pastoral Scholarship Committee’s assessment of the student’s potential to enhance community service. Pastoral Scholarships are renewable for up to four years and will cover 80% of tuition and fees and room and board. Being eligible for Federal Student Aid does not prohibit students from receiving a Pastoral Scholarship, although they will be required to apply for any grants for which they are eligible to offset the costs to the university.

Academic Leadership Scholarship: This is available for U.S. Citizens and Residents who have a minimum cumulative high school GPA (grade point average) of 3.2 or 93%. Recipients are required to be enrolled full-time, live on campus and maintain a minimum cumulative GPA of 3.2 or above.

Many scholarships and grants include a voluntary work-study component in which students are assigned to work with faculty members or administrators for ten hours per week. Refer to the Work Study Policy in the Human Resources Office. Each
A scholarship or grant is tailored to the financial and academic needs of the recipient. The individual institutional aid award letter provides the specifics of the award, the cumulative GPA required, and the work-study requirement.

To apply for scholarships, students must first apply for admission. Application materials are available in the Financial Aid office, or downloaded from the university’s website. All Scholarship Applicants are encouraged to submit supporting documentation (awards and honors received, letters of recommendation) for the Scholarship Committee to consider.

FEDERAL STUDENT AID PROGRAMS AVAILABLE AT THE LATIN AMERICAN CAMPUS (For eligible U.S. Citizens and Residents ONLY)

The Latin American Campus participates in the following Federal Student Aid Programs:
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Subsidized and Unsubsidized Stafford Loans
- Federal PLUS Parent Loan
- Alternative Loan Programs

Federal Financial Aid Credit Balance Policy
Federal Credit balances occur when the amount of federal funds credited to the student’s account exceed the amount of tuition, fees, room, board and other authorized charges. Federal refunds are paid to the student (or parent) within fourteen (14) days after the credit balance occurred. Credit balances checks are processed and distributed by the Business Office.

ADDING/DROPPING CLASSES
Final eligibility for financial aid is based on the number of hours for which students are enrolled as of the Official Count Day. The Official Count Day is published in the academic calendar.

PAGE 51, TUITION, FEES, AND OTHER COSTS

Add the following to the end of this section:

The following section applies only to applicants/students at the San Marcos, Nicaragua Latin American Campus:

TUITION AND FEES

2013-2014 Undergraduate Tuition and Fees

Application fee (non-refundable) $ 50.00

Full Time Rate - Resident Student (12 - 18 Semester credit hours)
Tuition $6,090.00 per semester
Meal Plan A $1,500.00 per semester
Meal Plan B $1,700.00 per semester
Education Fee (Technology, Activity and other Fees) $ 225.00 per semester

Full-Time Rate - Commuter Student
Tuition $6,090.00 per semester
Education Fee (Technology, Activity and other Fees) $ 225.00 per semester

Part-time students below 12 credits, and enrollment beyond 18 credits of the permitted full time rate will be charged at $406 per credit hour.

Special Fees
ID card $ 5.00
ID Replacement Fee $ 7.00
Drop/Add Fee $20.00
<table>
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<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dormitory Reservation Fee</td>
<td>$25.00</td>
</tr>
<tr>
<td>Official Transcripts</td>
<td>$25.00</td>
</tr>
<tr>
<td>Business Office Clearance, (Each Additional Copy)</td>
<td>$2.00</td>
</tr>
<tr>
<td>Duplicate Dormitory Key</td>
<td>$16.00</td>
</tr>
<tr>
<td>Charge For Returned Check</td>
<td>$30.00</td>
</tr>
<tr>
<td>Vehicle Registration (Including Decal), Per Semester</td>
<td>$20.00</td>
</tr>
<tr>
<td>Graduation Fee</td>
<td>$700.00</td>
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<tr>
<td>Delayed Payment Charge (Automatically Posted to Student's Account)</td>
<td>$30.00</td>
</tr>
<tr>
<td>Officials Records Office Letters</td>
<td>$2.00</td>
</tr>
<tr>
<td>Stamps for CNU Accreditation</td>
<td>$30.00</td>
</tr>
</tbody>
</table>

*Note: All fees are subject to change*

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**PAGE 56, STUDENT SERVICES**

Add the following to the end of this section:

**The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:**

**STUDENT LIFE**

The Student Life Department strives to provide a vibrant on-campus culture in which all students have the opportunities necessary to ensure the development of their whole person. The various departments of Pastoral Life, Student Activities, and Athletics complement Academics by contributing to the well rounded development of our students’ intellectual, spiritual and social lives. The chapel, health clinic, cafeteria, library, dorms and athletic fields all contribute to provide a complete life experience.

Student Life policies for the Latin American Campus in San Marcos, Nicaragua are stipulated in the 2013-2014 Keiser University Latin American Campus Student Handbook distributed by the Department of Student Life and available at [www.keiseruniversity.edu](http://www.keiseruniversity.edu) (San Marcos, Nicaragua campus section).

**PAGE 60, CAMPUS SAFETY**

Add the following to the end of this section:

**The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:**

In Nicaragua in cases of emergency, dial 911 for the Red Cross and 118 for the National Police. The Keiser University Latin American Campus is a closed campus. Only staff, students, and visitors that have permission to enter the campus are allowed on the premises. Campus security staff is responsible for maintaining a safe environment, and enforcing proper procedures in the event of an incident. Campus security can also contact local authorities when necessary.

**PAGE 67, FIREARMS POLICY**

Add the following to the end of this section:

**The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:**

Security guards and certified Nicaraguan law enforcement officers are the only people permitted to possess a gun or weapon of any kind at the Keiser University Latin American Campus. Any other possession of a weapon of any kind for any reason by anyone on a Keiser University campus is strictly prohibited.

**PAGE 69, UNIVERSITY HOURS**

Add the following to the end of this section:

**The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:**

The University is in session throughout the year, with the exception of holidays and vacations listed in the Academic Calendar.
**PAGE 70, LIBRARY SYSTEM**

Add the following to the end of this section:

**The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:**

The Henry H. Howard and Gertrude L. Bagley Library provides facilities for individual and group study, computers with Internet access, Wi-Fi for laptops and other mobile devices, a room for viewing videos in small groups, a classroom and photocopy services. Open stacks encourage browsing among the books and periodicals. The 24 hour study room and the large conference room with an independent entrance for special university functions offer additional resources for students and faculty.

This new, spacious library building is open Sunday through Friday during the academic year and Monday through Friday from May through August. There are growing collections of books, periodicals, online databases and audio-visual materials including videos, CD-ROMs and audio materials. The electronic databases are updated daily and give students excellent research options. They include JSTOR, Medline, Business Source Premier of EBSCOhost and ProQuest, to name a few. All are searchable through the library section of the university website when on campus. Some of the databases are usable off-campus with a user name and password. Library staff gives training on use of these databases to incoming students in the Freshman Seminar classes and other students as needed in groups or individually.

The library has been the recipient of several valuable donations over the last several years. Special collections include: the Latin American Collection which concentrates on Nicaraguan history and literature in English and Spanish, a collection of rare books, some Master and Doctoral theses, more than thirty years of bound Nicaraguan newspapers for research purposes, and a display of faculty publications.

<table>
<thead>
<tr>
<th>LIBRARY HOURS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SUNDAY</td>
<td>3 TO 9 PM</td>
</tr>
<tr>
<td>MONDAY TO THURSDAY</td>
<td>7:45 AM TO 11 PM</td>
</tr>
<tr>
<td>FRIDAY</td>
<td>7:45 AM TO 5 PM</td>
</tr>
</tbody>
</table>

**PAGE 71, ATTENDANCE**

Add the following to the end of this section:

**The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:**

Students must be in attendance by the end of the Add/Drop period in order to begin a course.

**PAGE 73, MILITARY DEPLOYMENT POLICY**

Replace this section with the following:

**MILITARY DEPLOYMENT POLICY**

Military students must provide a copy of orders to request a withdrawal from the institution for Military Duty. No academic penalty will be given for deployment. If the student is currently attending a class, the student has the option to complete the course with the approval of their faculty member and Dean. The student can request an “Incomplete” grade and will have 30 days to complete all course work. Extensions are possible given mitigating circumstances. Extension requests will be evaluated on a case-by-case basis.

If the student decides to withdraw from the class, a grade of “WM” will be earned and the class will be retaken upon return to the University. The “WM” grade will not affect the students satisfactory academic progress (SAP) due to Military Deployment.

If the withdrawal is during the semester, no withdrawal fee will be charged. If the student was activated during a term, that term, and the remaining semester, will not incur any charges. Upon re-entry, admissions fees will be waived with copy of military orders. All other admissions and academics requirements will be applicable. Service members, Reservists, and Guard members will be readmitted to their program of study provided that SAP was being made prior to suspending their studies due to service obligations.

**PAGE 75, ADD-DROP PERIOD**

Add the following to the end of this section:

**The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:**
Add/drops may occur only during the first two weeks of a regular semester, with exceptions made by the Academic Dean, and on the days stipulated in the Academic Calendar for Summer Sessions.

PAGE 75, ACADEMIC LOAD
Add the following to the end of this section:

The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:

Students who have completed at least one semester as a full-time student may take additional credits beyond 15 credits but not to exceed 18 credits per semester with the approval of their academic advisor (subject to per credit tuition rates).

PAGE 75, GRADING
Add the following to the table:

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Interpretation</th>
<th>Numerical Value</th>
<th>Numeric Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>WM</td>
<td>Withdrawal / Military Deployment</td>
<td>Not Computed</td>
<td></td>
</tr>
</tbody>
</table>

PAGE 76, SCHOLASTIC HONORS
Add the following to the end of this section:

The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:

Dean’s List Scholastic Honors distinction is denoted as President’s List at the Latin American Campus and Honor Roll is denoted as Dean’s List.

PAGE 82, PROGRAMS OFFERED AT EACH CAMPUS
Add the following information as another location beneath Ft. Lauderdale undergraduate section:

San Marcos, Nicaragua (off-campus site)

Bachelor of Arts
Business Administration
Political Science
Psychology

PAGE 125, PROGRAM DESCRIPTION, BS CYBERFORENSICS/INFORMATION SECURITY
Replace the “Program Outline” with the following:

Program Outline
To receive a Bachelor of Science degree in Cyber Forensics/Information Security, students must earn 60.0 credit hours at the bachelor’s level in addition to having earned an associate’s degree in a computer-related field from an accredited institution. Program requirements are as follows:

Upper Division Cyber Forensics /Information Security Major Courses
(48.0 credit hours)

<table>
<thead>
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<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>ACG3024</td>
<td>Accounting for Non-Financial Majors</td>
<td>3.0</td>
</tr>
<tr>
<td>BUL3130</td>
<td>Legal and Ethical Environments of Business</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS4253</td>
<td>Ethics in Information Technology</td>
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<td>CIS4365</td>
<td>Security Policies and Disaster Preparedness</td>
<td>3.0</td>
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<tr>
<td>ISM3112</td>
<td>System Analysis</td>
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<td>CJL4133</td>
<td>Criminal Evidence and Procedures</td>
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<td>ISM4113</td>
<td>Systems Design</td>
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<td>CJE4688</td>
<td>Cyber Crimes</td>
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<td>CCJ4644</td>
<td>White-Collar and Economic Crime</td>
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<tr>
<td>ISM4212</td>
<td>Database Management Systems</td>
<td>3.0</td>
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</table>
NUR1022C (8.0 credit hours)
**Fundamentals of Nursing**
Provides a foundation for the nursing program. Introduces the history and practice of nursing, including standards of nursing practice and concepts basic to nursing that are applied throughout the curriculum. Critical thinking as embodied in the nursing process is emphasized, including in-depth study in a classroom setting and application in skills laboratories and clinical settings. Normal functional health patterns are explored in the context of the physical, biological and social sciences. Laboratory components include practice in basic nursing assessment skills such as; completion of health history, physical assessment techniques and common nursing skills that support basic human needs. Principles of safety, asepsis and infection control are emphasized throughout. Opportunities for application of basic nursing skills clinical experiences are provided in ambulatory and long term health care settings. Clinical settings may include but are not limited to acute care, long-term care and community settings.

NUR1140 (4.0 credit hours)
**Nursing Pharmacology**
Presents essential concepts and principles of pharmacology as applied to nursing practice. Emphasis is on fundamental application of the nursing process to the care of patients/clients receiving pharmaceutical agents. The knowledge and skills required for safe, effective administration of therapeutic drugs are an integral part of this course. The course contains a number of critical skills related to dosage calculation and medication administration that must be performed without error to achieve a passing grade for the course.

NUR1211C (8.0 credit hours)
**Basic Adult Healthcare** Focuses primarily on basic medical-surgical nursing care of adults who are acutely or chronically ill. The course builds upon learned concepts and skills introduced in prerequisite nursing and general education courses. A continuation of dosage calculations is evident. The patho-physiologic basis for diseases along with the patient’s/client’s adaptive responses are explored and discussed. Secondary/acute care settings, particularly hospitals, are utilized in this course.

NUR2230C (8.0 credit hours)
**Advanced Adult Healthcare** Continues medical/surgical content from NUR1211C (Basic Adult Healthcare). Builds upon the knowledge and skills acquired in this course, including continued integration of the concepts central to the practice of nursing. A continuation of dosage calculation is emphasized. Didactic and clinical content related to complex concepts and skills associated with medical-surgical and mental health nursing are presented within the framework of the nursing process. Mental health nursing components include the further development of student communication skills, and conceptual abilities as related to the dynamics of human behavior and therapeutic responses. Secondary and tertiary care settings are primarily utilized for clinical experiences, including general/acute care hospitals, psychiatric hospitals and community mental health centers.

NUR2310C (4.0 credit hours)
**Pediatric Nursing**
Focuses primarily on the interrelated dynamics of pediatric families; with exposure to common recurring and complex problems associated with the health of the pediatric patient/client within the family unit. Concepts and skills as presented in previous courses are integral to this course, with emphasis on developmental theories relating to the care of children. Dosage calculations related to pediatric patients / clients are emphasized. Primary, secondary and tertiary care settings may be utilized for clinical
experiences, including outpatient care, hospitals and pediatric programs (which may include outpatient, inpatient and community care).

NUR2421C (4.0 credit hours)
Maternity Nursing Care
Focuses primarily on maternity nursing care, with exposure to common problems associated with the health of mother, newborn and family. Concepts and skills learned in previous courses are integral to this course, with emphasis on developmental theories relating to the care of the family unit. Dosage calculations related to maternity care are emphasized. Primary, secondary and tertiary care settings may be utilized for clinical experiences, including outpatient care and hospitals.

NUR2817C (6.0 credit hours)
Nursing Roles Practicum
Requires students to utilize previously learned skills, attitudes and behaviors. Didactic and clinical content include but are not limited to the development of: leadership and delegation concepts, time management, collaboration, prioritization, principles of legal responsibilities and ethical decision-making. Classroom content also includes preparation for success on the NCLEX-RN licensure examination. The clinical component is designed for students to demonstrate readiness to assume the role of a safe, entry-level, professional registered nurse. Clinical oversight may include experiences with faculty and/or an approved RN preceptor in an affiliated facility. Facilities may include but are not limited to acute care, skilled nursing, and community settings. A continuation of dosage calculation mastery is expected.

PAGE 345, COURSE DESCRIPTIONS
Add the following course description in alphabetical order after the course TSL3080 Introduction to ESOL:

The following course applies only to students at the San Marcos, Nicaragua Latin American Campus:
Theo105 (4.0 credit hours)
Sacred Scripture
This course serves as the first theology course in the core curriculum. Since God is the primary author of Scripture, the soul of sacred theology is the study of the sacred page. This course has a twofold goal: to introduce students to the principles of authentic Catholic biblical exegesis, and to explore how God, the Creator, has acted through his covenants to draw his people, disordered by the Fall, back to himself. The course begins by examining the principles of Catholic exegesis as set forth definitively by Dei Verbum and the Catechism of the Catholic Church. We then undertake a careful reading of large segments of the Old and New Testament, with an emphasis on the unity of Scripture.

PAGE 361, ADMINISTRATION, FACULTY, AND STAFF
Add the following information before the Online Division:

San Marcos, Nicaragua Off-Campus Site
Campus President
Mathew Anderson
B.A., Franciscan University of Steubenville
M.A., Pontifical Institute, Gannon University
Ph.D. Cand., Vrije Universiteit, Holland/Institute of Christian Studies, Canada
Dean of Academic Affairs
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B.A., Michigan State University
M.A., Michigan State University
J.D., Wayne State University
Dean of Students
Emilia Lilly Bermudez
B.Phil., Ave Maria College of the Americas
M.T.S., Institute for Pastoral Theology, AMU
Director of IT and Operations
Rodolfo Aburto
B.S., Universidad Central de Nicaragua (UCN)
Director of Admissions
Yadira Gonzalez
Miami Dade Community College
Director of Human Resources
Darling Espinoza
B.S., University of Mobile
Director of Development and Executive Assistant to the President
Norma Serrano
B. A., Ave Maria University Latin American Campus
Chief Financial Officer
Alejandro Solis
B.S., University of Mobile
M.Sc., University of Essex
Director of Administration for the Language Institute
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Postgraduate Studies, UNAN-CURC

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M.A., California State University

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Lilliam Montiel
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Astrid Valle
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Arlen Vega
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M.A., Fitchburg State College

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Solangé García

General Cashier
Heidy Gómez

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Interim Strategic Director
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Ph.D., Stanford University
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Assistant Professor of Business Administration
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M.A., Stanford University
Ph.D., Stanford University
Business Law
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J.D., Wayne State University
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B.A., Franciscan University of Steubenville
M.A., Pontifical Institute, Gannon University
Ph.D.-ABD, Vrije Universiteit, Holland/Institute of Christian Studies, Canada
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M.A., Universidad Autónoma de Centroamérica (UACA)
Ph.D., Universidad Complutense de Madrid
Instructor of Theology
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B.S., Liberty University
M.St., University of Oxford
Ph.D. Cand., University of Oxford
Faculty Language, Literature and Fine Arts
Assistant Professor of Spanish
Kenia Halleck
B.A., University of California, San Diego
M.A., University of California, San Diego
Ph.D., University of California, San Diego
Developmental English
Douglas Arrólaga
Ph.D. course work completed, Applied Linguistics Program, Georgetown University
M.A., Linguistics, Georgetown University
The following section applies only to students at the San Marcos, Nicaragua Latin American Campus:

**Fall 2013 Semester Calendar**  
*(August 12 – December 20, 2013)*

<table>
<thead>
<tr>
<th>Date</th>
<th>Event/Exam/Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>08/12-08/16/13</td>
<td>Institutional Workshop</td>
</tr>
<tr>
<td>08/15-08/17/13</td>
<td>Spanish, Math, and English Placement Exams</td>
</tr>
<tr>
<td>08/17/13</td>
<td>Dormitories Open</td>
</tr>
<tr>
<td>08/17/13</td>
<td>Student Life Orientation</td>
</tr>
<tr>
<td>08/19/13</td>
<td>Academic Orientation/Registration only for new students</td>
</tr>
<tr>
<td>08/20/13</td>
<td>Writing Proficiency Examination</td>
</tr>
<tr>
<td>08/20/13</td>
<td>Academic Orientation/Registration for returning students</td>
</tr>
<tr>
<td>08/21/13</td>
<td>First day of class – Fall Semester 8:00 a.m.$25 penalty for late registration after this date</td>
</tr>
<tr>
<td></td>
<td>Last day to drop/add classes without financial penalty</td>
</tr>
<tr>
<td>08/29/13</td>
<td>Faculty Forum</td>
</tr>
<tr>
<td>09/02/13</td>
<td>U.S. Labor Day holiday (no classes, campus open)</td>
</tr>
<tr>
<td>09/04/13</td>
<td>Last day to enter a class without special permission from the Academic Dean</td>
</tr>
<tr>
<td>09/12/13</td>
<td>President’s Forum 11:00 to 12:00 noon</td>
</tr>
<tr>
<td>09/16/13</td>
<td>Central American Independence Day Holiday</td>
</tr>
<tr>
<td>09/18/13</td>
<td>Official Count Day: Last day to drop without W grade</td>
</tr>
<tr>
<td>09/19/13</td>
<td>Academic Honors Assembly Mass (11:00-1:30 p.m.)</td>
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<tr>
<td>Date</td>
<td>Event</td>
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</tr>
<tr>
<td>09/26/13</td>
<td>Faculty Forum</td>
</tr>
<tr>
<td>09/27/13</td>
<td>Classes dropped after this date become an “F”</td>
</tr>
<tr>
<td>10/07/13</td>
<td>Mid-semester grades due to Records Office</td>
</tr>
<tr>
<td>10/08/13</td>
<td>Campus-wide Field Day (shortened classes)</td>
</tr>
<tr>
<td>10/10/13</td>
<td><strong>Faculty Forum</strong></td>
</tr>
<tr>
<td>10/15/13</td>
<td>ETS Test (9:30 a.m. – 12:00 noon)</td>
</tr>
<tr>
<td>10/22-11/08/2013</td>
<td>Pre-Registration for Spring Semester</td>
</tr>
<tr>
<td>10/24/13</td>
<td>Academic Dean’s Forum (11:00 – 12:00 noon)</td>
</tr>
<tr>
<td>10/31/13</td>
<td><strong>Faculty Forum</strong></td>
</tr>
<tr>
<td>11/02/13</td>
<td>All Saints Day Holiday</td>
</tr>
<tr>
<td>11/07/13</td>
<td>Student Life Forum (11:00 – 12:00 noon)</td>
</tr>
<tr>
<td>11/11/13</td>
<td><strong>Veteran’s Day U.S.A.</strong></td>
</tr>
<tr>
<td>11/14/13</td>
<td><strong>Faculty Forum</strong></td>
</tr>
<tr>
<td>11/28-11/29/13</td>
<td>Thanksgiving Holidays</td>
</tr>
<tr>
<td>12/03/13</td>
<td>Purisima Celebration (no classes after 12:00 p.m.)</td>
</tr>
<tr>
<td>12/06/13</td>
<td>Last day of classes (classes end at 12:00 noon)</td>
</tr>
<tr>
<td>12/09/13</td>
<td><strong>Feast of the Immaculate Conception Holiday</strong></td>
</tr>
<tr>
<td>12/10-12/16/13</td>
<td>Final Examinations Week</td>
</tr>
<tr>
<td>12/17/13</td>
<td>Final grades due to Records Office at 3:00 p.m. – no exceptions</td>
</tr>
<tr>
<td>12/20/13</td>
<td>Last day administration offices are open</td>
</tr>
<tr>
<td>01/18/14</td>
<td>Spring semester begins</td>
</tr>
</tbody>
</table>